



AMERICAN LEGION NEWPORT HARBOR POST 291
EXECUTIVE BOARD MINUTES
MAY 5, 2016

Meeting called to order at 1800 hrs.

Invocation: Jess Lawson, Jr. Past Commander

Pledge of Allegiance: Doug Nye, Commander

Roll Call:

| | | | |
|--|--|--|--|
| <input checked="" type="checkbox"/> Doug Nye, Commander | <input type="checkbox"/> Ken Ulrich, <i>excused</i> | <input checked="" type="checkbox"/> Roger Henry 2 nd Vice | <input checked="" type="checkbox"/> Ken George, 3 rd Vice |
| <input checked="" type="checkbox"/> Marco Montes, Adjutant | <input checked="" type="checkbox"/> Carmen Williams, Jdg Adv | <input type="checkbox"/> Paul Meye, <i>excused</i> | <input type="checkbox"/> William Bennett, <i>excused</i> |
| <input checked="" type="checkbox"/> Jesse Garcia, Svc Officer | <input type="checkbox"/> Tim Bercovitz, <i>excused</i> | <input checked="" type="checkbox"/> Patti Carson, Historian | <input checked="" type="checkbox"/> Jess Lawson, Jr. PC |
| <input type="checkbox"/> Don Putzig, <i>excused</i> | <input checked="" type="checkbox"/> Mike Schubert, M.a.L | <input checked="" type="checkbox"/> Rich Whitlinger, M.a.L | <input checked="" type="checkbox"/> Ken Widdall, M.a.L. |
| <input checked="" type="checkbox"/> Sandy Schneeberger, M.a.L. | <input checked="" type="checkbox"/> Robert Wright, M.a.L. | | |

Guests

Val Santos, Al Yarrington, and Brian Whitfield

Legion Family

SAL: Rich Morin, Finance Officer: Slate of new officers submitted to Post 291 for approval. "Toast to Dad" event planned for June 11th as a "Thank You" to Sons. M/S/C – to approve the Squadron's use of the Post facilities on June 11th for "Toast to Dad" event.

Auxiliary, Cat Katz: May is Poppy Month please donate. Troop shipping is this Saturday. The new lighting around the Post and parking lot is appreciated and it's very helpful and better than before.

ALYC: Jon Reynolds: Opening Day was a success. Executed better than any other before. Planning by a couple of newer Officers who really took responsibility. Food was outstanding, thanks to Ulises Dominguez, Dennis Fitzpatrick and post staff.

Minutes

M/S/C to waive the reading of the April 7, 2016, Executive Board Minutes

M/S/C to approve the April 7, 2016, Executive Board Minutes, with April financial information to be added on May 10th.

M/S/C to waive the reading of the April 20th, 27th, and May 4th, 2016, House Committee minutes.

Adjutant Report & Correspondence:

The following actions were taken at the House Committee meetings listed above:

M/S/C – Up to \$4,500 to have an Aloha POS System expert to design the management reports that the Finance Committee and Dennis Fitzpatrick requires.

M/S/C – \$375 for new monitors and monitor stand for Tracey's office.

M/S/C - \$800 to run Aloha wiring to the POS terminal near the View Room

M/S/C - \$200 for CAT6 wiring for the Fireside Room WiFi system

M/S/C - \$531 for installation of Fireside Room WiFi Router

M/S/C - \$1,200 to replace heads on permanent natural gas patio heaters

M/S/C – to install signage on parking spots for Commander and O.D.

M/S/C - \$500 to install a security camera that points to the ATM machine

M/S/C – to accept a new color copy machine that is being donated to the Post, Post to pay for quarterly maintenance fees

Commander

Recruiting efforts to bring in younger veterans has begun. Will attempt to partner with local companies who have veteran employees and develop a campaign or recruiting events together.

May 11th is the Post Election. Lawn parking will be available and free parking at Marina Park due to ongoing construction on 15th street.

Financial Report

Finance Officer was not present, excused

Production Report for the one-month period, May 2016

| | <u>Bar</u> | <u>Restaurant</u> | <u>Banquet</u> | <u>Hall Rental</u> | <u>Marina</u> | <u>Total</u> |
|--------------------------|------------|-------------------|----------------|--------------------|---------------|--------------|
| Revenue | 58,268 | 52,683 | 54,393 | 15,600 | 23,056 | 204,000 |
| Less: Cost of Goods Sold | 35,181 | 59,517 | 30,650 | 6,933 | 10,810 | 143,091 |
| Gross Profit | 23,087 | (6,834) | 23,743 | 8,667 | 12,246 | \$ 60,909 |

Production Report for the five-month period, January-May 2016

| | <u>Bar</u> | <u>Restaurant</u> | <u>Banquet</u> | <u>Hall Rental</u> | <u>Marina</u> | <u>Total</u> |
|--------------------------|------------|-------------------|----------------|--------------------|---------------|--------------|
| Revenue | 230,063 | 227,013 | 155,018 | 75,009 | 117,688 | 804,791 |
| Less: Cost of Goods Sold | 140,369 | 280,067 | 116,812 | 31,483 | 80,437 | 649,168 |
| Gross Profit | 89,694 | (53,054) | 38,206 | 43,526 | 37,251 | \$ 155,623 |

Officers' Reports

1st Vice – Not present, excused

2nd Vice Roger Henry – Bands for June have been scheduled.

3rd Vice Ken George – Sons are making phone calls to get renewals in. Sons now using QuickBooks Online. Ken George was asked to serve as Liaison next year.

Judge Advocate Carmen Williams – Richard Esposito has attempted to engage people in discussion about his situation through email.

Service Officer Jesse Garcia – Donations that were previously approved will go out soon.

M/S/C – to purchase a table for \$360 at the 145th Multifunctional Medical Battalion "Dining Out" banquet.

M/S/C – to donate \$1,000 to the "Iwo Jima Monument West" at Camp Pendleton

Chaplain – Not present, excused. Ken Widdall: Comrade James Kaylor passed away this week. Recipient of two Silver Stars.

Flower to be sent by Service Officer.

Patti Carson Historian – nothing to report

Good of the Legion

Boys State Dinner at the Post on Monday 5/16 at 6pm. ALYC Sundowners races are on the same night, parking could be an issue.

Financial Dashboard Presentation

Jon Reynolds – Presented the Post's financial information in a PowerPoint presentation.

Meeting adjourned at 1905 hrs.

Respectfully submitted,

Marco Montes

Adjutant