



**AMERICAN LEGION NEWPORT HARBOR POST 291**  
**215 15<sup>th</sup> Street, Newport Beach, CA 92663**  
**GENERAL MEETING MINUTES**  
**Via GoToWebinar**  
**Wednesday, July 14, 2020**

Review of webinar process and key user controls

Meeting called to order at approximately 1900 hours

Invocation: Chaplin Ken Wilson

Pledge of Allegiance: Commander Jon Reynolds

**Roll Call:**

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Jon Reynolds, Commander               | <input checked="" type="checkbox"/> Bob Wine, Finance Officer    | <input checked="" type="checkbox"/> Kevin Van Otterloo, M.a.L. |
| <input checked="" type="checkbox"/> Mike Berdine, Adjutant                | <input type="checkbox"/> Rich Frauenzimmer, Historian – exc.     | <input checked="" type="checkbox"/> Robert Wright, M.a.L.      |
| <input checked="" type="checkbox"/> Bob Brennen, 1 <sup>st</sup> Vice     | <input checked="" type="checkbox"/> Bob Grundmeyer, Sgt-at-Arms  | <input checked="" type="checkbox"/> Rich Whittlinger, M.a.L.   |
| <input checked="" type="checkbox"/> Anthony Morales, 2 <sup>nd</sup> Vice | <input checked="" type="checkbox"/> Ken Wilson, Chaplain         | <input checked="" type="checkbox"/> Wayne Zippi, M.a.L.        |
| <input checked="" type="checkbox"/> Jim Updike, 3 <sup>rd</sup> Vice      | <input checked="" type="checkbox"/> Cory Vigil, Ser. Off. – exc. | <input checked="" type="checkbox"/> Nick Giordano, M.a.L.      |
| <input checked="" type="checkbox"/> Doug Nye, Jr. Past Comm.              | <input checked="" type="checkbox"/> Burt McChesney, Judge Adv.   | <input type="checkbox"/> Eric Schroeder, M.a.L. – exc.         |

**Honored Guests:** Dan Ferrari

**Reports from Legion Family Members & Other Guests:**

**Auxiliary** – Dana Johnston, Executive Committee Member – Auxiliary Board is helping with O.D. duty. Looking for donations for Pendleton baby shower in late August. Contact Dana if you wish to make a contribution.

**SAL** – Tim Sullivan, Commander – Met membership goal. Held Flag Day event on the boardwalk passing out 500 flags. Fishing trip was held June 25 – father - son.

**American Legion Yacht Club** – Bruce Batcheller, Commodore – Very successful Old Glory Boat Parade on July 4. Sundowner Race Series started June 1 and Model Boat Series started June 9. GMM is planned June 11. Meetings being held via Zoom. Youth sailing started last month. Sailing for the Blind and Visually Impaired postponed. Some events still on the ALYC calendar.

**Honor Guard** – Brian Fleming Jr., Commander – Starting to get calls asking to participate in services.

**General Membership Meeting Minutes:** Commander Reynolds requested the following motion be made by the membership:

**M/S/C** to approve the Minutes of the June 8 General Meeting Minutes.  
The motion carried.



**Commander Jon Reynolds** - continued

**Health and Safety Practices with Reopening**

- Health and safety of Post 291 Family and Post employees are the most important priority in reopening the Post
- Face coverings must continue to be worn
- Social distancing must be continued
- Frequent hand washing and use of hand sanitizers is imperative
- Official direction, rules, and regulations must be followed

  

- Coronavirus (COVID-19) is still very much with us
- Essential to be considerate of fellow Post Family members and Post employees and their health and safety

  

- — Expect current operating mode to continue through March 2021

**Adjutant Mike Berdine**— Nothing to report.

**1st Vice Commander Bob Brennen** – Membership – Nothing to report.

**2nd Vice Commander Anthony Morales** – is in-charge of fund raising and entertainment for the Post. No report.

- Has received feedback about painting and plant exchange events.

**Reopening Events Chair and Honor Guard Commander Brian Fleming Jr.** –

- WWII and Korean War Luncheon as well as Purple Heart Luncheon have been cancelled.

**3rd Vice Commander Jim Updike** – Reported on Reopening Committee.

- Thanked the members who have participated in the Reopening Committee planning.
- Boys State
  - Department has announced 2021 dates
  - Cal State Sacramento
  - Interviews planned for Feb. 7 and 8
  - Call for volunteers

**Jr. Past Commander Doug Nye** – No report.

**Finance Officer Bob Wine** – is in-charge of Post Financial Operations.

Post 291  
Financial Statements  
Membership and Business Summaries  
For the Six Months Ended  
June 30, 2020 & June 30, 2019

**Finance Officer Bob Wine** – is in-charge of Post Financial Operations.

Combined Business & Membership Income			
	Current Year @ June 30th	Prior Year @ June 30th	Change
<b>Business:</b>			
Net of Revenue & Expenditures	(\$270,752)	(\$99,670)	(\$171,082)
<b>Membership:</b>			
Net of Revenue & Expenditures	6,882	(289,770)	\$296,652
Total Before Facility Fees	(263,870)	(389,440)	\$125,570
Facility Fees	126,068	159,835	(\$33,767)
<b>Net Expenditures over Revenue</b>	<b>(\$137,802)</b>	<b>(\$229,605)</b>	<b>\$91,803</b>

- VEF fund raising contributed to cash
- Some events cancelled conserving cash

CARES ACT PAYCHECK PROTECTION PLAN		
Loan Amount : \$254,100.00		
Date Received: May 1, 2020		
Forgivable Expenditures To July 8, 2020:		
Payroll Costs	\$215,799	85%
Lease Payments	35,035	14%
Utilities (Up to limit)	3,266	1%
Total	\$254,100	100%

**Historian Rich Fraenzimmer** – Excused - No report

**Sergeant at Arms Bob Grundmeyer** –

- O.D. shifts going well. Voiced appreciation for O.D. support from Auxiliary.
- Expressed support for the ALYC model boat program.

**Chaplin Ken Wilson** –

- Buddy Check update
  - Winding up the program
  - Encouraged ongoing spirit
- Confirmed that religious and cultural services can be done at the Post

**Service Officer Cory Vigil** – Excused

- USO sent thanks for the recent donation
- Veterans Legal Institute also sent a thanks the donation sent
- Outlined recent veteran assistance cases

**Officer Reports** – continued

**Judge Advocate Burt McChesney** – No report.

**Members at Large** – Nothing to report.

**Unfinished Business**

No unfinished business.

**New Members**

Post 291 New Member Applicants

First	Last	Era	Branch
Stephen C	Amundson	Vietnam	
John D	Arp	Vietnam	Navy
Jeffrey A	Baker	Persian Gulf	
Melody	Barclay	Persian Gulf	Army
Dean A	Beerbower	Vietnam	Air Force
Scott F	Calder	Vietnam	Army
Courtney	Cantrella	Persian Gulf	Army
Curtis L	Clark	Vietnam	Navy
Michael J	Devin	Vietnam	Army
James T	Galvin		Army
Eugene L	Goda	Korea & Vietnam	Army
John	Goulart	Persian Gulf	
Robert L	Green	Vietnam	Navy
Mark D	Hamilton	Vietnam	Army
Erik M	Hansen	Vietnam	Navy
Rene W	Henricksen	Persian Gulf	Navy

Post 291 New Member Applicants

First	Last	Era	Branch
Peter S	Hynes	Persian Gulf	Army
Mark	Jennings	Persian Gulf	
Donald H	Kennedy	Vietnam	Navy
Philip N	Lawes		Marines
William	Laycock	Vietnam	Army
Corey	Mason	Persian Gulf	Coast Guard
Stephanie	McDougal	Persian Gulf	Air Force
Hubert T.	Morrow	Vietnam	Army
Richard P	Mungo	Vietnam	Navy
Jeffrey K	Nordstrom		Navy
Richard M	Ortwein	Vietnam	Navy
Daniel	Pivrotto	Persian Gulf	
Cody A	Rowe	Persian Gulf	Navy
Mitchell A	Ryan		Army
Frederick J	Ryan		Marines

Post 291 New Member Applicants

First	Last	Era	Branch
Gerald G	Sanchez	Vietnam	Air Force
Albert	Serrano	Vietnam	Army
Jack R	Snoddy	Vietnam	Army
Jeffrey W	Strabala	Lebenon/Grenada	Navy
Joseph L	Strabala	Vietnam	Navy
Joseph E T	Taylor	Persian Gulf	Navy
William C	Towell	Persian Gulf	Marines
James D	Valencia	Persian Gulf	Navy
Manju	Vig	Persian Gulf	Army
Sylvia J.	Wheeler		Navy
Mark J	Wilkins	Persian Gulf	Army
George J	Ybarra	Persian Gulf	Army
Chris	Yocum	Persian Gulf	Navy

### **New Members – continued**

- The motion was made to accept the member applicants into membership  
**M/S/C** The motion was made to accept the member applicants into membership.  
The motion carried.
- The Commander read the induction of new members.

### **New Business**

- Chase Wickersham briefed the membership about the Marketing and Communication Committee.
  - Purpose: To create ideas and plans to improve profitability and fund raising and generate and draft communication from the Post for increasing community awareness and knowledge of Post Family activities.
  - Meetings are held monthly
  - Database improvement was discussed at the last meeting
    - Discussed a mailing to ask for missing information as well as an “opt in” question for members who previously opted out of email notifications.
  - Also had secured some funding for Welcome Home Weekend
    - 10 entities pledged support – a total of \$7,500
    - When Weekend was cancelled, some \$5,500 was repurpose (repledged) to VEAF
  - Memorial Day VEAF campaign raise about \$65,000
  - Local businesses are willing to support Post activities – just need to be asked
  - Asked E-Board to use the committee
  - Committee Chairman Wickersham says the Committee members feel they can increase daily Drive Thru sales to \$8,000 to \$10,000 per day

### **Good of the Legion**

- Second Vice Commander Anthony Morales asked about the next meeting date
  - July 20 at 5:00 pm Zoom meeting
  - Suggested putting these meeting on the Calendar

**Chaplin Ken Wilson** said the closing prayer.

The Meeting was adjourned at approximately 2015 hours.

Respectfully submitted,

Mike Berdine  
Adjutant  
Newport Harbor Post 291 of the American Legion