



**AMERICAN LEGION NEWPORT HARBOR POST 291
EXECUTIVE BOARD MINUTES
THURSDAY, FEBRUARY 1, 2018**

SILENCE CELL PHONES

CALL TO ORDER: 1807 HRS

INVOCATION: CHAPLAIN

PLEDGE OF ALLEGIANCE: COMMANDER

ROLL CALL:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Doug Nye, Commander | <input checked="" type="checkbox"/> Robert Wright, Judge Advocate | <input checked="" type="checkbox"/> Don Putzig, M.a.L. |
| <input checked="" type="checkbox"/> Mike Schubert, 1 st Vice | <input checked="" type="checkbox"/> Paul Meye, Finance Officer | <input checked="" type="checkbox"/> Al Yarrington, M.a.L. |
| <input checked="" type="checkbox"/> Anne Borren, 2 nd Vice | <input checked="" type="checkbox"/> Skipper Tim Bercovitz, Sgt-at-Arms | <input checked="" type="checkbox"/> Rich Whitlinger, M.a.L. |
| <input type="checkbox"/> Sandy Schneeberger, 3 rd Vice | <input checked="" type="checkbox"/> Jesse Garcia, Service Officer | <input checked="" type="checkbox"/> Eric Schroeder, M.a.L. |
| <input checked="" type="checkbox"/> Jess Lawson, Jr. Past Comm | <input type="checkbox"/> William Bennett, Chaplain | <input checked="" type="checkbox"/> Rob White, M.a.L. |
| <input checked="" type="checkbox"/> Gene Anderson, Adjutant | <input type="checkbox"/> Carman Williams, Historian | <input checked="" type="checkbox"/> Wayne Zippi, M.a.L. |
| | | <input type="checkbox"/> Rees Lloyd, Legal Advisor |

EXCUSED: Sandy Schneeberger, William Bennett, Carman Williams

INTRODUCTION OF GUESTS & GUEST COMMENTS:

Guests: 1. Rick Sundell 2. Don House 3. Jon Reynolds 4. John Lindgren 5. Dan Ferrari 6. Mike Berdine

COMMANDER: Reminder that this meeting is conducted in accordance with Post 291 Bylaws & Roberts Rules of Order.

Legion Family & Donations

- a) SAL – Tim Sullivan, Commander - Discussed the concierge service they provide at the Post. Discussed the Hoops Basketball fund raising event.
- b) Auxiliary – Debbie Schubert, President – Discussed the following events: the Sweethearts Ball is being held on February 10th beginning at 5 PM – reserve tickets are on-sale; Paint Night is on Thursday, February 15th, beginning at 6:30 PM; the Fashion Show is on February 17th; a Blood Drive is being held on February 19th from 10 AM to 4 PM; and the Auxiliary’s General Meeting is on February 21st. Debbie thanked Anne Borren and Jesse Garcia for their support.
- c) ALYC – Doug Green, Commodore – Reported that membership is around 750. Discussed the SCYC that was held in January 2018, and that the ALYC came in 2nd place for Yacht Club of the Year. Discussed the Commodore’s Ball that was held on January 20, 2018. Discussed the Mid-winter Regatta Races will be held on February 17-18. Discussed the Dive Club waiver.
- d) During December 2017 the Yacht Club Board changed over. Doug Green is the new Commodore. They reported that membership is down slightly. Discussed the Dive Club’s insurance, and that waivers would be signed by all participants in Dive Club events. The E-Board approved the use of a waiver subject to E-Board review of the waiver. Announced that the Commodore’s Ball will be held on January 20, 2018. Discussed the Mid-winter Regatta Races will be held on February 17-18. Races will be held off the Newport Beach Pier.

BBSI PRESENTATION (Human Resources)

Two representatives from BBSI made a short presentation regarding the Post's ZERO tolerance policy in regard to sexual harassment and the use of marijuana at the Post.

2018 POST 291 ELECTION

At the January 4th, 2018 E-Board Meeting John Lindgren (Chairman), Dan Ferrari, and Jon Reynolds were elected to the 2018 Election Committee.

COMMANDER:

- a) All Board members received a copy of the **January 4th Executive Board Meeting Minutes**, distributed by email:
 - The Commander asked for a motion to "**waive the reading of the January 4th Executive Board Meeting Minutes?**"
 - The Commander asked for a motion to "**approve the January 4th Executive Board Meeting Minutes?**"
 - Both motions were approved.
- b) All Board members received copies of the House Committee Minutes for **January 4th, 17th, 24th and 31st** in the packets handed out for review.
 - The Commander asked for a motion to "**waive the reading of the House Committee Minutes in the E-Board packets.**"
 - The motion was approved.

ADJUTANT REPORT & CORRESPONDENCE:

There is nothing to report this month.

COMMANDER

- Announced that there will not be a Super Bowl party this year, and the Post will be open as is normal.
- Discussed the repairs that are being made to the Post facilities.
- Announced that maintenance in the men's room will start next week.

OFFICERS' REPORTS

1ST VICE COMMANDER – Speaking about membership.

Mike Schubert announced that we are at 87% renewals.

2ND VICE COMMANDER – Speaking about upcoming events and bands.

Anne Borren announced that bands have been scheduled for the entire year. She also announced that she is auditioning new bands for next year opportunities.

3RD VICE COMMANDER – Speaking on Americanism, youth and children, Boys State, and the Oratorical Contest.

Sandy Schneeberger was absent, and nothing was reported.

FINANCE OFFICER – Speaking on Post operations.

Paul Meye discussed the Post's finances through December 31, 2017. Refer to the table below. He discussed the 2018 Budgets (Business and Membership). A motion was made and approved to accept the 2018 Budgets.

Financial Statement Executive Summary as of YTD 12/31/2017

	2017	2016
	12/31/17 YTD	12/31/16 YTD
Membership		
Income	\$376,984	\$403,312
Other Income	\$5,042	\$102,815
Total Income	\$382,026	\$506,127
Expenses	\$454,205	\$451,828
Net Income	(\$72,178)	\$54,300
Operating		
Income		
Bar Sales	\$596,680	\$588,205
Banquet Sales	\$384,677	\$391,771
Restaurant Sales	\$742,874	\$627,307
Total Food Service	\$1,724,231	\$1,607,282
Other Income	\$434,408	\$403,324
Gross Income	\$2,158,629	\$2,010,606
COGS	\$1,442,557	\$1,368,565
Gross Profit	\$716,081	\$642,041
Other Expenses	\$702,241	\$819,245
Total Expense	\$2,144,798	\$2,187,810
Net Ordinary Income	\$13,841	(\$177,204)
Other Income	\$1,282	\$62,249
Facility Fee	\$538,823	\$345,668
Other Expense	\$0	\$10
Net Income	\$553,945	\$230,703
Summary		
	2017 Net Income	2016 Net Income
Membership	(\$72,178)	\$54,300
Operating	\$553,945	\$230,703
Total AL 291	\$481,767	\$285,002

JUDGE ADVOCATE – Speaking on the Post’s Constitution, Bylaws, and Rules and Regulations.
Robert Wright stated he had no report this month.

SERVICE OFFICER – Speaking on the Post 291 veteran’s assistance programs.
Jesse Garcia stated he had no report this month.

CHAPLAIN – Speaking on the spiritual welfare of Post members.
William Bennett was absent, and nothing was reported.

HISTORIAN – Speaking on the pictorial history of the Post.
Carmen Williams was absent, and nothing was reported.

OTHER BUSINESS

- A motion was made and approved to provide \$2,500 to create a promotional Flyer for the Vietnam Event in April.
- A motion was made and approved to make a donation of \$2,500 to the San Diego Maritime Museum in support of the Swift Boat for the Vietnam Event in April.
- A motion was made and approved to make a donation of \$2,000 to the “Take Me Home Huey Foundation” to create interest in their attending the Vietnam Event in April.
- A motion was made and approved to make a donation of \$1,200 to the “Footloose Follies.”
- A motion was made and approved to amend the Post Bylaws and Constitution to provide a zero tolerance policy in regards to the use and/or possession of marijuana in any form, smoking or eatable, on Post 291 property.
- A motion was made and approved to amend the Post Bylaws and Constitution to provide a zero tolerance policy in regards to sexual harassment, on Post 291 property.

Discussed the UCI Sailing class in Newport Harbor; if a veteran completes the class the Post will pay 70% of the cost at that time.

The Commander announced that we received plaques from Team Dark Horse and the Marines for our involvement in the Holiday Party for 300 to 600 Marines from Camp Pendleton at Mariner’s Church in Irvine.

GOOD OF THE LEGION
Nothing to report.

CLOSED SESSION
Nothing to report.

ADJOURNED: 1922 hrs.