



**AMERICAN LEGION NEWPORT HARBOR POST 291
EXECUTIVE BOARD MINUTES
THURSDAY, JULY 6, 2017**

SILENCE CELL PHONES

CALL TO ORDER: 1800 HRS

INVOCATION: CHAPLAIN

PLEDGE OF ALLEGIANCE: COMMANDER

ROLL CALL:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Doug Nye, Commander | <input checked="" type="checkbox"/> Robert Wright, Judge Advocate | <input checked="" type="checkbox"/> Don Putzig, M.a.L. |
| <input checked="" type="checkbox"/> Mike Schubert, 1 st Vice | <input checked="" type="checkbox"/> Paul Meye, Finance Officer | <input checked="" type="checkbox"/> Al Yarrington, M.a.L. |
| <input checked="" type="checkbox"/> Anne Borren, 2 nd Vice | <input checked="" type="checkbox"/> Tim Bercovitz, Sgt-at-Arms | <input checked="" type="checkbox"/> Rich Whitlinger, M.a.L. |
| <input checked="" type="checkbox"/> Sandy Schneeberger 3 rd Vice | <input checked="" type="checkbox"/> Jesse Garcia, Service Officer | <input checked="" type="checkbox"/> Eric Schroeder, M.a.L. |
| <input checked="" type="checkbox"/> Jess Lawson, Jr. Past Comm | <input type="checkbox"/> William Bennett, Chaplain | <input checked="" type="checkbox"/> Rob White, M.a.L. |
| <input checked="" type="checkbox"/> Gene Anderson, Adjutant | <input checked="" type="checkbox"/> Carman Williams, Historian | <input type="checkbox"/> |

EXCUSED: William Bennett

INTRODUCTION OF GUESTS & GUEST COMMENTS:

Guests: 1. Jon Reynolds 2. Rees Lloyd 3. Don House 4. Clay Baxter

Clay Baxter thanked the Post for our support of his candidacy for Department Commander. Discussed the posts that are struggling, and how to help them. Mentioned that he would like to run for Department Commander next year. Discussed the need for clarity in the information coming out of the Department.

Rees Lloyd discussed Department policies.

COMMANDER: Reminder that this meeting is conducted in accordance with Post 291 Bylaws & Roberts Rules of Order.

Legion Family & Donations

- a) SAL – Tim Sullivan: The 4th of July event went great; over 20 SONS volunteered to cook, concierge, and attend the entrances to the Post. Working on membership.
- b) Auxiliary – Cat Katz: They will be volunteering for the July 27th WWII-Korea event. Make-a-Wish breakfast went well with over 225 meals served. At the Make-a-Wish breakfast, which is a charity supported by the OC Sheriff Charity outreach, the OC Sheriff presented the Make-a-Wish Foundation with a check for \$10,000.
- c) ALYC – Mike Berdine: The 4th of July Old Glory Boat Parade (30+ boats) went off very well. The Mayor of Newport Beach was on the lead boat. Their next event, Sailing for the Visually Impaired (SVI), will be in October. A waiver needs to be signed by the guardian for each SVI person before they can participate. Their membership is around 1,000. The Boat Parade Award Dinner will be on July 23rd.

COMMANDER:

- a) All Board members received a copy of the **June 1st Executive Board Meeting Minutes**, they have been distributed by email, and are available on the Post 291 website:
- Do I hear a motion to “**waive the reading of the June 1st Executive Board Meeting Minutes?**”
 - Do I hear a motion to “**approve the June 1st Executive Board Meeting Minutes?**”
 - Motion approved.
- b) Copies of the House Committee Minutes for May 31st, June 7th, 21st and 28th are in your packets for review.
- I will entertain a motion to “**waive the reading of the House Committee Minutes in your packets.**”
 - Motion approved.

ADJUTANT REPORT & CORRESPONDENCE:

There is nothing to report this month.

COMMANDER

Discussed the adjutant destroying the May Election ballots.

Discussed the 4th of July event. Discussed that Legionaries, SONS, and Auxiliary must sign their membership cards in order for them to be valid. Need to improve volunteer signup procedures for this event.

The Commander mentioned that he spoke at the July 5th SONS Meeting about their membership.

The Commander discussed the installation of a new oven in the kitchen (next Monday, July 10th).

The Commander discussed the appointment of 2017-18 officers and committee members.

The Commander discussed the submission of expense reports in a timely manner for the Department Convention.

OFFICERS' REPORTS

1ST VICE COMMANDER

Membership is currently at 102%. At the General Meeting approximately 60 new members are signed up; it is expected that about 40 will be in attendance. Last week we went over the 4,000 member mark. We got approximately 27 new members when the VBN (Veteran Business Network) met at the Post recently. New covers and pins are on order.

2ND VICE COMMANDER

Bands are on schedule through October. Looking into musical (Frank Sinatra, etc.) events.

3RD VICE COMMANDER

A Post 291 Boys State Delegate made Boys Nation.

FINANCE OFFICER

Discussed the 4th of July event. The numbers are for June 30, 2017.

Financial Statement Summary as of YTD 6/30/2017

Post 291 Business P&L By Class					YTD AS OF 6/30/2017				
YTD 2017	ADMIN	BAR	REST	BANQUET	TOT REST/BAN	HALL	CUSTOD	MARINA	TOTAL
TOT INC	\$337	\$279,850	\$344,974	\$202,564	\$547,538	\$66,744		\$144,291	\$1,038,761
COGS		\$191,204	\$336,608	\$134,404	\$471,012				\$696,212
GROSS PROFIT	\$337	\$88,646	\$8,366	\$34,164	\$42,530	\$66,744		\$144,291	\$342,548
EXPENSES	\$60,706	\$63,718	\$43,860	\$6,971	\$50,831	\$24,719	\$58,779	\$84,002	\$348,024
NET ORD INC	(\$60,369)	\$24,929	(\$35,494)	\$27,193	(\$8,301)	\$36,755	(\$58,779)	\$60,289	(\$5,476)
OTHER INC	\$238,793								\$238,793
OTHER EX	\$450								
NET INCOME	\$177,974	\$24,929	(\$35,494)	\$27,193	(\$8,301)	\$36,755	(\$58,779)	\$60,289	\$232,867
BANK BAL	\$901k								
OPERATE ACCT	\$206k								
MBRSHIP ACCT	\$212k								
RESERVE ACCT	\$483k								

M/S/C: A motion was made to note that the closing date for the month has been moved from the 10th to the 15th of the month, and that it is recognized by the E-Board. Motion approved.

JUDGE ADVOCATE

Welcomed the three new members to the E-Board. Discussed Post 838 (Bill Barber) that is struggling, and we can assist other posts that are in need of help. Discussed creating a Ways and Means Committee. Discussed investing some of our monetary resources.

SERVICE OFFICER

Nothing to report.

CHAPLAIN

The Commander spoke for Bill Bennett.

HISTORIAN

Discussed the pictures taken at the 4th of July event. They will be in the Sea Breeze magazine. The pictures will be sent to our Admin office.

OTHER BUSINESS

Anne Borren discussed a Boys State candidate who is heading up a project called "Life Stories," and he wants to talk to Vets and get their stories. Jess Lawson mentioned that almost every school has an authorized "Living Veteran Program," and to call Corona Del Mar High School and get in touch with their "Living Veteran Program" coordinator and find out what's going on. The Commander stated that they should get a waiver from the person they are talking to.

The Commander appointed Gene Anderson (Adjutant), Robert Wright (Judge Advocate), and Jesse Garcia (Service Officer) for the 2017-2018 year. The Commander appointed the members of the following committees: House Committee, Judge Advocate Committee, Finance Committee, Donation Committee, Audit Committee, By-Laws Committee, SALS Committee, and Boys State Committee.

M/S/C: A motion was made to accept the appointed officers, and the appointed members of the Post's committees. Motion approved.

Jon Reynolds, speaking mainly to Clay Baxter, discussed how the small Posts need to be helped; mainly in teaching/training them how to manage/run a Post.

M/S/C: A motion was made to appoint Wayne Zippi to serve the final year of Mike Schubert's term as a Member-at-Large. Motion approved.

GOOD OF THE LEGION

Nothing to report.

CLOSED SESSION

Discussed issues with a SONS member, and he was suspended for one-year at the request of the SONS.

Discussed SONS membership.

Discussed resolutions brought before the Department Convention.

Discussed issues concerning the Post.

ADJOURNED: 2100 hrs