



**AMERICAN LEGION NEWPORT HARBOR POST 291  
EXECUTIVE BOARD MINUTES  
THURSDAY, DECEMBER 7, 2017**

**SILENCE CELL PHONES**

**CALL TO ORDER:** 1806 HRS

**INVOCATION:** CHAPLAIN

**PLEDGE OF ALLEGIANCE:** COMMANDER

**ROLL CALL:**

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Doug Nye, Commander                     | <input checked="" type="checkbox"/> Robert Wright, Judge Advocate      | <input checked="" type="checkbox"/> Don Putzig, M.a.L.                 |
| <input type="checkbox"/> Mike Schubert, 1 <sup>st</sup> Vice                | <input checked="" type="checkbox"/> Paul Meye, Finance Officer         | <input checked="" type="checkbox"/> Al Yarrington, M.a.L.              |
| <input type="checkbox"/> Anne Borren, 2 <sup>nd</sup> Vice                  | <input checked="" type="checkbox"/> Skipper Tim Bercovitz, Sgt-at-Arms | <input checked="" type="checkbox"/> Rich Whitlinger, M.a.L.            |
| <input checked="" type="checkbox"/> Sandy Schneeberger 3 <sup>rd</sup> Vice | <input checked="" type="checkbox"/> Jesse Garcia, Service Officer      | <input checked="" type="checkbox"/> Eric Schroeder, M.a.L.             |
| <input type="checkbox"/> Jess Lawson, Jr. Past Comm                         | <input type="checkbox"/> William Bennett, Chaplain                     | <input checked="" type="checkbox"/> Rob White, M.a.L.                  |
| <input checked="" type="checkbox"/> Gene Anderson, Adjutant                 | <input checked="" type="checkbox"/> Carman Williams, Historian         | <input type="checkbox"/> Wayne Zippi, M.a.L.                           |
|   |  | <input checked="" type="checkbox"/> Rees Lloyd, Post 291 Legal Counsel |

**EXCUSED:** William Bennett, Mike Schubert, Anne Borren, Jess Lawson, Wayne Zippi

**INTRODUCTION OF GUESTS & GUEST COMMENTS:**

Guests: 1. Dan Ferrari 2. Jon Reynolds 3. Tom Lott 4. Karen Robbins, Team Dark Horse

**COMMANDER:** Reminder the E-Board that the meeting is conducted in accordance with Post 291 Bylaws & Roberts Rules of Order.

**Legion Family & Donations**

- a) SAL – Tim Sullivan: No representative from the SONS was in attendance.
- b) Auxiliary – Debbie Schubert: No representative from the Auxiliary was in attendance.
- c) ALYC – Doug Green: No representative from the ALYC was in attendance.

**Guests**

Karen Robbins from Team Dark Horse, a nonprofit that holds a Holiday Party for 300 to 600 Marines from Camp Pendleton at Mariner's Church in Irvine, requested a donation of \$7,500.00 to purchase \$25 gift cards to be given to the lowest ranking Marines in attendance. [Refer to the OTHER BUSINESS section below.]

Dan Ferrari, the E-Board's Financial Advisor to the SONS, made a short presentation on the status of the SONS financial reporting.

## **COMMANDER:**

- a) All Board members received a copy of the **November 2<sup>nd</sup>** Executive Board Meeting Minutes, distributed by email:
  - The Commander asked for a motion to “**waive the reading of the November 2<sup>nd</sup> Executive Board Meeting Minutes?**”
  - The Commander asked for a motion to “**approve the November 2<sup>nd</sup> Executive Board Meeting Minutes?**”
  - Both motions were approved.
- b) All Board members received copies of the House Committee Minutes for **November 1<sup>st</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, and 29<sup>th</sup>** in the packets handed out for review.
  - The Commander asked for a motion to “**waive the reading of the House Committee Minutes in the E-Board packets.**”
  - The motion was approved.

## **ADJUTANT REPORT & CORRESPONDENCE:**

There is nothing to report this month.

## **COMMANDER**

The Commander informed the E-Board of the current activities to improve the physical structure of the Post: these activities include replacing the groin marker light at the end of the seawall by the beach; the iron work that has been done including replacing the gate between the patio and the beach; the remove and replace wood work on the exterior of the building; and the new LED lights on a dimmer switch in the north patio. He also discussed the newly approved Veteran's Cemetery to be located in the City of Irvine.

The Commander discussed the four \$2,500.00 donations Post 291 made to three posts in Florida and one in Texas that were damaged during this year's hurricanes, and he shared several letters he received from the Posts that we provided the donations to.

The Commander asked for a motion to approve a \$2,500 donation from the Donation Committee to the Fruitful Futures Project; a 501-C3 that serves veterans in Orange County. [Refer to the OTHER BUSINESS section below.]

## **OFFICERS' REPORTS**

**1ST VICE COMMANDER** – Speaking about membership. The Commander spoke for Mike Schubert who was not in attendance. We are at 71% renewals to-date, and our legionnaire membership is approximately 4,300.

**2ND VICE COMMANDER** – Speaking about upcoming events and bands. Paul Meye, Finance Officer, spoke for Anne Borren, who was not in attendance. He spoke about the quality of the bands that have been recently playing at the Post.

**3RD VICE COMMANDER** – Speaking on Americanism, youth and children, Boys State, and the Oratorical Contest. Sandy Schneeberger reported that we are working to get more people involved in the Oratorical Contest that is being held on January 15<sup>th</sup>. There is a need for volunteers; she will begin recruiting volunteers next month. Boys State candidates expressed a desire to volunteer with the Oratorical Contest. Discussed the Post's Boys State event, and the increase in cost per individual this coming year. Discussed the audio visual setup in the Post; Rob White will assist with the audio visual.

**FINANCE OFFICER** – Speaking on Post operations.

Discussed the Post's finances through December 6, 2017. Refer to the table below.

Financial Statement Summary as of **YTD 12/6/2017**

Post 291 Business P&L By Class					YTD AS OF 12/6/2017				
YTD 2017	ADMIN	BAR	REST	BANQUET	TOT REST/BAN	HALL	CUSTOD	MARINA	TOTAL
TOT INC	\$4,380	\$560,980	\$683,315	\$361,784	\$1,045,100	\$138,127		\$280,758	\$2,029,344
COGS		\$370,946	\$660,019	\$292,623	\$952,642				\$1,323,589
GROSS PROFIT	\$4,380	\$190,033	\$23,297	\$69,161	\$92,458	\$138,127		\$280,758	\$705,756
EXPENSES	\$112,957	\$120,871	\$80,035	\$14,698	\$94,732	\$61,239	\$115,977	\$167,553	\$673,331
NET ORD INC	(\$108,578)	\$69,162	(\$56,738)	\$54,463	(\$2,275)	\$76,888	(\$115,977)	\$113,204	\$32,425
OTHER INC	\$466,179								
OTHER EX	\$450								
NET INCOME	\$357,152	\$69,162	(\$56,738)	\$54,463	(\$2,275)	\$76,888	(\$115,997)	\$113,204	\$498,154
BANK BAL	\$1m185k		700k						
OPERATE ACCT	\$96k		58k						
MBRSHIP ACCT	\$96k		193k						
RESERVE ACCT	\$845k		342k						

**JUDGE ADVOCATE** – Speaking on the Post's Constitution, Bylaws, and Rules and Regulations.

Nothing to report.

**SERVICE OFFICER** – Speaking on the Post 291 veteran's assistance programs.

Reported he has identified a homeless mother with 3 children that will be aided by the Post. Announced that the Post Donation Committee recommends that \$5,000.00 be donated to Team Dark Horse, and \$5,000.00 will be donated to the Fruitful Futures Project. [Refer to the OTHER BUSINESS section below.] Rob White and Eric Schroeder have volunteered to represent the Post at the Team Dark Horse event.

**CHAPLAIN** – Speaking on the spiritual welfare of Post members.

Nothing to report.

**HISTORIAN** – Speaking on the pictorial history of the Post.

Reported all event photos have been submitted to the Post for posting on our webpage.

**OTHER BUSINESS**

The following motions were approved at the December 7, 2017 E-Board Meeting:

1. A motion was approved to donate \$5,000.00 to Team Dark Horse.
2. A motion was approved to donate \$5,000.00 to the Fruitful Futures Project; a 501-C3 that serves veterans in Orange County.
3. A motion was approved for the Post to send a letter to Chuck Wilder recognizing his service to the Country.

Rees Lloyd discussed today's Ken Wilder Radio Show that he and Skipper Tim Bercovitz were guests on. They discussed the new "Sailing for Veterans with Stress" project being started by Skipper Tim. Rees requested that a letter be sent to Chuck Wilder from the Post recognizing his service to the Country. The letter should be signed by everyone on the E-Board.

**GOOD OF THE LEGION**

Nothing to report.

**CLOSED SESSION**

Discussed several issues.

**ADJOURNED: 2018 hrs**