AMERICAN LEGION NEWPORT HARBOR POST 291
215 15th Street, Newport Beach, CA 92663
GENERAL MEETING MINUTES
Via GoToWebinar
Wednesday, February 10 - 2021

Review of webinar process and key user controls

Meeting called to order at approximately 1900 hours

Invocation: Chaplin Ken Wilson

Passing Members
February 2021

FIRST NAME	LAST NAME	FIRST NAME	LAST NAME
TYKYE	CAMARAS	ED	HUBBARD
JOSEPH	CARNEY	EDWARD	JACKOWSKI
NOEL	DEWINTER	GLENN	KLEIN
DAVID	FRASER	JOHN	MCSUNAS
SPEED	FRY	JOHN	MOORE
JOSEPH	GREENBLATT	ROBERT	MORRISON
RONALD	HANSON	ERNEST	ORCHARD

Pledge of Allegiance: Commander Jon Reynolds

Roll Call:

- ☒ Jon Reynolds, Commander
- ☒ Mike Berdine, Adjutant
- ☒ Bob Brennen, 1st Vice
- ☒ Anthony Morales, 2nd Vice
- ☒ Jim Updike, 3rd Vice
- ☒ Doug Nye, Jr. Past Comm.
- ☒ Bob Wine, Finance Officer
- ☒ Rich Frauenzimmer, Historian
- ☒ Bob Grundmeyer, Sgt-at-Arms
- ☒ Ken Wilson, Chaplain
- ☒ Cory Vigil, Ser. Off
- ☒ Burt McChesney, Judge Adv.
- ☒ Kevin Van Otterloo, M.a.L.
- ☒ Robert Wright, M.a.L.
- ☒ Brian Fleming Jr., M.a.L
- ☒ Wayne Zippi, M.a.L.
- ☐ Nick Giordano, M.a.L – exc.
- ☒ Eric Schroeder, M.a.L.

Honored Guests: Bob Carolan

Reports from Legion Family Members & Other Guests:

Auxiliary – Mike Berdine for President Cindy Edes – Raffle tickets are available at the office and the bar. Blood drive is planned for February 15.

Reports from Legion Family Members - continued

SAL – Commander Tim Sullivan – Membership renewals going well. Golf and fishing tournament event being planned and has been fully financed.

American Legion Yacht Club – Bruce Batcheller, Commodore – Supplied an overview of ALYC activities including past and upcoming cruises, model sailing, racing events and youth sailing.

Honor Guard – Brian Fleming Jr., Commander – Two services planned for the next several days as well as a District Four Chaplains event. Still need additional team members.

General Membership Meeting Minutes: Commander Reynolds requested the following motion be made by the members

A motion to approve the Minutes of the January 13 General Meeting.
M/S/C the motion to approve the Minutes of the January 13 General Meeting carried.

Correspondence:
Adjutant Mike Berdine – No correspondence to report

Officer Reports:

Commander Jon Reynolds - Per projected presentation

Officer Reports – continued

Commander's Comments / Report (cont)

- Recent Activities
  - Semiannual Scheduling Meeting — Saturday 23 January
  - Drive-thru Food Service Closed — High Winds — Monday 25 January
  - Reopening of Outdoor Patio Dining — Wednesday 27 January
  - Voting Committee recommendation approved — Thursday 4 February

- Upcoming Events / Meetings
  - ARC Blood Drive (Auxiliary) — 10:00 am — Monday 15 February
  - Next E-Board Meeting — 6:30 pm — Thursday 4 March
  - Next GMM — 7:00 pm — Wednesday 10 March
  - GMM and Post Election — Wednesday 12 May
  - Department Convention — TBD — June
  - National Convention — Phoenix, AZ — Friday 27 August

Current Post Operations

- Post 291 is partially open:
  - Adminstrative services at Front Office window
  - Drive-thru takeout food and beverage service — also open to public
  - Outdoor patio dining for Post 291 Family members and guests
  - Marina
- Drive-thru takeout food service available daily — and open to public
- No in-person meetings may be held at the Post
- All Post 291 Family meetings must be held by videoconference
- Videoconferencing (Webinars) will continue indefinitely as primary method for holding Post meetings
- Marina is open — wet slip and dry storage renters have access to vessels
- Reopening Planning Committee continues to explore additional options
- Support of military veterans needing assistance continues

Rules — Outside Patio Dining

- Alcoholic drinks may only be ordered and served with a meal — but refills permitted
- Masks must be worn to enter the patio areas — and when not seated at a table
- Masks may be removed while seated at a table for eating and drinking
- When reordering drinks from the bar, masks must be worn — **If you get up, mask up!**
- Social distancing continues as a requirement
- Tables set up on the patios are purposely spaced at required distances
- No more than two tables may be adjoined — with no more than ten people — for family group dining
- Tables are cleaned after each set of users has departed

Officer Reports – continued

Health and Safety Practices Required

- Health and safety of Post 291 Family and Post employees are the most important priority in reopening and operating the Post
- Coronavirus (COVID-19) is still an omnipresent threat
- Essential to be considerate of fellow Post Family members and Post employees and their health and safety
- Face coverings must continue to be worn
- Social distancing must be continued
- Frequent hand washing and use of hand sanitizers is imperative
- Official direction, rules, and regulations must be followed
- Vaccinations available at VA Long Beach for veterans
  - Enroll / Sign Up at: https://www.va.gov/health-care/covid-19-vaccine/
- Vaccinations in Orange County being scheduled by Othena
  - Enroll / Sign Up at: https://othena.com
- — Expect current operating mode to continue through April or May

Adjutant Mike Berdine – No report

1st Vice Commander Bob Brennen – Membership – No report.

The Commander presented the Membership Summary

Post 291 Membership Summary

End of January 2021

• Membership — Thursday 31 December 2020			4,201
○ Rebaseline 2021 Membership: January 2021):			
• Member Renewals for 2021	3,513		
• New Members	9		
• Transfers In	5		
• TOTAL ACCESSIONS for 2021		3,529	
○ Minus (During January 2021):			
• Member Deaths	7		
• Transfers Out	5		
• TOTAL ATTRITIONS for 2021		12	
• Membership — Sunday 31 January 2021			3.517
• Membership Goal for 2021:			3,991
— Not Yet Renewed from 2020	710		

2nd Vice Commander Anthony Morales – is in-charge of fund raising and entertainment for the Post. – No report

3rd Vice Commander Jim Updike

- Boys State
  - Will be a virtual event this year
  - Goal =25
  - Received 30 applications
  - Interviews completed
- Voting Process Committee
  - Outlined plans
    - In person with paper ballots as in past if allowed
    - Virtual meeting with online voting if not

Officer Reports – continued

Jr. Past Commander Doug Nye – No report.

Finance Officer Bob Wine – is in-charge of Post Financial Operations.

Post 291
Financial Statements

Membership and Business Summaries
For the One Month Ended
January 31, 2021 & January 31, 2020

Combined Business & Membership Revenue & Expenditures			
	Current Year @ January 31st	Prior Year @ January 31st	Change
Business:			
Net of Revenue & Expenditures	($41,350)	($23,025)	($18,325)
Membership:			
Net of Revenue & Expenditures	(4,225)	(3,858)	($367)
Total Before Facility Fees	(45,575)	(26,883)	($18,692)
Facility Fees	12,025	24,505	($12,480)
Net of Revenue & Expenditures	($33,550)	($2,378)	($31,172)

	02/02-02/28	03/01-03/31	04/01-04/30
Cash Inflows-			
Membership fees	25,000.00	3,000.00	3,000.00
Marina rents	28,177.00	26,000.00	26,000.00
Curbside/Restaurant sales @ $2000/day	52,000.00	62,000.00	60,000.00
Facility fees			10,000.00
Total Cash Inflows	105,177.00	91,000.00	99,000.00
Cash Outflows-			
Food & bev. Cost (@ 50%)	26,000.00	31,000.00	30,000.00
Payroll (Includes P/R taxes & WC)	72,000.00	80,000.00	80,000.00
Insurance (Health, liab., Marina, D&O)	9,871.00	17,384.00	6,512.00
Covid-19 Cleaning	5,500.00	5,500.00	5,500.00
Repairs and maintenance	11,000.00	1,000.00	1,000.00
Telephone & utilities	3,100.00	3,100.00	3,100.00
Rent	-	11,500.00	11,500.00
Property Tax			10,393.00
All other expenses	6,465.00	6,689.00	6,644.00
Capital Expenditures	3,453.00		
Total Cash Outflows	137,389.00	156,173.00	154,649.00
Monthly Cash Increase (Decrease)	(32,212.00)	(65,173.00)	(55,649.00)

Officer Reports – continued

Finance Officer Bob Wine – continued

- Projected monthly cash decrease
  - January = $32,212
  - February = $65,173
  - March = $55,649
- PPP
  - Have applied next round
  - Also applied for first round forgiveness
- Discussion about plated service

Historian Rich Frauenzimmer – No report

Sergeant at Arms Bob Grundmeyer – No report

Chaplin Ken Wilson –

- Renewal project
- Volunteers making phone calls
- New member call program continuing
- Condolence cards sent

Service Officer Cory Vigil –

Current Financial Results: 6521 Unrestricted Service Officer balance is $13,180.74 and 6517 VEAF Restricted expenses is $9,286.02 for the year 2021.

Current balance in the VEAF restricted account is $107,060.84

Veterans Served in January:

A. Items approved or rejected:

1. ***ARMY veteran,*** requested rental assistance for $1,040.00. Father passed away and he covered burial expenses. Family was referred by VA office in Anaheim.
2. ***NAVY veteran,*** requested auto repair for the amount of $405.00. Employer cut hours because business closed down for 30 days due to COVID. Referred from the Orange Elks.
3. ***USMC veteran***, requested motel voucher 2 weeks as veteran was homeless for the amount of $1041.01. Veteran has been linked with the VA Hud-Vash program.
4. ***USMC veteran***, requested auto payment for the amount of $286.05 as his educational benefits were not processed for the month of January. Student veteran was referred from Saddleback College at the VRC.
5. ***USMC veteran***, requested rental assistance for the amount of $1000.00 because wife lost job due to COVID closure. Referred from Families Forward.
6. ***ARMY veteran***, requested childcare assistance for the amount of $700.00 as veteran husband just passed away recently. Referred by the Tustin Family Resource Center.
7. ***USMC veteran***, requested assistance for $272.00 with vehicle registration. Veteran lost employment due to COVID. Referred by the Santa Ana VA.
8. ***USMC veteran***, requested rental assistance for $1670.00 as he continues to test positive for COVID. Impacting his employment. Self-referral.
9. ***NAVY veteran***, requested rental assistance for $600.00. Veteran is going through a difficult divorce. Referred by Coastline Community College in Newport Beach.
10. ***AIR FORCE veteran***, requested assistance with gas and gift cards equal to $250.00. Veteran's hours have been decreased. Referred by Tustin Family Resource Center.
11. ***ARMY veteran***, requested assistance with $100.00 in gas cards. Referred by Patriots and Paws.
12. ***NAVY veteran***, requested rental assistance for $422.00. referred by the Anaheim VA CBOC.

Officer Reports – continued

13. ***NAVY veteran***, requested additional for $1,500.00. Daughter is in ICU-COVID related. Referred by 43rd congressional office.

Total is **$9286.02**

8 referrals for disability compensation.
3 homeless veterans have linkage to services now.
2 referrals to legal services.
5 VA referrals

7 applications denied.

Purchased $1000.00 in TJ Maxx clothing cards for older children of veteran families.

- VEAF Memorial Day campaign being planned

Judge Advocate Burt McChesney – No report.

Members at Large –

- Eric Schroeder – Ceramic plate comment

Unfinished Business

No unfinished business.

New Members

New Members
January – February

First	Last	Era	Service
Gretchen	Cranford	Persian Gulf	Navy
James P	Cronn	Lebanon/Grenada	Marines
Matthew	DeWeese	Persian Gulf	Marines
Robert J	Endresen	Persian Gulf	Army
Javier G	Garcia	Persian Gulf	Navy
Gregory L	Gillis	Persian Gulf	Navy
Jeffrey G	Jensen	Vietnam	Navy
Tom	Kennedy	Open	Navy
Craig J	Parrish	Vietnam	Army
Richard	Perez	Persian Gulf	Navy

New Members
January – February

First	Last	Era	Service
William J	Peters	Vietnam	Army
Evin D	Planto	Persian Gulf	Army
Hector	Ramirez	Persian Gulf	Army
Benjamin G	Reynolds	Persian Gulf	Marines
Charles	Roum	Vietnam	Navy
Michael W	Sion	Lebanon/Grenada	Marines
Joseph A	Tarrdie	Korea	Army
Nicholas	Zirpoli	Persian Gulf	Navy

New Members - continued

- A motion to approve the above member applicants.
  - **M/S/C** the motion to approve the above member applicants carried.
- The Commander welcomed the new members

New Business

- A motion to approve the 2021 Election Committee was made.
  - **M/S/C** the motion to approve the 2021 Election Committee carried.

Good of the Legion

- No comments

Chaplin Ken Wilson said the closing prayer.

The Meeting was adjourned at approximately 1930 hours.

Respectfully submitted,

Mike Berdine
Adjutant
Newport Harbor Post 291 of the American Legion