



**AMERICAN LEGION NEWPORT HARBOR POST 291
EXECUTIVE BOARD MINUTES
JUNE 1, 2017**

SILENCE CELL PHONES

CALL TO ORDER: 1800 HRS

INVOCATION: Tim Bercovitz, Sgt-at-Arms

PLEDGE OF ALLEGIANCE: Doug Nye, Commander

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> Doug Nye, Commander | <input type="checkbox"/> Ken George, 1 st Vice Comdr | <input type="checkbox"/> Roger Henry 2 nd Vice Comdr | <input checked="" type="checkbox"/> S.Schneeberger 3 rd Vice Comd |
| <input checked="" type="checkbox"/> Gene Anderson, Adjutant | <input checked="" type="checkbox"/> Robert Wright, Jdg Adv | <input checked="" type="checkbox"/> Paul Meye, Finance | <input type="checkbox"/> William Bennett, Chaplain |
| <input checked="" type="checkbox"/> Jesse Garcia, Svc Officer | <input checked="" type="checkbox"/> Tim Bercovitz, Sgt-at-Arms | <input checked="" type="checkbox"/> Patti Carson, Historian | <input checked="" type="checkbox"/> Jess Lawson, Jr. Past Comdr |
| <input type="checkbox"/> Don Putzig, M.a.L. | <input checked="" type="checkbox"/> Mike Schubert, M.a.L | <input checked="" type="checkbox"/> Rich Whitlinger, M.a.L | <input type="checkbox"/> Ken Widdall, M.a.L, |
| <input checked="" type="checkbox"/> Al Yarrington, M.a.L | <input checked="" type="checkbox"/> Robert Wright, M.a.L | | |

- Excused: Don Putzig, Ken George, Roger Henry, Ken Widdall & William Bennett

INTRODUCTION OF GUESTS & GUEST COMMENTS:

- Guests: 1. John Lindgren 2. Dan Ferrari 3. Jon Reynolds 4. Anne Borren
5. Chase Wickersham 6. Rees Lloyd 7. Rick Sundall

COMMANDER: Reminder that this meeting is conducted in accordance with Post 291 Bylaws & Roberts Rules of Order.

ELECTION COMMITTEE: John Lindgren, Jon Reynolds, and Dan Ferrari were in attendance to answer questions regarding the election. Jeff Gottfredson was in attendance during the voting period to verify questions regarding membership. The Election Committee made three recommendations to the E-Board.

1. Announcement to be made at the First Nomination that all candidates will be given an opportunity to speak after the Second Nominations are closed the following month. Each candidate would be limited to three minutes to give their qualifications and agendas. The Adjutant will time the presentations.
2. The hours of the voting should be reduced to three vs. four. The suggestion is to have the polls open from 4 PM to 7 PM (when the Membership Meeting starts).
3. If you desire to cut down the time it takes to get the final vote count, the Election Committee would have to be increased from three to six people. One to read the ballot, one to mark the tally sheet, and one to observe to make sure the tally sheet is marked correctly.

A discussion of the three recommendations followed.

M/S/C: A motion was made to table discussion of these voting issues until the September 2017 timeframe. Approved.

Chase Whickersham, Post member, discussed the upcoming June 15th Veteran Business Network (VBN) Mixer at the Post. The Commander requested that Post Officers attend.

Legion Family & Donations

- a) SAL – Doug Nye, Commander, spoke for the SALs. The June 14th SAL event has been canceled.
- b) Auxiliary – Cat Katz: She thanked the Post officers and members for the Memorial Day event. They have 3 tables for the Post initiation event. The Poppy Girls and the sale of poppies has gone great. The next troop shipping is Saturday, June 24th. The Make-A-Wish breakfast is July 4th.
- c) ALYC – No YC member was in attendance.

COMMANDER:

- a) All Board members received a copy of the **May 4th** Executive Board Meeting Minutes, they have been distributed by email, and are available on the Post 291 website:
- Do I hear a motion to “**waive the reading of the May 4th Executive Board Meeting Minutes?**”
 - Do I hear a motion to “**approve the May 4th Executive Board Meeting Minutes?**”
- Both motions were approved.
- b) Copies of the House Committee Minutes for May 3rd, 17th, and 24th are in your packets for review; the May 31st HC Minutes will be provided next month.
- I will entertain a motion to “**waive the reading of the House Committee Minutes in your packets.**”
- The motion was approved.

ADJUTANT REPORT & CORRESPONDENCE:

Last month at the General Meeting, as Adjutant, I read the required second reading of the request to amend Article 14, Judicial Procedures, of the Post's Bylaws. By vote, the General Membership approved the changes to Article 14, Judicial Procedures, of the Post's Bylaws.

COMMANDER

Discussed the completion of the submission of the following two resolutions to the 5th Area Constitution and Bylaws Committee.

1. Rees Lloyd's Request for action on Flag Amendment Resolution at E-Board Meeting 6/1/17.
2. Rees Lloyd's Request for action on Resolution at E-Board Meeting 6/1/17: Restore Authority Of Post Commander's To Order Immediate Suspension (Authority transferred to Dept. JA in new Administrative Hearing Manual [written by Dept. JA Autry James and Adjutant Doc Bart]).

Discussed the purpose and status of the two resolutions.

M/S/C: A motion was made to sponsor the “Flag Amendment Resolution” at the State Convention. Approved.

M/S/C: A motion was made to sponsor the “Restore Authority Of Post Commander's To Order Immediate Suspension Resolution” at the State Convention. Approved.

OFFICERS' REPORTS

1ST VICE COMMANDER

The Commander spoke for Ken George. We are fine with getting the Sea Cadets to the Post on the 4th of July. Membership is currently at 100.55%. We have about 80 people ready to join in the near future. The Color Guard Competition being held during the 99th Department Convention was discussed. Art Castro, the new Department Commander, will attend to perform the swearing in ceremony of the June 4th Installation of Post 291 Officers.

2ND VICE COMMANDER

Roger Nelson was out ill. Skipper Tim as Sgt-at-Arms will prepare the OD Schedule in the future. Anne Borren, the newly elected 2nd Vice Commander, has started working on bands and is obtaining raffle prizes for the July 4th event. The next 4th of July event meeting is Saturday, June 10th.

3RD VICE COMMANDER

Last Monday was the Boys State dinner. It was well attended, and everyone was excited.

FINANCE OFFICER

Finance Officer Paul Meyer: The numbers are for May 31, 2017.

Post 291 Business P&L By Class					YTD AS OF 5/31/2017				
YTD 2017	ADMIN	BAR	REST	BANQUET	TOT REST/BAN	HALL	CUSTOD	MARINA	TOTAL
TOT INC	\$277	\$221,187	\$266,271	\$165,433	\$431,704	\$55,969		\$120,621	\$829,757
COGS		\$154,935	\$276,366	\$134,404	\$410,769				\$565,704
GROSS PROFIT	\$277	\$66,253	\$(10,095)	\$31,029	\$20,934	\$55,969		\$120,621	\$264,053
EXPENSES	\$51,473	\$50,904	\$36,011	\$5,299	\$41,309	\$24,719	\$49,965	\$69,929	\$288,300
NET ORD INC	(\$51,196)	\$15,349	(\$46,106)	\$25,731	(\$20,375)	\$31,249	(\$49,965)	\$50,692	(\$24,247)
OTHER INC	\$151,493								
OTHER EX	450								
NET INCOME	\$99,846	\$15,349	(\$46,106)	\$25,731	(\$20,375)	\$31,249	(\$49,965)	\$50,692	\$126,796
BANK BAL	\$863k								
OPERATE ACCT	\$126k								
MBRSHIP ACCT	\$138k								
RESERVE ACCT	\$499k								

The Finance Committee made the following recommendations for the Commander and/or E-Board to consider:

1. That an Officer's Manual be provided to each member of the E-Board.
2. The Commander should review with each E-Board member their duties.
3. A plaque or Certificate of Appreciation be presented to the SONS at their General Meeting as a token of appreciation for all they do to assist in Post activities.
4. The Commander appoint a public relations committee: communicate with local newspapers, and attend City Council meetings when appropriate.
5. That Jazz by the Bay not start until July due to the weather and a very poor turnout during May.
6. That an Audit Committee be established to interact with the CPA firm performing the Post audit instead of the CPA firm interacting with the Finance Officer.
7. That a P&L be prepared for each event and submitted to the E-Board.
8. That Law and Order should be moved to January or February because the cities of Costa Mesa and Newport Beach don't have anyone to recommend in a timely manner. We should honor the prior year's selection.

JUDGE ADVOCATE

Nothing to report this month.

SERVICE OFFICER

A request was made by the Donation Committee to approve a \$2,500 donation to the Department of Veteran's Affairs Rehabilitation Foundation to pay for the Department Service Officer and staff of 12. This request will be taken under advisement.

Skipper Tim's doctor made a donation to the Auxiliary of 5 large bags of plastic yarn.

CHAPLAIN

Nothing to report this month.

HISTORIAN

Nothing to report this month.

OTHER BUSINESS

Mike Schubert – Discussed the appropriate way to approach members/guests to resolve improper behavior issues while at the Post.

GOOD OF THE LEGION

Officer ribbons that can be worn on their cover were passed out.
Discussed the number of ODs to be on duty on Sundays.

CLOSED SESSION

Discussed issues with members.

ADJOURNED: 2024