



AMERICAN LEGION NEWPORT HARBOR POST 291
EXECUTIVE BOARD MINUTES
AUGUST 4, 2016

Meeting called to order at 1810 hrs.

Invocation: Tim Bercovitz, Sgt-at-Arms

Pledge of Allegiance: Doug Nye, Commander

Roll Call:

<input checked="" type="checkbox"/> Doug Nye, Commander	<input checked="" type="checkbox"/> Ken George, 1 st Vice	<input checked="" type="checkbox"/> Roger Henry 2 nd Vice	<input type="checkbox"/> S.Schneeberger 3 rd Vice <i>exc</i>
<input type="checkbox"/> Marco Montes, Adj. <i>excused</i>	<input checked="" type="checkbox"/> Robert Wright, Jdg Adv	<input checked="" type="checkbox"/> Paul Meye, Finance	<input type="checkbox"/> William Bennett, <i>excused</i>
<input checked="" type="checkbox"/> Jesse Garcia, Svc Officer	<input checked="" type="checkbox"/> Tim Bercovitz, Sgt-at-Arms	<input type="checkbox"/> Patti Carson, <i>excused</i>	<input checked="" type="checkbox"/> Jess Lawson, Jr. Past
<input checked="" type="checkbox"/> Don Putzig, M.a.L.	<input checked="" type="checkbox"/> Mike Schubert, M.a.L	<input checked="" type="checkbox"/> Rich Whitlinger, M.a.L	<input type="checkbox"/> Ken Widdall, M.a.L, <i>excused</i>
<input checked="" type="checkbox"/> Al Yarrington, M.a.L.	<input checked="" type="checkbox"/> Robert Wright, M.a.L		

Guest

Tom Tackett – Patriotic Service Dog Foundation (Member Post 291)

Post 291 Member Guest

Wayne Zippi; Brian “Coach” Whitfield

Legion Family

SAL, Butch Rowe, Squadron 291 Adjutant: Distributed preliminary business plan for 2016 Newport Harbor Boat Parade.

Auxiliary, Cat Katz: Was thanked for the exceptional service Auxiliary volunteers provided for the successful WWII Luncheon.

Auxiliary has already met with Dennis Fitzpatrick to begin plans for 2017 WWII lunch event. Thank you again Cat and all Auxiliary volunteers.

ALYC: No Representative Present

Minutes

M/S/C to waive the reading of the July 7, 2016, Executive Board Minutes

M/S/C to approve the July 7, 2016, Executive Board Minutes.

M/S/C to waive the reading of the July 20th and 27th House Committee minutes.

Adjutant Report & Correspondence:

The following actions were taken at the House Committee meetings listed above:

M/S/C – to up to \$1,200 for door vent installation, installation of new door on Shed #1 and door closed assembly.

Commander

The Commander announced the following committee appointments:

House Committee: Per the Bylaws, the Adjutant, Marco Montes, is the Chair and the Finance Officer, Paul Meye is a permanent member of the House Committee. Also as required by the Bylaws, the following 4 post members in good standing have been selected as members of the House Committee.

1 Don Putzig 2 Mike Schubert 3 Rich Whitlinger 4 Jon Reynolds 5 John Lindgren (IT Consultant)

Finance Committee: Per the Bylaws, the Finance Officer, Paul Meye, is the Chair, and the Judge Advocate, Robert Wright, and Adjutant, Marco Montes, are permanent members of the Finance Committee. Also as required by the Bylaws, the following 2 post members in good standing have been selected as members of the Finance Committee.

1 Jon Reynolds 2 Bob Carolan

Judicial Committee: Per the Bylaws, the Judge Advocate, Robert Wright, is a permanent member of the Judicial Committee. Also as required by the Bylaws, the following 4 post members in good standing have been selected as members of the Judicial Committee.

1 Sandy Schneeberger 2 John Lindgren 3 Wayne Zippi 4 Ken George Alt: Don Putzig

Financial Report

Finance Officer Meye is conducting review with Post 291 Tax CPA to resolve certain tax, IRS and accounting issues. The need for and cost of conducting annual accounting audit by an outside CPA is be reviewed and potential costs studied.

M/S/F to establish remote (read only) for Financial Committee members

M/S/C to establish two Doing Business As (“DBA”) for Post financial, contractual and administrative transactions

- American Legion Post 291
- American Legion Newport Harbor Post 291

Post 291 Business P&L By Class					YTD AS OF 08/03/2016				
YTD 2016	ADMIN	BAR	REST	BANQUET	TOT REST/BAN	HALL	CUSTOD	MARINA	TOTAL
TOT INC	\$4,402	\$357,210	\$349,553	\$235,541	\$585,094	\$89,039		\$188,634	\$1,224,379
COGS		\$215,876	\$392,864	\$162,453	\$555,317				\$771,193
GROSS PROFIT	\$4,402	\$141,334	\$(43,311)	\$73,089	\$29,777	\$89,039		\$188,634	\$453,186
EXPENSES	\$64,723	\$72,462	\$40,178	\$6,981	\$47,159	\$46,295	\$119,348	\$111,205	\$461,192
NET ORD INC	(\$60,321)	\$68,872	(\$83,489)	\$66,107	(\$17,382)	\$42,744	(\$119,348)	\$77,429	(\$8,006)
OTHER INC	\$128,797								
NET INCOME	\$68,477	\$68,872	(\$83,489)	\$66,107	(\$17,382)	\$42,744	(\$119,348)	\$77,429	\$120,792
BANK BAL	\$630,000								
OPERATE ACCT	\$139K								
MBRSHIP ACCT	\$126K								
RESERVE ACCT	\$162K								

Officers’ Reports

1st Vice Ken George – 40 members to induct at the General Meeting August 10; Membership renewal notices that were sent with the wrong “dues” amount, the \$5 error has since been fixed and most members have already sent-in or brought in the additional \$5.00.

SONs Squadron 291 Liaison Ken George

M/S/C to have Finance Committee review Squadron 2016 Boat Parade business plan and present needed corrections or changes at Regular E-Board Meeting September 1, 2016.

M/S/C direct Ken George to coordinate a Squadron E-Board officers and executive committee members to attend Post September E-Board meeting for officer introduction, information, training and advice on Post/Squadron programs and events.

2nd Vice Roger Henry – All bands have been booked for August, up-coming event fliers posted.

3rd Vice Sandy Schneeberger – Not present, excused

Judge Advocate Robert Wright – Post 291 Bylaws are being reviewed and recommendations for change will be made by the Bylaws review committee. One specific Bylaw needs immediate attention.

M/S/C to amend Constitution provision for “Amendments”; Bylaws Article 7, to “Recall”, Bylaws Article 13, “Call Special General Meeting”, and Bylaws Article 15, “Amendments” to state petitions must have 150 verified names, signature and membership numbers. The Petition first reading will be at the General Meeting August 4, 2016. Second reading at General Meeting September 14, 2016.

Service Officer Jesse Garcia

M/S/C to provide Carmen Williams an Honorary Lifetime Membership in Newport Harbor Post 291

M/S/F to donate \$2,500 to OC Stand Down

Chaplain Bill Bennett – Not present, excused.

Historian Patti Carson – Not present, excused.

Good of the Legion

COMMANDER

Spoke to the necessity for all Post 291 Family Post, SONs Squadron, Auxiliary and ALYC to work together and forge an alliance to move all Post activities and events forward providing positive and inclusive membership that supports all veterans, veteran programs and veterans in need.

Closed Session at 2030 hrs

Reconvened Regular Session at 2145 hrs

In closed session the Board reviewed 2-Standing Incident Reports and referred to further study.

M/S/C to expeditiously hold a Post Hearing regarding a members entertainment privileges.

Meeting adjourned at 2030 hrs

Respectfully submitted,

Jess Lawson

FOR: Marco Montes

Adjutant