



**AMERICAN LEGION NEWPORT HARBOR POST 291**  
**EXECUTIVE BOARD MINUTES**  
**DECEMBER 1, 2016**

**Meeting called to order at 1805 hrs.**

**Invocation:** Tim Bercovitz, Sgt-at-Arms

**Pledge of Allegiance:** Doug Nye, Commander

**Roll Call:**

<input checked="" type="checkbox"/> Doug Nye, Commander	<input checked="" type="checkbox"/> Ken George, 1 <sup>st</sup> Vice Comdr	<input checked="" type="checkbox"/> Roger Henry 2 <sup>nd</sup> Vice Comdr	<input checked="" type="checkbox"/> S.Schneeberger 3 <sup>rd</sup> Vice Comd
<input checked="" type="checkbox"/> Gene Anderson, Adjutant	<input checked="" type="checkbox"/> Robert Wright, Jdg Adv	<input checked="" type="checkbox"/> Paul Meye, Finance	<input type="checkbox"/> William Bennett, Chaplain
<input checked="" type="checkbox"/> Jesse Garcia, Svc Officer	<input checked="" type="checkbox"/> Tim Bercovitz, Sgt-at-Arms	<input checked="" type="checkbox"/> Patti Carson, Historian	<input checked="" type="checkbox"/> Jess Lawson, Jr. Past Comdr
<input checked="" type="checkbox"/> Don Putzig, M.a.L.	<input checked="" type="checkbox"/> Mike Schubert, M.a.L d	<input checked="" type="checkbox"/> Rich Whitlinger, M.a.L	<input checked="" type="checkbox"/> Ken Widdall, M.a.L,
<input checked="" type="checkbox"/> Al Yarrington, M.a.L	<input checked="" type="checkbox"/> Robert Wright, M.a.L		

- *Excused:* William Bennett

**Guests**

1. Gil Watts (Member 291) (310) 633-3921, Kathia Watts, Keith Watts (Son) – Discussed California Life Line, a free phone plus service for life for low income individuals. Our Service Officer requested he be called and Mike Schubert's wife will be made aware of this offer.
2. Eliot and Gloria Birnberg (Member 291) introduced Christine Fabriani with *Knots of Love* (501c3) – they hand make knitted hats that are provided/shipped to hospital patients, veterans at various locations, and VA Hospitals. They recently donated over 7,000 hats to veterans. They requested a grant of \$5,000 to aid in paying shipping costs; any amount would be appreciated. The Commander stated that they need to send proof of their non-profit so that we can vet them.
3. Eliot Birnberg stated that Drug Enforcement Agent Scott Flanigan [(213) 621-6785 home number] would like to speak to us regarding drug issues.

**Commander**

Welcomed everyone.

The Commander discussed a preliminary fund raising campaign between the Post 291 Legionnaires, SAL, ALYC, and the Auxiliary. It would be for a Building Fund for future improvements of the Post buildings. Information was provided to the Auxiliary and ALYC members in attendance.

**Legion Family**

1. SAL, Ken George: It was also recommended that we create a PowerPoint presentation that can be scrolled on several of the TV monitors; it would include the new Post Alcohol Policy and other upcoming events.
2. Auxiliary, Cat Katz: Discussed a new project called Operation Underwear/Pajamas. They are collecting underwear and pajamas for kids. Requesting \$300 from Post 291, ALYC, and SAL. The Auxiliary has donated \$300. **M/S/C** to donate \$300 to the Auxiliary for Operation Underwear/Pajamas. They will pick the check up at the front office. On-going Christmas collections – putting out a box in the Hall to collect items. A Children's Christmas Party is to be held on Sunday, December 11<sup>th</sup>. Asked for wrapped gifts for the children. Requested an OK from the E-Board to put up a banner for their Sweethearts Ball - approved. 7 or 8 women will be volunteering to assist with the Pearl Harbor Remembrance Day Event.
3. ALYC, Dan O'Sullivan: No ALYC comments. He asked about the timing for the Children's Christmas Party. Stated that we have too many calendars, and that we should have only one calendar for all events. They talked to Laurel and requested we speak with her regarding upcoming events. The Commander agreed that we should have only one calendar. Discussed the Post's use of the YC Hut. The jacket for the National Commander has been ordered.

## **Minutes**

**M/S/C** to waive the reading of the November 3<sup>rd</sup>, 2016, Executive Board Meeting Minutes.

**M/S/C** to approve the November 3<sup>rd</sup>, 2016, Executive Board Meeting Minutes, with the October financials to be added November 17<sup>th</sup>.

**M/S/C** to waive the reading of the November 1<sup>st</sup>, 16<sup>th</sup>, and 23<sup>rd</sup> House Committee Meeting Minutes.

## **Adjutant Report & Correspondence:**

Nothing to report.

## **Commander**

Discussed the new Post Alcohol Policy for the Post. Discussed the City's grant to fund ABC officer's checking businesses that serve alcohol on the Peninsula. Most of our staff that handles alcohol are LEAD certified; those remaining will be LEAD certified in the near future. Cat Katz discussed a newspaper article that discussed the businesses on the Peninsula that have already been cited. The Commander stressed that we will take our enforcement of the Post Alcohol Policy very seriously. The new Post Alcohol Policy will be posted throughout the Post. It was recommended that we discuss the new Post Alcohol Policy at every General Meeting when we are inducting new members to the Post. It was also recommended that we have all staff that handles the serving of alcoholic beverages sign the new Post Alcohol Policy to verify that they have read it and agree to abide by it.

**M/S/C** to approve the new Post Alcohol Policy, and to post it throughout the Post.

Discussed the new TVs that have been installed throughout the Post.

We have completed all of the City requirements for noise compliance. The Commander will submit a bill to the City for their portion of the cost for installing the noise abatement at the Post.

A new canopy will be installed between the building and the Big Top to replace all of the pop-ups that we now use.

The Commander announced that the December 28, 2016 HC Meeting is canceled due to the holidays; that Line Dancing on Tuesday night will be canceled between December 6, 2016 and January 3, 2017. It will begin again on January 10, 2017.

Taco Tuesday will be canceled on December 13<sup>th</sup> due to the General Meeting being held that night.

## **Officers' Reports**

1<sup>st</sup> Vice Commander Ken George SAL – Membership is at 2,864 (74.9%). Our December 2016 goal is 75%. We have 15 new members for December induction. 1<sup>st</sup> Vice Commander will not be able to attend the December General Meeting; Jeff \_\_\_\_\_ will handle their sign-in, and Sandy Schneeberger will read the names of the new inductees in his place.

2<sup>nd</sup> Vice Commander Roger Henry – The OD schedule is out. Discussed the noise decibel limits throughout the Post. The Band Performance Guidelines as approved last week has been slightly revised to improve its reading. Recommended it be reapproved next week. Discussed the new Sea Breeze calendar. Discussed changes to the calendar, and to notify Roger Henry as soon as possible to keep the calendar current. See ALYC, Dan O'Sullivan's comments above. Christmas festivities will be held only in the hall. No bands are scheduled to play on Friday, December 23<sup>rd</sup> and December 30<sup>th</sup> and Sunday, January 1<sup>st</sup> due to the holidays. Requested that all Board Members show up in uniform for the December 7<sup>th</sup> Event.

3<sup>rd</sup> Vice Commander Sandy Schneeberger – The Commander and Sandy Schneeberger can sign the Cub Scout Pack Chartering documents (Leader Applications), and other Boy Scout documents. Discussed the oratorical contest, and that it will occur in the evening of January 16, 2017. Asked for people to assist with the event. Noted that it needs to be added to the Sea Breeze calendar.

## **Financial Report**

Finance Officer Paul Meye did not receive the November 2016 numbers due to the absence of the Bookkeeper. [The numbers were added in December. Refer to the 11-30-16 Financial Report (attached).] Our bank balance is \$690,000, and our Thanksgiving receipts were \$5,500. The 2017 Budget was handed out (see attached). It has budgets for Business and Membership; we do not have a Capital Improvements budget, but we need one. The Capital Improvements budget will be discussed at the December 17<sup>th</sup> Finance Committee meeting. A request was made for last year's budget so that we can make a side-by-side comparison. The main difference was in the way things were allocated.

Questions were raised about Legion Baseball and donations.

**M/S/C** to approve the 2017 Budget – approved.

Egan & Egan requested that we have our 2016 books and the Sons books closed by January 31, 2017.

**Judge Advocate**

Judge Advocate Robert Wight – No report this month.

**Service Officer**

Service Officer Jesse Garcia – Requested several donations – a \$500 donation to the 5<sup>th</sup> Marine Support Group and Navy. Tabled until vetted. A \$500 donation to purchase bicycles for needed veterans and their children as identified by Jean Willis at the VA. Donation motion was withdrawn, and the money is to be taken from the Service Officer's existing budget. The Service Officer needs to meet with the donation committee to get approval for these donations. Requested assistance from the SONs and Auxiliary.

**Chaplain**

Chaplain Bill Bennett – Not present, excused.

**Historian**

Historian Patti Carson – No report this month.

**Other Business**

Discussed National Commander's visit – YC Jacket, brunch, and boat ride. The National Commander has two charities he has identified for support – Transition Financial Assistance Fund and Department Service Officers Training School in Washington DC. **M/S/C** to approve a donation of \$2,500 each to the Transition Financial Assistance Fund and Department Service Officers Training School in Washington DC to be presented to the National Commander by our Commander at his visit on December 13<sup>th</sup>. Approved.

**Good of the Legion**

No report this month.

**No Closed Session****Meeting adjourned at 2020 hrs**

Respectfully submitted,  
Gene Anderson  
Adjutant