



AMERICAN LEGION NEWPORT HARBOR POST 291
215 15th Street, Newport Beach, CA 92663
GENERAL MEETING MINUTES
Via GoToWebinar
Wednesday, June 10, 2020

Review of webinar process and key user controls

Meeting called to order at approximately 1900 hours

Invocation: Chaplin Ken Wilson

Pledge of Allegiance: Commander Jon Reynolds

Roll Call:

| | | |
|---|---|--|
| <input checked="" type="checkbox"/> Jon Reynolds, Commander | <input checked="" type="checkbox"/> Bob Wine, Finance Officer | <input checked="" type="checkbox"/> Kevin Van Otterloo, M.a.L. |
| <input checked="" type="checkbox"/> Mike Berdine, Adjutant | <input checked="" type="checkbox"/> Rich Frauenzimmer, Historian | <input checked="" type="checkbox"/> Robert Wright, M.a.L. |
| <input checked="" type="checkbox"/> Bob Brennen, 1 st Vice | <input type="checkbox"/> Bob Grundmeyer, Sgt-at-Arms – exc. | <input checked="" type="checkbox"/> Rich Whittlinger, M.a.L. |
| <input checked="" type="checkbox"/> Anthony Morales, 2 nd Vice | <input checked="" type="checkbox"/> Ken Wilson, Chaplain | <input checked="" type="checkbox"/> Wayne Zippi, M.a.L. |
| <input checked="" type="checkbox"/> Jim Updike, 3 rd Vice | <input type="checkbox"/> Cory Vigil, Ser. Off. – exc. | <input checked="" type="checkbox"/> Nick Giordano, M.a.L. |
| <input checked="" type="checkbox"/> Doug Nye, Jr. Past Comm | <input checked="" type="checkbox"/> Burt McChesney, Judge Adv. – exc. | <input checked="" type="checkbox"/> Eric Schroeder, M.a.L. |

Honored Guests: Dan Ferrari

Reports from Legion Family Members & Other Guests:

Auxiliary – Dana Johnston, Executive Committee Member – Step program, a food drive, was very successful.

SAL – Tim Sullivan, Commander – June 25 fishing trip is planned. Almost reaching membership goal. Approximately \$150,000 in the bank.

American Legion Yacht Club – Bruce Batcheller, Commodore – Sundowner Race Series started June 1 and Model Boat Series started June 9. GMM is planned June 11. Having an online social meeting June 13. Youth Sailing program starting June 22. Planning the Old Glory Boat Parade.

Honor Guard – Brian Fleming Jr., Commander – No report.

General Membership Meeting Minutes: Commander Reynolds requested the following motion be made by the membership:

M/S/C to approve the Minutes of the May 27 General Meeting Minutes.
The motion was approved.

Officer Reports:

Commander Jon Reynolds - Per projected presentation

Commander's Comments / Report

- **Actions Completed**
 - Memorial Day Ceremony — Videoconference Monday 25 May
 - VEAFF Campaign completed Monday 25 May
 - Cory Vigil appointed Service Officer Thursday 28 May
 - Submission of all required Post reports to Department

- **Other Notes and Announcements**
 - No formal "Installation" of Officers
 - Donation by M Street Band
 - Donation by Seal Beach Yacht Club

- **Recent Activities / Actions Underway**
 - Reopening Planning
 - Appointment of Fourth of July Committee
 - Reopening of Post restaurant and parking lot

On Going Post Operations — Summary

- Post 291 is still closed — until further notice.
- Bar, Restaurant, and Banquets are still closed — until further notice.
- All meetings, events, and entertainment at the Post are still canceled — until further notice.
- Marina is open — and slip renters and dry storage renters have access to and use of their vessels.
- Takeout food service is offered and available, 12:00 noon to 6:00 pm daily.
- Reopening Planning Committee exploring options and methods for reopening the Post.
- Reopening of Post restaurant and parking lot expected soon.

Commander's Comments / Report (cont)

- **Upcoming Events / Meetings**
 - Flag Day / US Army 245th Birthday Sunday 14 June
 - Next E-Board Meeting [Videoconference] 6:00 pm Thursday 2 July
 - Old Glory Boat Parade 12:00 pm Saturday 4 July
 - Next GMM [Videoconference] 6:00 pm Wednesday 8 July

- **Events Under Study for Cancellation or Limited Activity**
 - Fourth of July celebration at the Post Saturday 4 July
 - Purple Heart Recipients Luncheon Thursday 6 August
 - World War II and Korean War Veterans Luncheon Thursday 13 August

Commander Jon Reynolds - continued

Reminders

- **Post Parking Lot**
 - No open containers of alcohol and no consumption of alcohol in the parking lot — until the Post reopens.
 - Not a “picnic area.” — Takeout customers must pick up food and depart.
 - Parking only for:
 - Employees on Duty.
 - Post Officers on Official Business.
 - Marina slip renters.

- **Post 291 Membership Goal for 2019-2020: 4,096**

- **Coronavirus (COVID-19) is still very much with us.**
- **Essential to be considerate of fellow Post Family members and Post employees and their health and safety.**

Adjutant Mike Berdine– Nothing to report.

1st Vice Commander Bob Brennen – Membership – Nothing to report.

2nd Vice Commander Anthony Morales – is in-charge of fund raising and entertainment for the Post. No report.

3rd Vice Commander Jim Updike – Reported on Reopening Committee.

Restaurant Reopening Plan

- Health and Safety of Post Family members and their guests and Post employees is highest priority.
- Post 291 is committed to following all rules and official direction of State, County, and City for reopening.
- Facemasks / face coverings will be required whenever not seated at assigned table.
- Social distancing will be required.
- Food orders will be delivered to assigned table by Post employee wearing facemask and gloves.
- Beverage orders will need to be picked up by the member at the Bar takeout window on the west side of the Bar.
- Alcoholic beverages may only be ordered with lunch and dinner orders.
- Additional beverages may be purchased at the Bar takeout window.
- Additional seasonings and condiments may be obtained at the Bar takeout window.

3rd Vice Commander Jim Urdike – Reopening Committee – continued

Other Rules for Restaurant Reopening

- Only the restaurant and parking lot are reopening so far.
- All dining will be outside on the patios.
- Operating hours will be from 12:00 noon until 7:00 pm daily.
- The Bar and interior of the Main Building will remain closed — until further notice.
- Meetings, events, entertainment, and banquets are not yet allowed.
- Restrooms may only be entered from the patios, and occupancy is limited to three persons.

Jr. Past Commander Doug Nye – No report.

Finance Officer Bob Wine – is in-charge of Post Financial Operations.

- May 2020 compared to May 2019

| Combined Business & Membership Income | | | |
|---------------------------------------|----------------------------|--------------------------|------------|
| | Current Year @ May 31st | Prior Year @ May 31st | Change |
| Business: | | | |
| Net of Revenue & Expenditures | (\$213,306) | (\$120,654) | (\$92,652) |
| Membership: | | | |
| Net of Revenue & Expenditures | 16,662 | (167,305) | \$183,967 |
| Total Before Facility Fees | (196,644) | (287,959) | \$91,315 |
| Facility Fees | 60,775 | 80,925 | (\$20,150) |
| Net Expenditures over Revenue | (\$135,869) | (\$207,034) | \$71,165 |

**CARES ACT
PAYCHECK PROTECTION PLAN**

Loan Amount : \$254,100.00
 Date Received: May 1, 2020
 Forgivable Expenditures To June 10, 2020:

| | | |
|----------------|-----------|------|
| Payroll Costs | \$138,194 | 83% |
| Lease Payments | 23,435 | 14% |
| Utilities | 5,818 | 3% |
| Total | \$167,447 | 100% |

Officer Reports – continued

Historian Rich Frauenzimmer – No report

Sergeant at Arms Bob Grundmeyer – Excused - No report.

Chaplin Ken Wilson –

- Buddy Check update
 - Ongoing work on email campaign

Service Officer Cory Vigil – Excused - No report.

Judge Advocate Burt McChesney – No report.

Members at Large – Nothing to report.

Unfinished Business

No unfinished business.

New Members

- No new members this month

New Business

No new business.

Good of the Legion

- Third Vice Commander Jim Updike made a call for Officer of the Day volunteers.
- Finance Officer Bob Wine reported that the Fourth off July raffle cannot be done this year due to the tight timeline and related logistical problems.

Chaplin Ken Wilson said the closing prayer.

The Meeting was adjourned at approximately 2015 hours.

Respectfully submitted,

Mike Berdine

Adjutant

Newport Harbor Post 291 of the American Legion