



AMERICAN LEGION NEWPORT HARBOR POST 291
215 15th Street, Newport Beach, CA 92663
GENERAL MEETING MINUTES
Via GoToWebinar
Wednesday, May 27, 2020

Review of webinar process and key user controls

Meeting called to order at approximately 1900 hours

Invocation: Chaplin Ken Wilson

Pledge of Allegiance: Commander Jon Reynolds

Roll Call:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Jon Reynolds, Commander | <input checked="" type="checkbox"/> Bob Wine, Finance Officer | <input checked="" type="checkbox"/> Kevin Van Otterloo, M.a.L. |
| <input checked="" type="checkbox"/> Mike Berdine, Adjutant | <input checked="" type="checkbox"/> Rich Fraenzimmer, Historian | <input checked="" type="checkbox"/> Robert Wright, M.a.L. |
| <input checked="" type="checkbox"/> Bob Brennen, 1 st Vice | <input checked="" type="checkbox"/> Bob Grundmeyer, Sgt-at-Arms | <input checked="" type="checkbox"/> Rich Whittlinger, M.a.L. |
| <input checked="" type="checkbox"/> Anthony Morales, 2 nd Vice | <input checked="" type="checkbox"/> Ken Wilson, Chaplain | <input checked="" type="checkbox"/> Wayne Zippi, M.a.L. |
| <input checked="" type="checkbox"/> Jim Updike, 3 rd Vice | <input type="checkbox"/> Vacant, Ser. Off. | <input checked="" type="checkbox"/> Nick Giordano, M.a.L. |
| <input checked="" type="checkbox"/> Doug Nye, Jr. Past Comm | <input type="checkbox"/> Burt McChesney, Judge Adv. - excused | <input type="checkbox"/> Eric Schroeder, M.a.L. – excused |

Honored Guests:

Reports from Legion Family Members & Other Guests:

Auxiliary – Dana Johnson, Executive Committee Member – Poppy sales continue.

SAL – No representation.

American Legion Yacht Club – Bruce Batcheller, Commodore – Staff Commodore Hans Witten passed away. Starting Sundowner Race Series June 1 and Model Boat Series June 2. Having an online social meeting June 13. Tentatively planning the Old Glory Boat Parade pending permit approval.

Honor Guard – Brian Fleming Jr., Commander – The Honor Guard is in a holding pattern. Filmed Memorial Day segment. Commander Fleming also reported the Honor Guard also participated in the Memorial Day Ceremony at the Nixon Library.

General Membership Meeting Minutes: Commander Reynolds requested the following motion be made by the membership:

M/S/C to approve the Minutes of the April 8 General Meeting Minutes.

The motion was approved.

General Membership Meeting Minutes: continued

Commander Reynolds also requested the following motion be made by the membership:
M/S/C to approve the Minutes of the April 29 Special General Meeting Minutes.
The motion was approved.

Correspondence: The attached letters were read by the Adjutant.

Officer Reports:

Commander Jon Reynolds - Per projected presentation

Actions Completed

- Annual Election of Post Officers — Resolved
- Received forgivable loan from Small Business Administration (SBA) for Paycheck Protection Program (PPP)
- KABC / Channel 7 “Salute” to Post 291 on Eyewitness News
- Memorial Day Ceremony — by webinar videoconference
- Delegates to Convention forwarded to Department
- Seawall Cap design option selected
- Veterans Emergence Action Fund (VEAF) campaign completed

Actions Underway

- Reopening Planning

On Going Post Operations — Summary

- Post 291 is closed — until further notice / reopening
- Bar, Restaurant, and Banquets are closed — until further notice
- All meetings, events, and entertainment at the Post are canceled — until further notice
- Marina is open — and slip renters and dry storage renters have access to and use of their vessels
- Takeout food service is offered and available, 12:00 noon to 6:00 pm daily
- Reopening Planning Committee exploring options and methods for reopening the Post

Reminders

- **Post Parking Lot**
 - No open containers of alcoholic beverages — and no consumption of alcohol in the parking lot (until reopening).
 - Not a “picnic area.” — Takeout customers must pick up food and depart.
 - Parking only for:
 - Employees on Duty.
 - Post Officers on Official Business.
 - Marina slip renters.

- **Events Canceled or Postponed**
 - ALYC Opening Day. Sun 3 May
 - Memorial Day Ceremonies at Pacific View and Post 291. Mon 25 May

- **Events Under Study for Possible Cancellation**
 - Fourth of July Celebration at Post. Sat 4 July
 - Purple Heart Recipients Luncheon. Thu 6 Aug
 - World War II and Korean War Veterans Luncheon. Thu 13 Aug

Health and Safety Practices with Reopening

- Health and safety of Post 291 Family and employees are the most important priority in reopening the Post

- Coronavirus (COVID-19) is still very much with us

- Essential to be considerate of fellow Post Family members and Post employees and their health and safety

- Social distancing must be continued

- Face coverings must continue to be worn

- Frequent hand washing and use of hand sanitizers is imperative

- Official direction, rules, and regulations must be followed

Upcoming Meetings — By Videoconference

- Regular monthly E-Board meeting 1800 Thu 4 June
- Regular monthly GMM 1900 Wed 10 June

- Post 291 Membership Goal for 2019-2020: **4,096**

Officer Reports - continued

Adjutant Mike Berdine– Nothing to report.

1st Vice Commander Bob Brennen – Membership – Nothing to report.

2nd Vice Commander Anthony Morales – is in-charge of fund raising and entertainment for the Post. No report.

- Bands are ready to get back to join us.

3rd Vice Commander Jim Urdike – Reported on upcoming Boys State planning.

- Reopening Committee Report
 - Scope
 - Committee has members from all Family programs and business operations
 - Cal-Osha guidelines are very detailed
 - Goal is to present plan at next E-Board meeting
 - Safety is “first and foremost”

Jr. Past Commander Doug Nye – No report.

Finance Officer Bob Wine – is in-charge of Post Financial Operations.

- April 2020 compared to April 2019

Combined Business & Membership Income			
	Current Year @ April 30th	Prior Year @ April 30th	Change
Business Income (Loss)	(\$160,532)	(\$130,132)	(\$30,400)
Membership Income (Loss)	14,704	(127,474)	\$142,178
Total Before Facility Fees	(145,828)	(257,606)	\$111,778
Facility Fees	60,060	76,245	(\$16,185)
Net Income (Loss)	(\$85,768)	(\$181,361)	\$95,593

- Curbside service (Drive Thru) has helped keep loss low

CARES ACT PAYCHECK PROTECTION PLAN		
Loan Amount : \$254,100.00		
Date Received: May 1, 2020		
Forgivable Expenditures To May 27, 2020:		
Payroll Costs	\$84,408	85%
Lease Payments	11,633	12%
Utilities	3,269	3%
Total	\$99,310	100%

Officer Reports – continued

Historian Rich Fraenzimmer –

- Submitted KABC news story contribution to National
- Photographed Memorial Day at Pacific View Cemetery and Castaways

Sergeant at Arms Bob Grundmeyer – No report.

Chaplin Ken Wilson –

- Buddy Check update
 - Ongoing work on email campaign
- Hans Witten passing

Judge Advocate Burt McChesney – No report.

Members at Large – Nothing to report.

Unfinished Business

No unfinished business.

New Members

- No new members this month

New Business

- A question was posed regarding extending Drive Thru hours
 - Part of Reopening Committee plan
- A motion was made to allow the Auxiliary to sell Poppies on site any time the Post is open.
 - **M/S/C** to approve the motion was made to allow the Auxiliary to sell Poppies on site any time the Post is open.
 - The motion was approved

Good of the Legion

- The issue of Poppy sales by Auxiliary members on site was discussed.

Chaplin Ken Wilson said the closing prayer.

The Meeting was adjourned at approximately 2015 hours.

Respectfully submitted,

Mike Berdine
Adjutant
Newport Harbor Post 291 of the American Legion

Financial Assistance

suzanne.hoey <suzanne.hoey@yahoo.com>
To: Chase Wickersham <chasewick@gmail.com>

Tue, Apr 28, 2020 at 5:04 PM

I would like to thank you and the entire AL291 Post for being a blessing to me and my family. This hard time has been challenging and somewhat frightening. But today after speaking with Chase Wickersham my mind has been put at ease. I don't know the names of each donor. But if I did I would personally send you a thank you letter. So I hope this email reaches you all. Thank you so much from the bottom of my heart!!!! Your donations have helped a disabled veteran in need!!!

God bless

Suzanne Hoey (NAVY)

Sent from my Verizon, Samsung Galaxy Tablet

----- Original message -----

From: Chase Wickersham <chasewick@gmail.com>
Date: 4/28/20 3:08 PM (GMT-08:00)
To: "suzanne.hoey" <suzanne.hoey@yahoo.com>
Subject: Re: Financial Assistance

[Quoted text hidden]



ADMINISTRATIVE OFFICE
525 Cabrillo Park Drive, Suite 300
Santa Ana, CA 92701
T: 714.953.4455 F: 714.542.2793
info@cginc.org

Mental Health Clinics

BUENA PARK
6301 Beach Boulevard, Suite 245
Buena Park, CA 90621
T: 714.736.0231 F: 714.736.0895

FULLERTON
680 Langsdorf Drive, Suite 200
Fullerton, CA 92831
T: 714.871.9294 F: 714.871.5032

SAN CLEMENTE
3951 Camino Mira Costa, Suite T
San Clemente, CA 92672
T: 949.272.4444 F: 949.272.4445

SANTA ANA
525 Cabrillo Park Drive, Suite 300
Santa Ana, CA 92701
T: 714.953.4455 F: 714.542.2793

Additional Programs

FAMILY RESOURCE CENTERS
T: 714.953.4455 F: 714.542.2793
frc@cginc.org
www.FaCToc.org

**STRONG FAMILIES,
STRONG CHILDREN**
T: 714.953.4455 F: 714.542.2793
strongfamilies@cginc.org

www.childguidancecenteroc.org



April 6, 2020

The American Legion
Newport Harbor Post 291
215 15th Street
Newport Beach, CA 92663

Dear American Legion Newport Harbor Post 291:

On behalf of Child Guidance Center of Orange County and our *Strong Families, Strong Children* program for veteran and military-connected families with children I would like to thank all members of the American Legion Newport Harbor Post for sharing our commitment to improve the lives of veterans in our community.

Your donation in the amount of \$1,000.00 was delivered to Child Guidance Center on March 12, 2020 by Chase Wickersham. As directed, this very generous donation will be allocated to support the Month of the Military Child Celebration which will be rescheduled as soon as possible. No goods or services were provided to the American Legion in exchange for this donation. Child Guidance Center is a 501(c)3 nonprofit. Please retain this letter as receipt of your donation for your tax records.

Thank you for being an essential part of our *Strong Families, Strong Children* mission and for supporting the needs of veterans and military-connected families across our community. We look forward to sharing the reschedule date of the 6th Annual Month of the Military Child Celebration with the group.

Sincerely,

Karen Francis
Development Director
kfrancis@cginc.org, (714) 953-4455 ext. 626
Tax ID: 95-2546170

Mission Empowering children, youth, and families to reach their full potential through innovative mental health programs and services.



American Legion Newport Harbor
Post 291
215 15th St. Newport Beach, CA 92663
949-300-4903

Chase Wickersham
AL291 Service Officer

Dear Recipient,

I would like to express my sincere appreciation for the outstanding support provided by both Service Officer Wickersham & American Legion Newport Harbor.

Starting with the highest level of professionalism in not only handling my needs in a quick manner that reflect highly on you as a Service Officer, Post 291 but as a person that cares about veterans balancing what must be overwhelming demands on the post's budget (which I can't imagine).

Thank you for not making me feel less than a human being because I have come to you for assistance. Beside this letter I would be more than happy to answer any further questions you or anyone may have for me, my contact information are present in the signature block below.

Respectfully,

Madina, Mohamed M
Retired (SGT) US Army
09-1, Military Intelligence
M(T.madina@outlook.com)
(657) 235-1692

KEITH T ABRAM

APRIL 15, 2020

DEAR CHASE,

I WANT TO THANK YOU FOR ALL THE HELP THAT AMERICAN LEGION HAS GIVEN TO ME. AT MY TIME OF NEED, RECENTLY MOVING LEFT ME WITHOUT FUNDS. I DIDN'T KNOW HOW I WAS GOING TO PAY ANY OF MY MONTHLY BILLS.

AFTER SUBMITTING MY APPLICATION TO AMERICAN LEGION, YOU CALLED ME AND ASSURED ME THAT HELP FROM AMERICAN LEGION WAS ON THE WAY. THIS WAS THE BEST NEWS AND HELP I HAD RECEIVED. I THANK GOD FOR AMERICAN LEGION. I KNOW GOD WORKS MIRACLES THROUGH OTHERS. WITH ALL THE THINGS THAT ARE HAPPENING (COVID 19), AMERICAN LEGION PAID MY RENT, INTERNET, CAR INSURANCE, UTILITIES, FOOD AND GAS FOR THE MONTH OF APRIL. THANK YOU AMERICAN LEGION! I AM PROUD TO BE AN AMERICAN, SERVED IN US ARMY FOR 10 YRS DURING THE VIETNAM ERA.

THANKS TO GOD THERE IS AN AMERICAN LEGION THAT HELPS VETS.
RESPECTFULLY,
SGT KEITH THOMAS ABRAM