



**AMERICAN LEGION NEWPORT HARBOR POST 291
EXECUTIVE BOARD MINUTES
THURSDAY, AUGUST 3, 2017**

SILENCE CELL PHONES

CALL TO ORDER: 1800 HRS

INVOCATION: CHAPLAIN

PLEDGE OF ALLEGIANCE: COMMANDER

ROLL CALL:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Doug Nye, Commander | <input checked="" type="checkbox"/> Robert Wright, Judge Advocate | <input checked="" type="checkbox"/> Don Putzig, M.a.L. |
| <input checked="" type="checkbox"/> Mike Schubert, 1 st Vice | <input checked="" type="checkbox"/> Paul Meye, Finance Officer | <input checked="" type="checkbox"/> Al Yarrington, M.a.L. |
| <input checked="" type="checkbox"/> Anne Borren, 2 nd Vice | <input type="checkbox"/> Skipper Tim Bercovitz, Sgt-at-Arms | <input checked="" type="checkbox"/> Rich Whitlinger, M.a.L. |
| <input type="checkbox"/> Sandy Schneeberger 3 rd Vice | <input checked="" type="checkbox"/> Jesse Garcia, Service Officer | <input checked="" type="checkbox"/> Eric Schroeder, M.a.L. |
| <input checked="" type="checkbox"/> Jess Lawson, Jr. Past Comm | <input type="checkbox"/> William Bennett, Chaplain | <input checked="" type="checkbox"/> Rob White, M.a.L. |
| <input checked="" type="checkbox"/> Gene Anderson, Adjutant | <input type="checkbox"/> Carman Williams, Historian | <input checked="" type="checkbox"/> Wayne Zippi, M.a.L. |

EXCUSED: William Bennett, Sandy Schneeberger, Skipper Tim Bercovitz, Carman Williams

INTRODUCTION OF GUESTS & GUEST COMMENTS:

Guests: 1. Rick Sundell 2. Rees Lloyd 3. _____ 4. _____

COMMANDER: Reminder that this meeting is conducted in accordance with Post 291 Bylaws & Roberts Rules of Order.

Legion Family & Donations

- a) **SAL** – Tim Sullivan: Reported that last night they voted in a fund raiser called “Hoop it Up” that requires E-Board approval. Working on membership.
- b) **Auxiliary** – Cat Katz: Reported that the July 27th WWII-Korea event went well. A family movie night is coming up on Saturday, August 26th.
- c) **ALYC** – Rick Reyna: Continuing with the Monday night Sundowner Series. They held their Awards Dinner for the Old Glory Boat Parade. This weekend they have 14 boats registered to attend their cruise to Two Harbors. Reported they are having a joint meeting with the Women’s Sailing Association regarding the Visually Impaired Sailing event. They’re having a new member orientation meeting on August 17th. They are getting 7-15 new members a month. They are having a refraction regatta, an open water race, on August 19th and 20th. Their membership is up to 953. Membership renewal will open up in late October.

The Commander commented on the status of ALYC insurance, and the insurance coverage on the boats used for American Legion events. Discussed the need to get a signed waiver from all individuals taking part in the Visually Impaired Sailing event.

A request was made for a list of YC members from other posts.

The Commander discussed the ALYC’s purchase of a race committee boat; who will drive the boat; boat insurance; and where it will be docked. The ALYC needs to get permission from the E-Board to purchase the boat.

COMMANDER:

- a) All Board members received a copy of the **July 6th** Executive Board Meeting Minutes, distributed by email:
 - The Commander asked for a motion to **“waive the reading of the July 6th Executive Board Meeting Minutes?”**
 - The Commander asked for a motion to **“approve the July 6th Executive Board Meeting Minutes?”**
 - Both motions were approved.

- b) Copies of the House Committee Minutes for July 5th, 19th and 26th were distributed in the packets handed out for review.
 - The Commander asked for a motion to **“waive the reading of the House Committee Minutes in the E-Board packets.”**
 - The motion was approved.

ADJUTANT REPORT & CORRESPONDENCE:

The Adjutant stated there is nothing to report this month.

COMMANDER

M/S/C - A motion was made for Post 291 to donate \$2,175 to Sea Cadets to fund a one day sailing instruction event at the LA Harbor Marine Institute. The motion was approved.

The Commander discussed, at the request of the Finance Committee, the opening of another bank reserve account at Chase Bank due to the \$250,000 FDIC insurance limit.

The Post is running well; we're repairing things as they come up. A new tarp will be installed by the BBQs. We have installed a new beer refrigerator outside; this gives us the capacity to run 8 taps. A new oven has been installed in the kitchen.

Eric Schroeder is going to look at the Post's insurance to ensure its adequacy.

OFFICERS' REPORTS

1ST VICE COMMANDER

Membership is going strong; we had 62 new members last month; 17 were post 9/11. At the General Meeting approximately 40-45 new members are signed up. Discussed the younger members that are bringing their kids to the Post on the weekends to enjoy the beach.

2ND VICE COMMANDER

Discussed the bands that have played recently at the Post.

3RD VICE COMMANDER

Excused from attending the meeting. The Commander mentioned that one of the Post's Boys State delegates was selected as a National Delegate to go to Washington D.C. to attend Boys Nation.

FINANCE OFFICER

Discussed the Post's finances through August 2, 2017. Discussed our bank accounts.

M/S/C – The Finance Officer is to look into other things that the Post can do with Post money. One of the things is, using the same bank, the Post can have Certificates of Deposit that are separately insured over and above the \$250,000 bank balances insured by FDIC. The motion was approved by the E-Board.

Discussed moving the sign-in book outside the back gate.

M/S/C – On Saturdays and Sundays the sign-in book will be placed on a podium outside the back gate, and a larger sign will be installed at the back gate stating that ABC rules require all guests to sign-in, and that any member that does not have their guests sign-in will have their Post entertainment privileges suspended for up to one-year. The motion was approved by the E-Board.

Financial Statement Summary as of **YTD 8/2/2017**

Post 291 Business P&L By Class					YTD AS OF 8/2/2017				
YTD 2017	ADMIN	BAR	REST	BANQUET	TOT REST/BAN	HALL	CUSTOD	MARINA	TOTAL
TOT INC	\$377	\$356,834	\$425,538	\$228,368	\$653,905	\$78,319		\$189,396	\$1,278,830
COGS		\$228,830	\$404,998	\$184,387	\$589,384				\$818,214
GROSS PROFIT		\$128,004	\$20,540	\$43,981	\$64,521			\$189,396	\$381,921
EXPENSES	\$76,746	\$75,861	\$49,986	\$7,044	\$57,031	\$38,246	\$68,707	\$106,787	\$417,377
NET ORD INC	(\$70,369)	\$52,143	(\$29,446)	\$36,936	\$7,490	\$40,073	(\$68,707)	\$82,609	\$43,239
OTHER INC	\$279,369								\$279,369
OTHER EX	\$450								
NET INCOME	\$208,669	\$52,143	(\$29,446)	\$36,936	\$7,490	\$40,073	(\$68,707)	\$82,609	\$322,277
BANK BAL	\$1,032m								
OPERATE ACCT	\$207k								
MBRSHIP ACCT	\$230k								
RESERVE ACCT	\$492k								

JUDGE ADVOCATE

Nothing to report.

SERVICE OFFICER

Nothing to report.

CHAPLAIN

Nothing to report.

HISTORIAN

Nothing to report.

OTHER BUSINESS

Squadron Financial Management:

M/S/C – The Squadron checking account signatories shall be limited to the Squadron’s Commander, 1st Vice Commander, and Finance Officer, and the Post designated officers: Marco Montes and Paul Meye. The motion was approved by the E-Board.

M/S/C – The Squadron debit cards shall be issued to the Squadron’s Commander, 1st Vice Commander, and Finance Officer. The motion was approved by the E-Board.

M/S/C – The Squadron will pay their per capita (\$8 fee) to the Detachment of California and the facility fee (\$65) to Post 291 on a per event basis. The motion was approved by the E-Board.

M/S/C – To deny the Squadron's request to hold the SAL Hoop It Up Classic fund raising event put on by ProFund West, and to deny the \$3,000 retainer to be paid to ProFund West. The motion was denied by the E-Board, thus approving the Squadron to proceed with the event. **NOTE:** On Tuesday August 8th the Commander of Post 291 placed this SAL fund raising event on hold for further study investigations for any Post ratifications and legal issues in regard to the discussion and actions taken at the last Executive Board meeting (08/03/17).

Tim Sullivan Squadron Commander withdrew the request to approve Dennis McCarter as 2nd Vice Commander of the SONS.

Rees Lloyd, the Post's Legal Counsel, apprised the E-Board of the status of several legal questions concerning the Post. He discussed the status of Sage Laurie whose situation was brought up at last month's General Meeting, and he discussed how Monte Roberts, the Horse Whisperer, helps Vets at his ranch.

M/S/C – Preparation of a resolution stating that American Legion Post 291 is opposing the elimination of the DSO position, and calling for a complete investigation as to who is responsible, what happened, why and how, and the reinstatement of Scott McGee until such time that there is a legal reason provided for his removal. The motion was approved by the E-Board.

GOOD OF THE LEGION

Nothing to report.

CLOSED SESSION

Nothing to report.

ADJOURNED: 2028 hrs