



**AMERICAN LEGION NEWPORT HARBOR POST 291**  
**215 15<sup>th</sup> Street, Newport Beach, CA 92663**  
**GENERAL MEETING MINUTES**  
**Via GoToWebinar**  
**Wednesday, September 9, 2020**

Review of webinar process and key user controls

Meeting called to order at approximately 1900 hours

Invocation: Chaplin Ken Wilson

Pledge of Allegiance: Commander Jon Reynolds

**Roll Call:**

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Jon Reynolds, Commander               | <input checked="" type="checkbox"/> Bob Wine, Finance Officer  | <input checked="" type="checkbox"/> Kevin Van Otterloo, M.a.L. |
| <input checked="" type="checkbox"/> Mike Berdine, Adjutant                | <input type="checkbox"/> Rich Frauenzimmer, Historian – exc.   | <input checked="" type="checkbox"/> Robert Wright, M.a.L.      |
| <input checked="" type="checkbox"/> Bob Brennen, 1 <sup>st</sup> Vice     | <input type="checkbox"/> Bob Grundmeyer, Sgt-at-Arms – exc.    | <input type="checkbox"/> Rich Whittlinger, M.a.L – exc.        |
| <input checked="" type="checkbox"/> Anthony Morales, 2 <sup>nd</sup> Vice | <input checked="" type="checkbox"/> Ken Wilson, Chaplain       | <input checked="" type="checkbox"/> Wayne Zippi, M.a.L.        |
| <input checked="" type="checkbox"/> Jim Updike, 3 <sup>rd</sup> Vice      | <input checked="" type="checkbox"/> Cory Vigil, Ser. Off.      | <input type="checkbox"/> Nick Giordano, M.a.L – exc.           |
| <input checked="" type="checkbox"/> Doug Nye, Jr. Past Comm.              | <input checked="" type="checkbox"/> Burt McChesney, Judge Adv. | <input type="checkbox"/> Eric Schroeder, M.a.L. – exc.         |

**Honored Guests:** Dan Ferrari, Bob Carolan

**Reports from Legion Family Members & Other Guests:**

**Auxiliary** – Dana Johnston, Executive Committee Member – Very successful Pendleton baby shower. Planning for Troop Shipping. Boxes will be put out October 1. E-Board meeting tomorrow night and GMM next Wednesday. The Blood Drive is scheduled for October 12.

**SAL** – No representative online.

**American Legion Yacht Club** – Bruce Batcheller, Commodore – Supplied an overview of ALYC activities including two upcoming cruises, boat repairs & upgrades, model sailing, Sundowners Awards webinar and youth sailing may extend into the fall.

**Honor Guard** – Brian Fleming Jr., Commander – Calls for services are steady at one per week.

**General Membership Meeting Minutes:** Commander Reynolds requested the following motion be made by the membership:

A motion to approve the Minutes of the August 12 General Meeting.

**M/S/C** with that change made, the motion to approve the Minutes of the August 12 General Meeting carried.

**Correspondence:**

Per Adjutant Berdine, no correspondence to report.

**Officer Reports:**

**Commander Jon Reynolds** - Per projected presentation

**Commander's Comments / Report**

- **Actions Completed**
  - Online Membership Renewal and Dues Payment capability on Post website
  - Honor Guard link set up on Home Page of Post website
  - Hut plumbing repaired
  - Hut door lock replaced (Hut locked)
  - Three dock fingers replaced
  - Access to public beach obstructions removed
  - Email from Coastal Commission Enforcement — Friday 28 August

**Commander's Comments / Report (cont)**

- **Other Notes and Announcements**
  - Membership Renewals for 2021 underway
  - Three methods to pay dues and renew American Legion Post 291 membership:
    - Visit Front Office — 0900 to 1700 Monday through Friday
    - Telephone Front Office
    - Post 291 Website
- **Upcoming Events / Meetings**

○ Patriot Day (SAL)	11:00 am	Friday	11 September
○ Next E-Board Meeting	6:30 pm	Thursday	1 October
○ Red Cross Blood Drive (Auxiliary)	9:00 am	Monday	12 October
○ Next GMM	7:00 pm	Wednesday	14 October

### **On Going Post Operations — Rules**

- Drive-thru takeout meal service is available daily— and is open to the public
- For Post 291 Family members and their guests, outside dining at the Post is available daily on the patios — along with limited seating inside
  - Alcoholic drinks may only be ordered and served with a meal — but refills permitted
  - Masks must be worn to enter the patio areas — and when not seated at a table
  - Masks may be removed while seated at a table for eating and drinking
  - When reordering drinks from the bar, masks must be worn — **If you get up, mask up!**
  - Social distancing continues as a requirement
  - Tables set up on the patios are purposely spaced at required distances
  - Tables are cleaned after each set of users has departed
- No in-person meetings may be held at the Post
- All Post 291 Family meetings must be held by videoconference
- Only certain kinds of events are authorized to be held at the Post — and these must be conducted within limits of numbers of attendees and with social distancing
  - Religious — e.g., Weddings
  - Cultural — e.g., Celebrations of Life

### **On Going Post Operations — Summary**

- Along with outside seating on the patios, limited inside seating now allowed for restaurant operations — View Room and Bar area
- All meetings, events, and entertainment at the Post are canceled — until further notice
- Marina is open — and slip renters and dry storage renters have access to and use of their vessels
- Drive-thru takeout food service is offered and available, 12:00 noon to 7:00 pm Monday through Friday and 10:00 am to 5:00 pm Saturday and Sunday
- Reopening Planning Committee exploring options and methods for further reopening the Post
- Videoconferencing (Webinars) will continue indefinitely as the primary method for holding Post meetings
- Support of needy military veterans continues — under the skilled direction of the Service Officer

### **Health and Safety Practices Required**

- Health and safety of Post 291 Family and Post employees are the most important priority in reopening and operating the Post
- Coronavirus (COVID-19) is still an omnipresent threat
- Essential to be considerate of fellow Post Family members and Post employees and their health and safety
- Face coverings must continue to be worn
- Social distancing must be continued
- Frequent hand washing and use of hand sanitizers is imperative
- Official direction, rules, and regulations must be followed
  
- — Expect current operating mode to continue through March 2021

**Adjutant Mike Berdine**– Nothing to report.

**1st Vice Commander Bob Brennen** – Membership – Nothing to report.

**2nd Vice Commander Anthony Morales** – is in-charge of fund raising and entertainment for the Post. Nothing to report.

**3rd Vice Commander Jim Updike** – Nothing to report. Commented about the Boys State documentary.

**Jr. Past Commander Doug Nye** – Nothing to report. Commented about past Post employee Linda Christenson's passing.

**Finance Officer Bob Wine** – is in-charge of Post Financial Operations.

**Post 291**  
**Financial Statements**  
Membership and Business Summaries  
For the Eight Months Ended  
August 31, 2020 & August 31, 2019

Combined Business & Membership Revenue & Expenditures			
	Current Year @ August 31st	Prior Year @ August 31st	Change
<b>Business:</b>			
Net of Revenue & Expenditures	(\$337,151)	(\$87,738)	(\$249,413)
<b>Membership:</b>			
Net of Revenue & Expenditures	17,122	(170,517)	\$187,639
Total Before Facility Fees	(320,029)	(258,255)	(\$61,774)
Facility Fees	212,647	249,795	(\$37,148)
Net Expenditures over Revenue	(\$107,382)	(\$8,460)	(\$98,922)

- Drive Thru and patio dining results good
  - Have been minimizing loss
- Donations are up - VEAF
- Legal fees down from last year

**Historian Rich Frauenzimmer** – Excused - No report

**Sergeant at Arms Bob Grundmeyer** – Excused – No report

**Chaplin Ken Wilson** –

- Sending sympathy cards
- New member calls started

**Service Officer Cory Vigil** –

- Launching fall VEAF project

**Judge Advocate Burt McChesney** – Nothing to report.

**Members at Large** – Nothing to report.

**Unfinished Business**

No unfinished business.

**New Members**

- No membership list received.

**New Business**

- No new business

**Good of the Legion**

- Comment – Red Cross will do antibody test for blood drive donors

**Chaplin Ken Wilson** said the closing prayer.

The Meeting was adjourned at approximately 1950 hours.

Respectfully submitted,

Mike Berdine

Adjutant

Newport Harbor Post 291 of the American Legion