

**AMERICAN LEGION NEWPORT HARBOR POST 291
EXECUTIVE BOARD MINUTES**



THURSDAY, JULY 7, 2018

SILENCE CELL PHONES

CALL TO ORDER: 1805 HRS

INVOCATION: CHAPLAIN

PLEDGE OF ALLEGIANCE: COMMANDER

ROLL CALL:

Doug Nye, Commander	Robert Wright, Judge Advocate	Don Putzig, M.a.L.
Mike Schubert, 1 st Vice	Paul Meye, Finance Officer	Al Yarrington, M.a.L.
Anne Borren, 2 nd Vice	Skipper Tim Bercovitz, Sgt-at-Arms	Rich Whitlinger, M.a.L.
Sandy Schneeberger, 3 rd Vice	Jesse Garcia, Service Officer	Robert Wright, M.a.L.
Jess Lawson, Jr. Past Comm	Open, Chaplain	Rob White, M.a.L.
Gene Anderson, Adjutant	Carman Williams, Historian	Wayne Zippi, M.a.L.
		Rees Lloyd, Legal Advisor

EXCUSED: Anne Borren, Rich Whitlinger, Rob White

INTRODUCTION OF GUESTS & GUEST COMMENTS:

Guests: 1. Don House 2. Rick Sundell 3. Tom Lott 4. Owen Litfin (Dark Horse)
)

COMMANDER: Reminder that this meeting is conducted in accordance with Post 291 Bylaws & Roberts Rules of Order.

Legion Family & Donations

- a) SAL – Tim Sullivan, Commander – Announced that they are having a fishing trip on July 26th.
- b) Auxiliary – Kendall Madsen, Membership – Announced they started renewals and membership yesterday. Mentioned Girls Nation. Mike Schubert stated that at the briefing he holds for new members before every meeting a member of the Auxiliary makes a membership pitch.

The Commander reminded everyone that a Legionnaire of the Post must be alive for their sons, daughters, husband or wife to join the Sons or Auxiliary. All members of the Post family should be working on getting new members into the Post.

- c) ALYC – Rich Reyna, Vice Commodore – Mentioned they held a committee meeting in regards to their diving and snorkeling activities, and decided that this group will only function for information and social activities; there will be no on the water activities. Announced they have a vacancy on their Board due to one of their Directors resigning. They have five members that have expressed an interest in filling the vacancy. Stated that temporary repairs to the Valor (Yacht Club's boat) were completed on July 2nd. Permanent repairs should be completed in the upcoming weeks. The Valor was inspected and certified by a Marine Surveyor on July 3rd and determined to be safe for operation. A copy of the survey was provided to the Commander. Based on the survey they have requested that the Valor be reinstated for normal activities.

In June they did a raft up. They had 31 boats in the July 4th boat parade. They will continue their Monday Sundowner races series. On July 22nd will be the Old Glory Awards Dinner. They are having a cruise to Dana Point on August 3rd to the 5th.

COMMANDER:

- a) All Board members received a copy of the **June 7th** Executive Board Meeting Minutes, distributed by email:
 - The Commander asked for a motion to “**waive the reading of the June 7th Executive Board Meeting Minutes?**”
 - The Commander asked for a motion to “**approve the June 7th Executive Board Meeting Minutes?**”
 - Both motions were approved.

- b) All Board members received copies of the House Committee Minutes for **June 6th, 20th, and 27th** in the packets handed out for review.
 - The Commander asked for a motion to “**waive the reading of the House Committee Minutes in the E-Board packets.**”
 - The motion was approved.

ADJUTANT REPORT & CORRESPONDENCE:

There is nothing to report this month.

COMMANDER

- Discussed the 4th .of July event, and stated that it went real well. He thanked everyone that volunteered. Mentioned that we had a good/orderly 4th of July. It was determined that next year the breakfast Mimosa bar will be a cash bar.
- The Commander spoke about the Post’s zero tolerance for sexual harassment and marijuana use.

OFFICERS’ REPORTS

1ST VICE COMMANDER – Speaking about membership.

Mike Schubert announced that we made 100% of our membership goal this year. He stated that there are 71 new members this month.

2ND VICE COMMANDER – Speaking about upcoming events and bands.

The Commander spoke for Anne Borren. Announced that the Korean War event will be held on July 26th, starting at 11:00 AM. Mentioned that during the 4th of July event parking tickets were issued to cars parked on the grass. The Post will pay for these tickets.

3RD VICE COMMANDER – Speaking on Americanism, youth and children, Boys State, and the Oratorical Contest.

Sandy Schneeberger discussed the Boys State event. Announced that the governor was from Post 291, and that 3 of the 5 nominees for Boys Nation were from Post 291. Mentioned there will be a Foundation fund raiser for Boys State, and that the Pacific Palisades Post will be involved in leading it. Mentioned the Boys State Governor will be speaking at an upcoming General Membership meeting.

FINANCE OFFICER – Speaking on Post operations.

Paul Meye discussed the Post’s finances through June 30, 2018. Refer to the table below.

Discussed the July 4th event.

Financial Statement Executive Summary as of YTD 6/30/2018

Post 291 Business P&L By Class									
YTD 2018	ADMIN	BAR	REST	BANQUET	TOTAL REST/BAN	HALL	CUSTOD	MARINA	TOTAL
TOT INC	4,633	304,826	351,971	149,326	501,297	54,433		139,236.00	1,004,425
COGS		209,834	377,319	128,285	505,604				715,438
GROSS PROFIT	4,633	94,992	(25,348)	21,041	(4,307)	54,433		139,236	288,987
EXPENSES	68,484	73,776	47,920	6,698	54,618	34,154	83,146	78,793	392,969
NET ORD INC	(63,851)	21,216	(73,268)	14,343	(58,925)	20,279	(83,146)	60,443	(103,982)
OTHER INC	166,415		1,500		1,500				168,015
OTHER EX									
NET INCOME	102,564	21,216	(71,768)	14,343	(57,425)	20,279	(83,146)	60,543	64,033
BANK BAL	1.121m								
OPERATE ACCT	88k								
MBRSHIP ACCT	73k								
RESERVE ACCT	846k								

JUDGE ADVOCATE – Speaking on the Post’s Constitution, Bylaws, and Rules and Regulations.

Robert Wright spoke on behalf of Rees Lloyd, Assistant Judge Advocate, and read some notes put together by Rees Lloyd about what happened at the June 2018 Department of California Convention that concerns Post 291. The matters concern:

1. Steve Spriggs.
2. Ken George.
3. Post 291’s request to become a separate District.
4. SONS Matt Parsons and Jeff Kingsley.

The Commander spoke on issues regarding the SONS.

SERVICE OFFICER – Speaking on the Post 291 veteran’s assistance programs.

Jesse Garcia discussed two requests for donations.

1. The first was a request from Team Dark Horse that requested a \$5,000.00 donation to their Back to School event for Marine families. It will be held at Mariner’s Church, and Post officers are invited to attend. It is currently in the discussion phase and will be brought up at next month’s E-Board meeting.
2. **M/S/C** – A motion was made and approved to donate \$2,500.00 to Home Front America.

CHAPLAIN – Speaking on the spiritual welfare of Post members.

The Chaplain position on the E-Board is open, and nothing was reported.

HISTORIAN – Speaking on the pictorial history of the Post.

Carmen Williams stated he had uploaded the pictures from the 4th of July event on the Post’s webpage.

OTHER BUSINESS

Mike Schubert and Jess Lawson are to prepare a written policy for what a surviving spouse should expect from the Post in the event the Legionnaire passes away. This policy is to be presented to the E-Board at the August 2018 meeting.

Mike Schubert discussed the purchase of a quad umbrella for the north side patio.

M/S/C – A motion was made and approved to purchase a quad umbrella for the north side patio for a not to exceed \$8,500.00.

The following Yacht Club protocols were discussed:

1. The Yacht Club Board is to send a letter to the Newport Harbor Yacht Club specifically stating that Post 291 will no longer accept reciprocals from them.
2. The Yacht Club Board is to send a letter to all other Yacht Club's that are members of the SCYA stating that: "Post 291 requires that Yacht Clubs that seek to reciprocate with American Legion Newport Harbor Yacht Club 291 do so on a formal basis. Section VI - Visiting Protocol and Courtesies of the "Yachting Protocol Guidelines," provides specific simple rules of courtesy that must be followed by visiting Yacht Clubs."

Mike Schubert is to check the list of deceased Legionnaires and other Legion members that are no longer a member of the Post, and revise our membership list accordingly.

GOOD OF THE LEGION

Nothing to report.

WENT INTO CLOSED SESSION

Discussed several incident reports.

RETURNED TO OPEN SESSION

ADJOURNED: 2130 hours.