



**AMERICAN LEGION NEWPORT HARBOR POST 291
EXECUTIVE BOARD MINUTES
THURSDAY, AUGUST 2, 2018**

SILENCE CELL PHONES

CALL TO ORDER: 1809 HRS

INVOCATION: Skipper Tim Bercovitz

PLEDGE OF ALLEGIANCE: COMMANDER

ROLL CALL:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Doug Nye, Commander | <input checked="" type="checkbox"/> Robert Wright, Judge Advocate | <input checked="" type="checkbox"/> Don Putzig, M.a.L. |
| <input checked="" type="checkbox"/> Mike Schubert, 1 st Vice | <input checked="" type="checkbox"/> Paul Meye, Finance Officer | <input checked="" type="checkbox"/> Al Yarrington, M.a.L. |
| <input checked="" type="checkbox"/> Anne Borren, 2 nd Vice | <input checked="" type="checkbox"/> Skipper Tim Bercovitz, Sgt-at-Arms | <input checked="" type="checkbox"/> Rich Whitlinger, M.a.L. |
| <input checked="" type="checkbox"/> Sandy Schneeberger, 3 rd Vice | <input checked="" type="checkbox"/> Jesse Garcia, Service Officer | <input checked="" type="checkbox"/> Robert Wright, M.a.L. |
| <input checked="" type="checkbox"/> Jess Lawson, Jr. Past Comm | <input type="checkbox"/> Open, Chaplain | <input type="checkbox"/> Rob White, M.a.L. |
| <input checked="" type="checkbox"/> Gene Anderson, Adjutant | <input checked="" type="checkbox"/> Carman Williams, Historian | <input checked="" type="checkbox"/> Wayne Zippi, M.a.L. |
| | | <input checked="" type="checkbox"/> Rees Lloyd, Legal Advisor |

EXCUSED: Rob White

INTRODUCTION OF GUESTS & GUEST COMMENTS:

Guests: 1. Ken Wilson 2. Rick Sundell 3. Rich Reyna, YC 4. _____

Ken Wilson is applying for the open Chaplain position at the Post. He presented his credentials to the Board, and the Board will get back to him regarding their decision.

COMMANDER: Reminder that this meeting is conducted in accordance with Post 291 Bylaws & Roberts Rules of Order.

Legion Family & Donations

- a) SAL – Tim Sullivan, Commander – Discussed their successful fishing trip held on July 26th; there were 15 on the boat. Mentioned they are volunteering on Saturday, August 4th at the Habitat for Humanity project in Tustin being built for a single disabled veteran. They donated \$5,000 to project. Another fishing trip is scheduled for September 27th. Discussed their next fund raiser that will be held later this year. Mentioned they are starting their planning for the Christmas Boat Parade event.
- b) Auxiliary – Debbie Schubert, President – Announced they received a very nice card from the Make-a-Wish Foundation for the 4th of July luncheon held at the Post. They have reached out to the Make-a-Wish Foundation to help with children of veterans. Last week they had a deployment part at Mile Square Park; they brought enough stuff to entertain 500 kids. They had 10 Auxiliary members show up for the WWII / Korean War event. Announced they have a project coming up in September; they are still working out the details. Mentioned their October 8th Blood Drive.
- c) ALYC – Doug Green, Commodore – Discussed their vacancy on their Board due to one of their Directors resigning. They formed a committee to oversee the process. They interviewed five members that expressed an interest in filling the vacancy. The committee selected Seveer Thomasson. Stated that repairs to the Valor (Yacht Club’s boat) should take about three more weeks. They are waiting on a 30 foot strip of Mahogany for the rail. Discussed the Awards Dinner for the Old Glory Boat Parade held in July. There is a cruise the first weekend in August to Dana Point, and a fishing trip on August 18th.

COMMANDER:

- a) All Board members received a copy of the **July 5th** Executive Board Meeting Minutes, distributed by email:
- The Commander asked for a motion to **“waive the reading of the July 5th Executive Board Meeting Minutes?”**
 - The Commander asked for a motion to **“approve the July 5th Executive Board Meeting Minutes?”**
 - Both motions were approved.
- b) All Board members received copies of the House Committee Minutes for **July 4th, 18th, and 25th** in the packets handed out for review.
- The Commander asked for a motion to **“waive the reading of the House Committee Minutes in the E-Board packets.”**
 - The motion was approved.

ADJUTANT REPORT & CORRESPONDENCE:

There is nothing to report this month.

COMMANDER

- Discussed the approved Honorary Members of the Post and asked the Board if we should keep them on the list. Those that are on the list, but have no connection with the Post should be removed. He mentioned that the SONS should do the same thing to clean up their membership list.
- Mentioned Skipper Tim and all the things he does using his boat to help veterans.
- Discussed the 100th American Legion Convention being held in Minneapolis from August 23rd to August 30th. Mentioned that 10 Board members and 8 Color Guard members are attending. Discussed the Commander's Banquet on August 28th, and the Hollywood Post's event on August 27th.

OFFICERS' REPORTS

1ST VICE COMMANDER – Speaking about membership.

Mike Schubert announced that we that we are already at 25% renewal after the first month for this year. He stated that there are 70 new members this month. Discussed a joint activity between the American Legion and the American Legion Yacht Club; we are partnering with the Marina next door to offer adult sailing lessons to Legionnaires, and paddleboarding and kayaking; the flyer is on the webpage.. After they complete the course the Post and Yacht Club will partner to pay 70% of their cost based on their certificate of completion and receipt. Approximately 30% of our new members are Post 9/11 veterans, and they are looking for things to do. We need to offer more for them to do in regards to water sports. Skipper Tim mentioned that veterans that complete the sailing class can continue their education on his boat, the Fair Wind; he is always looking for people for his crew.

2ND VICE COMMANDER – Speaking about upcoming events and bands.

Anne Borren mentioned we have Gabby Lee coming on Thursday, Jazz Night on the Bay, and she is a new act. She's a one-woman act; she's her own one person band. Anne identified the list of bands that will be playing at the Post this month.

3RD VICE COMMANDER – Speaking on Americanism, youth and children, Boys State, and the Oratorical Contest.

Sandy Schneeberger discussed the Boys State event. Announced that the governor was from Post 291, and that 3 of the 5 nominees for Boys Nation were from Post 291. One of the boys from the Post was selected as Boys Nation President. Mentioned she would like to hold a reunion event for last year's boys and this year's boys; she is expecting 30 or more boys to attend. The date is tentatively scheduled for the 19th of August.

M/S/C: A motion was made and approved to make a donation to the Boys State Program to hold a reunion in August 2018 in an amount NTE \$1,500.00.

FINANCE OFFICER – Speaking on Post operations.

Paul Meye discussed the Post’s finances through July 31, 2018. Refer to the table below.

Discussed raising the prices of beer and wine 50 cents per glass.

Financial Statement Executive Summary as of YTD 7/31/2018

Post 291 Business P&L By Class									
YTD 2018	ADMIN	BAR	REST	BANQUET	TOTAL REST/BAN	HALL	CUSTOD	MARINA	TOTAL
TOT INC	5061	373,899	428,824	175,687	604,511	63,365		162,193	1,209,030
COGS		250,006	448,742	153,788	602,530				852,536
GROSS PROFIT	5061	123,893	(19,918)	21,900	1982)	63,365		162,193	356,494
EXPENSES	79,653	87,315	58,146	8370	66,516	40,043	94,523	91,391	459,440
NET ORD INC	(74,592)	36,579	(78,064)	13,530	(64,534)	23,322	(94,523)	70,802	(102,946)
OTHER INC	212,240		1,500		1,500				213,740
OTHER EX									
NET INCOME	137,648	36,579	(76,564)	13,530	(63,034)	23,322	(94,523)	70,802	110,794
BANK BAL	1m195k								
OPERATE ACCT	103k								
MBRSHIP ACCT	135k								
RESERVE ACCT	847k								

JUDGE ADVOCATE – Requested that he make his presentation during closed session.

SERVICE OFFICER – Speaking on the Post 291 veteran’s assistance programs.

Jesse Garcia discussed last month’s request from Team Dark Horse for a \$5,000.00 donation to their Back to School event for Marine families. Announced that the donation committee denied this request.

He also updated everyone on the health of Bill Bennett, a long term Chaplain at the Post.

CHAPLAIN – Speaking on the spiritual welfare of Post members.

The Chaplain position on the E-Board is open, and nothing was reported.

HISTORIAN – Speaking on the pictorial history of the Post.

Carmen Williams requested that anyone with pictures of the WWII / Korean War event get them to him so he can upload them to the Post’s webpage.

OTHER BUSINESS

M/S/C: A motion was made and approved to install air conditioning in the kitchen and bar utilizing existing ductwork for a not to exceed \$20,000.00.

M/S/C: A motion was made and approved to increase the purchase price of quad umbrellas for the north patio from \$8,500.00 to \$11,750.

M/S/C: A motion was made and approved to update the Post's policies to include the following: "The wife of a deceased Post 291 Member with a current membership card will, (if the woman is not a current member of the Post Auxiliary Unit 291) be permitted to join Post Auxiliary Unit 291 within the period of time that the husband's Post 291 membership is valid after his passing."

The Board discussed training staff on locking the service gate to prevent people from using it as an entrance to the Post.

The Board discussed the authorized signatures for the Post's Union Bank account.

M/S/C: A motion was made and approved to accept the following statement to get the Post's Union Bank checking and savings accounts straightened out:

"At the regular Board meeting of the American Legion Newport Harbor Post 291, the Executive Board directs the following action regarding Post 291's / Union Bank transaction checking and savings accounts as follows. Union Bank accounts authorized signers on all accounts shall be: Doug Nye, Paul Meye, Mike Schubert, and Jess Lawson. Signed in this case by Gene Anderson, Secretary/Adjutant. – Note: This needs to be taken directly to the bank to get it straightened out."

GOOD OF THE LEGION

Nothing to report.

WENT INTO CLOSED SESSION

Discussed several incident reports.

RETURNED TO OPEN SESSION

ADJOURNED: 2158 hours.