



**AMERICAN LEGION NEWPORT HARBOR POST 291**  
**215 15<sup>th</sup> Street, Newport Beach, CA 92663**  
**GENERAL MEETING MINUTES**  
**Via GoToWebinar**  
**Wednesday, August 12, 2020**

Review of webinar process and key user controls

Meeting called to order at approximately 1900 hours

Invocation: Chaplin Ken Wilson

Pledge of Allegiance: Commander Jon Reynolds

**Roll Call:**

<input checked="" type="checkbox"/> Jon Reynolds, Commander	<input checked="" type="checkbox"/> Bob Wine, Finance Officer	<input checked="" type="checkbox"/> Kevin Van Otterloo, M.a.L.
<input checked="" type="checkbox"/> Mike Berdine, Adjutant	<input checked="" type="checkbox"/> Rich Fraenzimmer, Historian	<input checked="" type="checkbox"/> Robert Wright, M.a.L.
<input checked="" type="checkbox"/> Bob Brennen, 1 <sup>st</sup> Vice	<input checked="" type="checkbox"/> Bob Grundmeyer, Sgt-at-Arms	<input checked="" type="checkbox"/> Rich Whitlinger, M.a.L.
<input type="checkbox"/> Anthony Morales, 2 <sup>nd</sup> Vice – exc.	<input checked="" type="checkbox"/> Ken Wilson, Chaplain	<input checked="" type="checkbox"/> Wayne Zippi, M.a.L.
<input checked="" type="checkbox"/> Jim Updike, 3 <sup>rd</sup> Vice	<input type="checkbox"/> Cory Vigil, Ser. Off. – exc.	<input type="checkbox"/> Nick Giordano, M.a.L. – exc.
<input checked="" type="checkbox"/> Doug Nye, Jr. Past Comm.	<input checked="" type="checkbox"/> Burt McChesney, Judge Adv.	<input checked="" type="checkbox"/> Eric Schroeder, M.a.L.

**Honored Guests:** Dan Ferrari, Bob Carolan

**Reports from Legion Family Members & Other Guests:**

**Auxiliary** – Dana Johnston, Executive Committee Member – Announced that Cindy Edes is the new Auxiliary President. The Auxiliary will have the August GMM via webinar. Looking for donations for Pendleton baby shower in late August.

**SAL** – Tim Sullivan, Commander – The next SAL event is Patriots Day, September 11 – in the initial planning stages. Next fishing trip is being planned for September. Will be veterans only. Continuing to work on membership and fund raising. There is a new Finance Officer on board.

**American Legion Yacht Club** – Bruce Batcheller, Commodore – Supplied an overview of ALYC activities for new members. Youth sailing started last month and may extend into the fall. Some events still on the ALYC calendar.

**Honor Guard** – Brian Fleming Jr., Commander – Starting to get calls asking to participate in services. The Honor Guard has started practicing. Commander Fleming asked for volunteers to join. Honor Guard information is hard to find on the website.

**General Membership Meeting Minutes:** Commander Reynolds requested the following motion be made by the membership:

A motion to approve the Minutes of the July 8 General Meeting Minutes. There was one needed correction noted, changing VEAL to VEAF on page 4.

**M/S/C** with that change made, the motion to approve the Minutes of the July 8 General Meeting Minutes carried.

**Correspondence:**

Per Adjutant Berdine, no correspondence to report.

**Officer Reports:**

**Commander Jon Reynolds** - Per projected presentation

### Commander's Comments / Report

- **Actions Completed**
  - Old Glory Boat Parade — ALYC Saturday 4 July
- **Other Notes and Announcements**
  - Membership Renewals for 2021 underway
  - Three methods to pay dues and renew American Legion membership
    - Visit Front Office — 0900 to 1700 Monday through Friday
    - Telephone Front Office
    - Post 291 Website
  - Officer of the Day (OD) now supported by volunteers from Auxiliary, SAL, and ALYC

### Commander's Comments / Report (cont)

- **Events Canceled**
  - Purple Heart Recipients Luncheon Thursday 6 August
  - WW II and Korean War Vets Luncheon Thursday 13 August
- **Upcoming Events / Meetings**
  - Next E-Board Meeting 6:30 pm Thursday 3 September
  - Next GMM 7:00 pm Wednesday 9 September

### **On Going Post Operations — Rules**

- Drive-thru takeout meal service is available daily— and is open to the public
- For Post 291 Family members and their guests, outside dining at the Post is available daily — on the patios only
  - Alcoholic drinks may only be ordered and served with a meal — but refills permitted
  - Masks must be worn to enter the patio areas — and when not seated at a table
  - Masks may be removed while seated at a table for eating and drinking
  - When reordering drinks from the bar, masks must be worn — If you get up, mask up!
  - Social distancing continues as a requirement
  - Tables set up on the patios are purposely spaced at required distances
  - Tables are cleaned after each set of users has departed
- No in-person meetings may be held at the Post
- All Post 291 Family meetings must be held by videoconference
- Only certain kinds of events are authorized to be held at the Post — and these must be conducted within limits of numbers of attendees and with social distancing
  - Religious — e.g., Weddings
  - Cultural — e.g., Celebrations of Life

### **On Going Post Operations — Summary**

- Bar, Inside Restaurant, and Banquets are closed — indefinitely
- All meetings, events, and entertainment at the Post are canceled — until further notice
- Marina is open — and slip renters and dry storage renters have access to and use of their vessels
- Drive-thru takeout food service is offered and available, 12:00 noon to 7:00 pm Monday through Friday and 10:00 am to 5:00 pm Saturday and Sunday
- Reopening Planning Committee exploring options and methods for further reopening the Post
- Videoconferencing (Webinars) will continue indefinitely as the primary method for holding Post meetings
- Support of needy military veterans continues — under the skilled direction of the Service Officer

### **Health and Safety Practices Required**

- Health and safety of Post 291 Family and Post employees are the most important priority in reopening and operating the Post
- Coronavirus (COVID-19) is still an omnipresent threat
- Essential to be considerate of fellow Post Family members and Post employees and their health and safety
- Face coverings must continue to be worn
- Social distancing must be continued
- Frequent hand washing and use of hand sanitizers is imperative
- Official direction, rules, and regulations must be followed
- — Expect current operating mode to continue through March 2021

Adjutant Mike Berdine– Nothing to report.

1<sup>st</sup> Vice Commander Bob Brennen – Membership – Nothing to report.

2<sup>nd</sup> Vice Commander Anthony Morales – is in-charge of fund raising and entertainment for the Post. Excused - no report.

3<sup>rd</sup> Vice Commander Jim Updike – Nothing to report.

Jr. Past Commander Doug Nye – Nothing to report.

Finance Officer Bob Wine – is in-charge of Post Financial Operations.

## Post 291 Financial Statements

Membership and Business Summaries  
For the Seven Months Ended  
July 31, 2020 & July 31, 2019

Combined Business & Membership Income			
	Current Year @ July 31st	Prior Year @ July 31st	Change
Business:			
Net of Revenue & Expenditures	(\$324,088)	(\$70,484)	(\$253,604)
Membership:			
Net of Revenue & Expenditures	19,565	(288,238)	\$307,803
Total Before Facility Fees	(304,523)	(358,722)	\$54,199
Facility Fees	194,642	192,075	\$2,567
Net Expenditures over Revenue	(\$109,881)	(\$166,647)	\$56,766

- Lack of banquets is hurting business revenue
- Membership expenses held down
- Have enough reserves to carry to next year

Historian Rich Frauenzimmer – No report

Sergeant at Arms Bob Grundmeyer –

- O.D. shifts going well.
- O.D. meeting this week
- Asked for more O.D. volunteers

Chaplin Ken Wilson – No report

Service Officer Cory Vigil – Excused

Judge Advocate Burt McChesney – No report.

Members at Large – Nothing to report.

Unfinished Business

No unfinished business.

New Members

**Post 291 New Member Applicants**

<b>First</b>	<b>Last</b>	<b>Era</b>	<b>Branch</b>
Kian	Adyani	Persian Gulf	Marines
Bruce	Brooks	Vietnam	Army
William J. D.	Chamberlain	Persian Gulf	Navy
Armando	Garcia	Vietnam	Marines
Dorothy	Gardner	Vietnam	Army
Cynthia Marie A	Gilbert	Persian Gulf	Air Force
Gary	Ha	Vietnam Air	Force
Davey	Martinez	Persian Gulf	Army
Kevin R	Mauch	Open	Navy
Dustin	Mayo	Persian Gulf	Coast Guard

**Post 291 New Member Applicants**

<b>First</b>	<b>Last</b>	<b>Era</b>	<b>Branch</b>
Frank	McDowell	Vietnam	Army
Nicholas B	Naylor	Persian Gulf	Marines
Norman H	Olson	Vietnam	Navy
Jimmy W	Osuna	Vietnam	Army
Carl R	Petitt	Vietnam	Air Force
Stephen A	Sindoni	Persian Gulf	Navy
Thomas	Smelser	Vietnam	Army
Harold A	Stevens	Korea	Navy
Robert	Vasquez	Vietnam	Navy

### **New Members – continued**

- The motion was made to accept the member applicants into membership  
**M/S/C** The motion was made to accept the member applicants into membership.  
The motion carried.
- The Commander read the induction of new members.

### **New Business**

- The motion was made to modify the Post 291 website to make access to the Honor Guard information easier  
**M/S/C** The motion was made to modify the Post 291 website to make access to the Honor Guard information easier.  
The motion carried.

### **Good of the Legion**

- Seawall cap progress
  - The City of Newport Beach is securing permits
  - There are ongoing discussions about financial responsibility for ADA and other enhancements
  - Work will likely be in 2021 at the earliest

**Chaplin Ken Wilson** said the closing prayer.

The Meeting was adjourned at approximately 2000 hours.

Respectfully submitted,

Mike Berdine  
Adjutant  
Newport Harbor Post 291 of the American Legion