



AMERICAN LEGION NEWPORT HARBOR POST 291
EXECUTIVE BOARD MINUTES
OCTOBER 6, 2016

Meeting called to order at 1810 hrs.

Invocation: Tim Bercovitz, Sgt-at-Arms

Pledge of Allegiance: Doug Nye, Commander

Roll Call:

<input checked="" type="checkbox"/> Doug Nye, Commander	<input checked="" type="checkbox"/> Ken George, 1 st Vice	<input checked="" type="checkbox"/> Roger Henry 2 nd Vice	<input checked="" type="checkbox"/> S.Schneeberger 3 rd Vice
<input checked="" type="checkbox"/> Gene Anderson, Adjutant	<input checked="" type="checkbox"/> Robert Wright, Jdg Adv	<input checked="" type="checkbox"/> Paul Meye, Finance	<input type="checkbox"/> William Bennett, <i>excused</i>
<input checked="" type="checkbox"/> Jesse Garcia, Svc Officer	<input checked="" type="checkbox"/> Tim Bercovitz, Sgt-at-Arms	<input type="checkbox"/> Patti Carson, <i>excused</i>	<input type="checkbox"/> Jess Lawson, Jr. Past <i>excused</i>
<input checked="" type="checkbox"/> Don Putzig, M.a.L.	<input type="checkbox"/> Mike Schubert, M.a.L - <i>excused</i>	<input checked="" type="checkbox"/> Rich Whitlinger, M.a.L	<input checked="" type="checkbox"/> Ken Widdall, M.a.L,
<input type="checkbox"/> Al Yarrington, M.a.L.- <i>excused</i>	<input checked="" type="checkbox"/> Robert Wright, M.a.L		

Guests

Jon Reynolds, Cat Katz Auxiliary

Commander

Commander, Doug Nye, reported that he received a long email from Patti Carson stating that she had a lot going on with her family, and that she will be stepping down as the Post Historian.

Legion Family

1. Jon Reynolds: Discussed having Egan & Egan start the 2016 Audit as soon as possible for agreed upon cost of \$8,000. In addition to checking the books, they show that the Post is operating correctly. In regards to receiving donations, a complete full audit is required. Requests that we proceed immediately with a complete full audit of the Post. The Commander stated that we will be pursuing donations, and that a complete full audit is necessary for this pursuit.
2. Auxiliary, Cat Katz: Announced Blood Drive to be held on October 10th, Holiday Boutique to be held on November 10th, Troop Shipping to be held on November 12th – requested donations to cover the cost of shipping, and Raffle Envelope Stuffing on November 21st. There is a Stand-Up for Veterans event on November 17th.
3. SAL: No SAL member was in attendance at the E-Board meeting. The following comments were received from Matt Parsons in an email on October 6th.
 - a) Boat parade questions, you have those from last night. We are moving forward with planning and we will be developing a flyer and phone number and email that we will distribute to the office once complete. Estimate by 10/15.
 - b) We would also like to have a free bourbon event for card carrying members in the parking lot on 10/22. Format same as previous. Ken has the details on this.

The Commander requested the Adjutant to send an email to SAL regarding their attendance at E-Board meetings (email sent on October 10th).

At last night's House Committee meeting SAL submitted a letter with numerous questions regarding their Boat Parade event. As adjutant I provided this letter to Tracey today, and went over our responses to the questions. Tracey prepared a response letter and emailed it to Matt Parsons today.

Minutes

M/S/C to waive the reading of the September 8th, 2016, Executive Board Meeting Minutes

Paul Meye noted the following corrections: the price of an Audit is \$8,000; the \$6,000 was for an Annual Review. The missing last name was Lavezari.

M/S/C to approve the September 8th, 2016, Executive Board Meeting Minutes, with the August financials to be added September 10th.

M/S/C to waive the reading of the September 7th, 21th, and 28st House Committee Meeting Minutes.

Adjutant Report & Correspondence:

We received an email on Tuesday from Mercury Insurance with the final settlement documents for our claim to cover all our losses due to the electrical fire, including the new server. They said the "check is in the mail" for a little over \$24,000 after a \$2,500 deductible.

Paul Meye added that the \$24,000 will be added to our Reserve Account.

Commander

We finished fixing the sewer crack that was under the women's restroom, and we fixed the connection between our sewer line and the hook-up with the City's sewer line. Discussed installing a center pole to support the new sound curtain, and getting paid by the City for this work. Discussed with Ken George getting a Boy Scout project to assist with landscaping (new design) upgrades in the front of the building. We are caught up with fixing things at the Post.

M/S/C to move the December Monthly meeting to Monday, December 12th from Wednesday, December 14th due to a conflict with the Boat Parade. The Commander has directed staff to provide notice of this change in dates to the general membership via several constant contact emails not less than 30 days prior to the scheduled meeting. The change in dates will also be posted on our webpage. New inductees will also be notified of the date change. It will be announced at the October and November General meetings. Notice of our Veteran's Day event on November 11th will also be sent to the general membership via constant contact emails, posted on our webpage, Sea Breeze, and announced at the October General Meeting.

Bands want to cash their check at the bar; the contract should be amended to say band checks cannot be cashed at the bar.

The City received a grant for ABC, and they are going to increase their presence at businesses with liquor licenses along the Peninsula.

The ALYC will provide a list of yacht clubs that we have a reciprocal agreement with and it will be provided to the OD.

Working on reducing the number of excess parking passes in the possession of members.

Officers' Reports

1st Vice Ken George SAL – 25 to 30 new members to induct at the General Meeting in October. Current membership is down right now. We are looking at ways to increase membership. Planning for the Navy Ball (October 22nd) is on-going. The Navy Ball starts at 4:30 not 5:00 as reported in the flyer. Requested a donation from the Post to the Sea Cadets for \$2,500 to be presented at the Navy Ball.

M/S/C for the Post to donate \$2,500 to the Sea Cadets to be presented at the Navy Ball. Ken George will make the request for the check.

To increase attendance at the monthly meeting it was suggested that we hold a monthly drawing for \$50; only members in attendance can win. If there is no winner the amount is increased by \$50 per month. After 12 months if there is no winner we will draw until there is a winner.

M/S/C to hold a monthly drawing for \$50 at the monthly membership meeting; only members in attendance can win. All the names of members will be placed in a hopper, and a name will be drawn at the end of the meeting. If there is no winner the amount is increased by \$50 per month. After 12 months if there is no winner we will draw until there is a winner. This motion was tabled until next month for a report on the legality of the drawing.

2nd Vice Roger Henry – All the bands through December are booked, with one hole in November and one in December. The band agreement is almost complete. Changes to the Rules and Regulations that we need to mount in the Post and post on-line was discussed.

M/S/C to approve the Rules and Regulations as revised October 6, 2016.

3rd Vice Sandy Schneeberger – At the general meeting one of the boy speakers will be present and say something about the event. October 20th is a Boy Scout dinner for scout leaders at the Post. Approximately 15 to attend. The oratorical contest will be discussed at the general meeting. Sandy to ask Eldonna (Alliance) for assistance. Need to get more people to attend. Promote the event with flyers, email, webpage, and other postings. Event to be held on January 16, 2017.

Financial Report

Finance Officer Paul Meye presented a recap of the September numbers (see chart below); Final September numbers will be available after the October 10th. Presented recommendations from the Finance Committee:

M/S/C to approve Egan & Egan to perform a certified audit for the 2016 tax year for a NTE fee of \$8,000. The certified audit is to begin immediately and be completed in early 2017.

Egan & Egan has completed our 2015 taxes. They completed it in about 3 weeks.

Judge Advocate

Robert Wight reminded the Commander to send the amended By-Laws to the Constitution and By-Law Committee of the AL State of California. Once they approve it our Constitution and By-Laws are officially amended.

Service Officer

No report this month.

Chaplain Bill Bennett – Not present, excused.
 Historian Patti Carson – Not present, excused.

Post 291 Business P&L By Class					YTD AS OF 10/05/2016				
YTD 2016	ADMIN	BAR	REST	BANQUET	TOT REST/BAN	HALL	CUSTOD	MARINA	TOTAL
TOT INC	\$4,525	\$468,291	\$487,937	\$289,937	\$777,417	\$98,264		\$236,725	\$1,585,222
COGS		\$288,914	\$523,352	\$223,836	\$747,187				\$1,036,102
GROSS PROFIT	\$4,525	\$179,377	\$(35,872)	\$66,101	\$30,229	\$98,264		\$236,725	\$549,120
EXPENSES	\$88,103	\$100,558	\$57,964	\$8,749	\$66,714	\$60,037	\$160,027	\$137,547	\$612,986
NET ORD INC	\$(83,578)	\$78,818	\$(93,836)	\$57,352	(\$36,484)	\$38,226	(\$160,027)	\$99,179	(\$63,866)
OTHER INC	\$206,481								
NET INCOME	\$122,903	\$78,818	\$(93,836)	\$57,352	(\$36,484)	\$38,226	(\$160,027)	\$99,179	\$142,615
BANK BAL	\$674,000								
OPERATE ACCT	\$58,000								
MBRSHIP ACCT	\$213,000								
RESERVE ACCT	\$192,000								

No Closed Session

Meeting adjourned at 1957 hrs

Respectfully submitted,
 Gene Anderson
 Adjutant