



**AMERICAN LEGION NEWPORT HARBOR POST 291  
EXECUTIVE BOARD MINUTES  
THURSDAY, NOVEMBER 21, 2019**

**SILENCE CELL PHONES**

**CALL TO ORDER:** Appx. 1800 HRS

**INVOCATION:** Ken Wilson

**PLEDGE OF ALLEGIANCE:** Commander Jon Reynolds

**ROLL CALL:**

<input checked="" type="checkbox"/> Jon Reynolds, Commander	<input type="checkbox"/> Burt McChesney, Judge Advocate	<input checked="" type="checkbox"/> Rich Whitlinger, M.a.L.
<input checked="" type="checkbox"/> Bob Brennen, 1 <sup>st</sup> Vice	<input checked="" type="checkbox"/> Bob Wine, Finance Officer	<input checked="" type="checkbox"/> Robert Wright, M.a.L.
<input type="checkbox"/> Anthony Morales, 2 <sup>nd</sup> Vice	<input type="checkbox"/> Bob Grundmeyer, Sgt-at-Arms	<input checked="" type="checkbox"/> Kevin Van Otterloo, M.a.L.
<input checked="" type="checkbox"/> Jim Updike, 3 <sup>rd</sup> Vice	<input checked="" type="checkbox"/> Chase Wickersham, Service Officer	<input checked="" type="checkbox"/> Wayne Zippi, M.a.L.
<input checked="" type="checkbox"/> Doug Nye, Jr. Past Comm	<input checked="" type="checkbox"/> Ken Wilson, Chaplain	<input checked="" type="checkbox"/> Eric Schroeder, M.a.L.
<input checked="" type="checkbox"/> Mike Berdine, Adjutant	<input checked="" type="checkbox"/> Rich Frauenzimmer, Historian	<input checked="" type="checkbox"/> Nick Giordano, M.a.L.

***Excused:*** Anthony Morales, Bob Grundmeyer, Burt Mc Chesney

**INTRODUCTION OF GUESTS & GUEST COMMENTS:**

Guests: Rick Sundell

**Affiliates and Programs Reports:**

- ☐ Auxiliary Unit 291 – No representative. No report.
- ☐ SAL Squadron 291 – see entry after Finance Committee budget report
- ☐ ALYC – Adjutant Mike Berdine read the report from ALYC Commodore Bruce Batcheller – Currently have 903 members. Completed transfer of Vet291YC members to ALYC. 2020 renewals started. ALYC Christmas Party is December 5. ALYC will enter Valor in Christmas Boat Parade again this year. Struggling to get leadership for the Dive and Snorkel group. Held Bridge (aka Board) elections November 11. Requested E-Board approval of 2020 ALYC Board.

**Commander Comments/Announcements**

**Comments / Announcements**

- Marina Manager — Mark Ayers
- National American Legion — Actions
  - LEGION Act — 4 million potential new American Legion members
  - Preamble Change — “the Great Wars” to “all wars”
  - Auxiliary Rules — Spouses eligible
- Additional New Committees to be Appointed
  - Rules, Regulations, and Policies
  - Public Relations and Media
  - Facilities Development and Capital Campaign
- Goals and Objectives for 2019 – 2020
  - Administrative and Governance
  - Facilities and Physical Plant
  - American Legion Pillars and Programs
  - Public Relations and Community Involvement
  - Communications
- Sail for the Visually Impaired — Great success
- Veterans Day — Outstanding turnout of Members

17 DE 0 - 1200 THU 21 NOV 19

## Commander Comments/Announcements – continued

- The Commander spoke about the Sail for the Blind and Visually Impaired event

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### American Legion YC hosts Sailing for the Blind and Visually Impaired

The Newport Beach yacht club helped 130 blind and visually impaired guests navigate Newport Beach Harbor.

By Parimal M. Rohit

NEWPORT BEACH—Two World War II veterans were among the 130 blind and visually impaired guests who participated in this year's Sail for the Blind and Visually Impaired, which was hosted by American Legion Yacht Club on Oct. 19. The sailing event started at American Legion Post 291 and continued on Newport Beach Harbor.

American Legion YC recruited 100 volunteers and 45 boats to host the 130 guests. Sailing began at 6:30 a.m. Fernando Torres, 97, was one of the



Volunteers hosted 130 blind and visually impaired guests for a sail around Newport Beach Harbor.

two World War II veterans participating in the American Legion YC sailing event. He landed at Normandy and

fought in the Battle of the Bulge. In all, there were more than 20 military veterans participating in

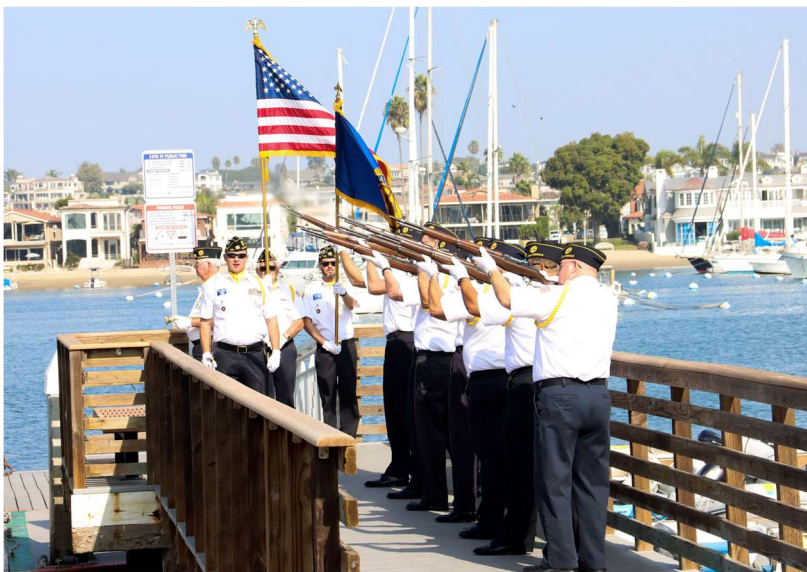
the Sailing for the Blind and Visually Impaired event.

Sailing was not the only thing on the agenda; the sailing event also featured a breakfast of omelets and fruits, as well as a musical tribute by 21-year-old Madison Scott, who has been blind since birth.

"The team of volunteers escorted the sailors one by one onto the boats provided by ALYC members as well as members of other local yacht clubs. The boats sailed both in the harbor and out to sea, returning to Post 291 for lunch and more musical entertainment provided by musical trio Kiera McNally, Simone Carol and Sarah Hentges," organizers said about the event.

Sailing for the Blind and Visually Impaired started in the early 1990s and has been an annual event ever since.

- Commander talked about Veterans Day at the Post



### Other Topics

- Donations Committee has completed VEAFF fundraising campaign to support military veterans in need in Orange County area
- Audit Committee conducting comprehensive review of Insurance Coverages
  - D&O Insurance      Travelers
  - General Liability      Mercury
  - Marina      Chubb
  - — Proposed changes in coverages — to E-Board on Thursday 5 December
- Election Committee Report — to E-Board on Thursday 5 December
- Constitution and Bylaws Committee updating the documents
  - Proposed Amendments to be presented to Post Membership in December and January General Membership meetings
- Bank Signatories — Still in work      (Chase; Comerica)
- Post 291 Membership Goal for 2019-2020: **4,096**

V 01.0 12200 Thu 21 Nov 19

## Commander Comments/Announcements – continued

Upcoming Events			
• District 29 E-Board Meeting:	Post 266	0900 Sat	23 Nov
• Thanksgiving Dinner:		1100 Thu	28 Nov
• Next E-Board meeting:		1800 Thu	5 Dec
• District 29 Meeting:	Brea Post 181	1000 Sun	8 Dec
• Next GMM:		1900 Wed	11 Dec
• National <u>Cmdr</u> Dinner:	Orange Post 132	1800 Fri	13 Dec
• Boat Parade		Wed 18 Dec — Sun 22 Dec	

V/01.0 1200 Thu 21 Nov 19

## Minutes Approval

- ❑ Projected a copy of the October 3 Executive Board Minutes on the monitor
  - Adjutant Berdine read the key points from the minutes.
  - The Commander asked for a motion to approve the October 3 Executive Board Minutes
  - M/S/C: The motion was approved.

## Correspondence

- ❑ Commander asked the Adjutant if there was any correspondence
  - ❑ No correspondence to report
- ❑ Commander Reynolds reported
  - ❑ A \$100,000 check from Duarte and Associates was received October 5
  - ❑ Set a letter to AL National asking for written confirmation for ALYC use of AL trademark
  - ❑ Sent letters related to incident reports

## Committee Reports

- ❑ Finance Committee – Bob Wine
  - ❑ Meeting held November 20
    - ❑ Discussed the budget
    - ❑ Made some updates
      - ❑ Reduced Service Officer budgets
  - ❑ Copies of budget sent out to all board members this afternoon
  - ❑ Discussed membership budget line items by account
    - ❑ Questions about membership income accounting
    - ❑ Planning for better event income
    - ❑ A motion was made to form a Marketing Committee
      - ❑ M/S/C to form a Fundraising/Marketing Committee
    - ❑ Discussion about improving AL database
    - ❑ Discussion about improving veterans support

### **Committee Reports - continued**

- ❑ Finance Committee – Bob Wine
  - ❑ Discussed membership budget line items by account
    - ❑ Discussed the Adult Sailing program
    - ❑ Discussed staff salary allocation
    - ❑ Explained Oratorical expense
  - ❑ Discussed business budget line items by account
    - ❑ Discussed hall rental/banquet promotion
    - ❑ Discussed need to cost-out menu items
    - ❑ Proposing increase to slip fees
    - ❑ Minimum wage going up by \$1.00
      - ❑ Will drive up all wages
    - ❑ Still evaluating insurance
      - ❑ May move to different workers comp./payroll vendor
      - ❑ Move payroll in-house
    - ❑ Adding employee training
    - ❑ A motion was made to increase account 6365 to \$1,500
      - ❑ M/S/C to increase uniform expense budget (account 6365) to \$1,500
    - ❑ Entertainment expense increase discussion
  - ❑ A motion was made to tentatively approve the presented membership and business budgets as written subject to revisions at the next E-Board meeting
    - ❑ M/S/C to tentatively approve the presented membership and business budgets as written subject to revisions at the next E-Board meeting
  - ❑ Discussed the capital budget by line item
    - ❑ Air conditioning installation
    - ❑ Marina dock repair
    - ❑ POS
    - ❑ Reserve account will be at acceptable level if noted expenditures are made
  - ❑ A motion was made to tentatively approve the presented capital budget as written subject to revisions at the next E-Board meeting
    - ❑ M/S/C to tentatively approve the presented capital budget as written subject to revisions at the next E-Board meeting

### **Affiliates and Programs Reports:**

- ❑ **SAL Squadron 291 – Commander Tim Sullivan** – Reported that tickets are still available for the boat parade, however Saturday is sold out. SALs have given close to \$100,000 not including facility fees and events.

### **Committee Reports - continued**

- ❑ House Committee – Mike Berdine – Presented findings of Point of Sale vendor selection.
  - ❑ Aloha has been the POS vendor to the Post for last several years
    - ❑ Operates on Windows 7
      - ❑ Security updates will not be done
    - ❑ Spotty support quality
  - ❑ Two options to Aloha researched by John Lindgren
    - ❑ Toast
    - ❑ Touch Bistro
  - ❑ Discussed benefits and installation
  - ❑ Involved staff in process

## Committee Reports – House Committee continued

POS Comparison			
	Aloha	Touch Bistro	Toast
Equipment/Implementation	\$13,866	\$9,201	\$6,843
Annual Fees/Support	\$12,000*	\$4,797	\$3,906
Install/training	??	Yes	Yes
Dedicated hardware	Yes	No (iPad)	Yes
Quick phone support	Spotty history	Claimed 24/7	Claimed 24/7

\* Based on history

November 21, 2019

- ☐ A motion was made to accept the Toast offer at an implementation cost not to exceed \$10,000.
  - ☐ M/S/C to accept the Toast offer at an implementation cost not to exceed \$10,000.
- ☐ Installation tentatively scheduled for January 20
- ☐ SAL Committee – Bob Brennen
  - ☐ First Vice Commander Brennan attended last SAL meeting
- ☐ Judicial Committee – Burt McChesney - excused
  - ☐ No report
- ☐ Donations Committee – Chase Wickersham
  - ☐ Monthly update per attached notes
    - ☐ Veterans Emergency Assistance Fund
    - ☐ Comments
      - ☐ Need better reporting
      - ☐ Should continue effort in future
    - ☐ May be some overlap in donations from Post Family to other charities
      - ☐ Striving for better communication
  - ☐ Not giving money directly
- ☐ Constitution and Bylaws Committee – Mike Berdine
  - ☐ Met today
  - ☐ Putting together plan
    - ☐ Asking for help from other committees
  - ☐ Considering doing away with Constitution

## OFFICERS' REPORTS

### ADJUTANT – Mike Berdine

- ☐ No report

### 1ST VICE COMMANDER – Bob Brennen– Membership

- ☐ Assisted with troop shipping
- ☐ Comment regarding need to improve event and volunteer promotion

## **OFFICERS' REPORTS – continued**

**2ND VICE COMMANDER – Anthony Morales** - Speaking about upcoming events and bands.

- ☐ Excused – no report

**3RD VICE COMMANDER – Jim Urdike** - Speaking on Americanism, youth and children, Boys State, and the Oratorical Contest.

- ☐ Need more volunteers
- ☐ Sent email to local schools
- ☐ Boys State for Post - March 28 and 29

**JR. PAST COMMANDER – Doug Nye**

- ☐ No report

**FINANCE OFFICER – Bob Wine**

- ☐ Distributed current YTD P&L to all members (low quality copy)
- ☐ Bank balances improving
- ☐ \$65,000 plus profit YTD so far

**HISTORIAN – Rich Fraenzimmer** - Speaking on the pictorial history of the Post.

- ☐ National press associations for Legion have been disbanded
- ☐ Will assist with Nation

**SERGEANT AT ARMS - BOB GRUNDMEYER**

- ☐ No report - excused

**CHAPLAIN – Ken Wilson** - Speaking on the spiritual welfare of Post members.

- ☐ Sent out flowers to members in distress
- ☐ Troop shipment can be done for free through Chaplains

**MEMBERS AT LARGE –**

- ☐ Eric Schroeder

## **UNFINISHED BUSINESS**

- ☐ None

## **NEW BUSINESS**

- ☐ ALYC Elections held
  - ☐ A motion was made to accept the newly elected ALYC Board
    - ☐ M/S/C to accept the newly elected ALYC Board
- ☐ National Commander visit
  - ☐ A request was extended for Post 291 to purchase three tables at December 13 dinner
    - ☐ One for the Honor Guard
    - ☐ Two for Post E-Board members
  - ☐ A motion was made to purchase three tables at the dinner
    - ☐ M/S/C to purchase three tables at the December 13 National Commanders dinner



## **NEW BUSINESS** - continued

- ❑ Contribution to the American Legion Veterans and Children's Foundation

Greetings District 29 Comrades,

Attached is a description of the National Commander's projects that he is passionate about and it would great to have any of our D29 posts consider supporting either one of these projects. **Commander Oxford identifies the American Legion Veterans and Children's Foundation** as his focus in the new year. All contributions to the foundation go directly to the Legion's Temporary Financial Assistance program and to veterans Affairs & Rehabilitation efforts, that is primarily training for American Legion service officers who work as you know to help veterans and families in obtaining their health-care benefits, education and employment opportunities. Our District has also made this Pillar a priority this year to support our veterans and families in Orange County.

As a district, a gift of any amount could be collected at our upcoming District meeting on December 8th if interested in participating in this fundraiser.

Whatever posts that can participate in contributing any **funds can be presented to the Commander at his upcoming dinner on December 13th**. I am asking for all Post Commanders to consider contributing a gift of any amount for this purpose. I understand not all posts have the funds to do so, but if possible, this would be a great way to show our National Commander our support for his projects.

Thank you for your consideration.

For God and Country,

Sandy Schneeberger, Commander  
Orange Country American Legion District 29  
Area 5 Boys State Commissioner  
National Americanism Council Member  
310 560-5400

## **My two fundraising projects**



**James W. Oxford**  
National Commander

First and foremost, I want to thank you for electing me as your 2019-2020 national commander. I look forward to working alongside the Legion Family as we move into our second century of service, and I am excited to see what the year holds for this great organization of ours.

As you may know, national commander's oftentimes have projects that they support during their year. From now until the end of December, my commanders project will be The American Legion's 100th Anniversary Commemorative Coin series. Proceeds from coin sales will help fund American Legion programs that support veterans, servicemembers, their families and the communities in which they live.

Coin sales end Dec. 31.

Those centennial coins make great gifts and give you American Legion memorabilia. I know in North Carolina we're going to use those centennial coins as membership incentives.

To make a purchase or for more information about the centennial coins, visit [www.legion.org/coin](http://www.legion.org/coin) or call 800-872-6468.

Then, in January, my emphasis will shift to fundraising for **The American Legion Veterans and Children's Foundation**. All contributions to the foundation go directly to the Legion's Temporary Financial Assistance program and to Veterans Affairs & Rehabilitation efforts – primarily training for American Legion service officers who work tirelessly to help veterans and families understand their health-care benefits, education and employment opportunities.

As we think about who we are and what we do as stakeholders, as the future of this organization, we are building the foundation for the future of the organization for the next 100 years.

We have a great team, and we will continue to have a great team. When we think about all the things that we do, that team makes it possible to accomplish those things.

*James W. "Bill" Oxford*

- ❑ A motion was made for Post 291 to contribute \$500 to the American Legion Veterans and Children's Foundation and to collect \$500 from each of the other Family Programs
  - ❑ M/S/C for Post 291 to contribute \$500 to the American Legion Veterans and Children's Foundation and to ask for \$500 from each of the other Family Programs

### **NEW BUSINESS** - continued

- ❑ Need for a Post 291 pop-up was discussed
  - ❑ A motion was made to purchase a Post 291 pop-up at a cost not to exceed \$1,000
    - ❑ M/S/C to purchase a Post 291 pop-up at a cost not to exceed \$1,000
- ❑ Discussed a donation offer of large sculpture of an eagle holding a trout to Post
  - ❑ Will follow up with conditions required by the donor



### **GOOD OF THE LEGION**

- ❑ Flag retirement ceremony alternative
  - ❑ County Fire Authority has regular event
  - ❑ No action

**ADJOURNED: approximately 2140 hours**



# American Legion Yacht Club

215 15<sup>th</sup> Street  
Newport Beach, CA 92663  
(949) 673-5002  
[www.alyc.com](http://www.alyc.com)



9:17 Board m/c

## ALYC 2020 Board Positions

Election Date: 14 Nov 2019

Results certified by Nominating Committee

2020 Board Positions	Name	Comments
Commodore	Bruce Batcheller	Repeating from 2019
Vice Commodore	Angelina Garcia	Repeating from 2019
Rear Commodore	<b>Tommy Wheeler*</b>	<ul style="list-style-type: none"> <li>• Staff Commodore of Navy Yacht Club</li> <li>• Retired Navy</li> <li>• Very experienced at yacht club operations</li> </ul>
Jr. Staff Commodore	Doug Green	Repeating from 2019
Fleet Captain	Larry Furiani	Was Port Captain in 2019
Port Captain	<b>Rich Tonti*</b>	<ul style="list-style-type: none"> <li>• Air Force veteran</li> <li>• Has been working as Valor Boatmaster for last three months</li> </ul>
Director	Steve Sawdon	Focus in 2020 on Veteran Outreach
Director	Sverre Thomassen	Secretary and Treasurer
Director	Tom Lorenz	Judge Advocate and Membership Chair
Director	Bob Duff	Focus in 2020 on Veteran Outreach
Director	<b>Patrick O'Connor*</b>	<ul style="list-style-type: none"> <li>• New Chaplain</li> <li>• Army officer Green Beret and Special Forces</li> <li>• Runs a business called Angels to Ashes, which does mostly Veteran burials at sea.</li> </ul>
Director	<b>Mickey Bennett*</b>	<ul style="list-style-type: none"> <li>• Very active volunteer to ALYC in 2019</li> <li>• Retired law enforcement and new and active sailor</li> </ul>

\***Bold** indicates first time board members.





## AL291 Post Family Veteran Assistance Committee Minutes

Tuesday, October 15, 2019

5:00 p.m. – 6:00 p.m.

Location: AL291 – Hut

**Attendees:** Post Donation Committee – Chase Wickersham, Nick Geordano, Ray Walls, Cory Vigil  
Program Representative – Bob Duff (ALYC), Bill Badenoch (ALYC), John Long (SAL), Absent (AUX)  
Guests – Gene Anderson, Anthony Morales

1. Call to Order by Chase at 5PM with introductions
2. Presentation by OC Rescue Mission with Derrick Burton and Jesus Loza Cruz
  - a. OC Rescue Mission overview
  - b. Veteran Outpost Mission with handout and expansion plans (26 beds today)
  - c. 11/11 dinner at the new Elks facility in Santa Ana
3. General Discussion
  - a. Post financial report for 6510 donations reviewed and VEAF campaign results shared (\$8100 raised to date).
  - b. Events around Veterans Day – Will anyone be supporting these three events? Plans for the USO dinner 11/10 are pending, all were encouraged to attend the OC Fairgrounds/Heroes Hall event on 11/9 – 5000 expected – the opportunity for a Post membership campaign was discussed. Only the Post will support the OC Rescue Mission Dinner on 11/11 with a few tickets.
  - b. ALYC event around veterans day was discussed but more information is needed.
4. Action item: A request was made for the Post calendar at future meetings. Chase will make it happen.
5. Updates from each of the Post's programs – AUX, SAL and ALYC
  - a. No update from AUX
  - b. ALYC update on the event for the blind and the veterans day raft-up and dinner
  - c. SAL update on the Hoops for the Troops and Comedy night at the Post.
6. Action item: How can the SAL and ALYC programs promote their events to Post membership? Why not email blasts to Post membership? Chase to investigate and respond back to the committee.
7. Adjourn at 6PM

**Next Meeting Dates: November 19, 2019 at 5:00PM**

## Monthly Update for Service Officer

	2018 Actual	2019 Budget	2019 Actual Jan thru Oct 31	% of 2019 Budget thru Oct 31
6510 Donations				
6519 Honor Guard	\$ 3,274.70	\$ 2,000.00	\$ 2,344.62	117%
6521 Unrestricted Service Officer Expense	\$ 34,126.90	\$ 27,000.00	\$ 23,053.61	85%
6515 Oratorical	\$ 500.00	\$ 500.00	\$ 500.00	100%
6510 Donations other	\$ 17,405.34	\$ 20,000.00	\$ 24,472.48	122%
Total 6510 expenses	\$ 55,306.94	\$ 49,500.00	\$ 50,370.71	102%
Income VEOF (as of 11/21/19) Acct #4520			\$ 22,815.00	
Expenses VEOF (as of 11/21/19) Acct #6517			zero	





\* Reports  
from Constant  
Contact  
opens/  
Clicks

**AL291 Donation Committee  
Minutes**

Tuesday, November 19, 2019

6:00 p.m. – 6:15 p.m.

Location: AL291 – Hut

**Purpose Statement:** Newport Harbor Post No. 291 of the American Legion was organized to encourage its members and the local community to “assist primarily veterans and active duty military personnel in need.” The committee will approve grants and financial aid to veterans and military families. The Donation Committee consists of (7) Post members in good standing to oversee, recommend and approve all charitable distributions of AL291.

**A. Items to be approved or rejected:**

1. Reviewed of the results for October including income and expenses. Reviewed the remaining budget for 2019.
2. Motion approved for Blakely (Navy) application for \$478.16 for USAA car insurance.
3. Motion approved for Tran (Army) application for \$600 for Tustin Young Marines program for her two sons.
4. Motion approved for Harris (Army) application for \$600.00 Ally Financial for car insurance.
5. Motion approved for Dixon (Army) application for \$414.01 for motel stay with her son and husband – final cost \$268.97 because AL133 picked up the remainder.
6. Motion approved for Dawsey (Navy) application for \$672.89 to Quick Change Lube & Oil for repairs to a car.

**B. Good of the Order**

**C. Adjourn**

**Next Meeting Dates: December 17, 2019 at 6:00 p.m.**

## Monthly Update for Service Officer

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Total 6510 expenses	\$ 55,306.94	\$ 49,500.00	\$ 50,370.71	102%
Income VEOF (as of 11/21/19) Acct #4520			\$ 22,815.00	
Expenses VEOF (as of 11/21/19) Acct #6517			zero	