



## AMERICAN LEGION NEWPORT HARBOR POST 291

215 15<sup>th</sup> Street, Newport Beach, CA 92663

### GENERAL MEETING MINUTES


Via GoToWebinar

Wednesday, March 10, 2020 corrected 2021

Review of webinar process and key user controls

Meeting called to order at approximately 1900 hours

Invocation: Chaplin Ken Wilson

 <h3>Passing Members</h3> <p>March 2021</p>			
FIRST NAME	LAST NAME	FIRST NAME	LAST NAME
TERRY	DERRICK	JOHN	MIDDLETON
JAMES	HAWKINS	WALTER	MORNINGSTAR
DAVID	JANES	HOYT	NELSON
HAROLD	KRAJIAN	EARL	PETERSON
SEAN	LAFAVE	BILL	SMITH
ROBERT	MCCARTHY	HERBERT	VERMAN
MERCER	MCCLURE	EUGENE	WEIDNER
JOSEPH	MCCUBBIN	WARREN	ZITLAU

Pledge of Allegiance: Commander Jon Reynolds

#### Roll Call:

<input checked="" type="checkbox"/> Jon Reynolds, Commander	<input checked="" type="checkbox"/> Bob Wine, Finance Officer	<input checked="" type="checkbox"/> Kevin Van Otterloo, M.a.L.
<input checked="" type="checkbox"/> Mike Berdine, Adjutant	<input checked="" type="checkbox"/> Rich Fraenzimmer, Historian	<input checked="" type="checkbox"/> Robert Wright, M.a.L.
<input type="checkbox"/> Bob Brennen, 1 <sup>st</sup> Vice – exc.	<input checked="" type="checkbox"/> Bob Grundmeyer, Sgt-at-Arms	<input checked="" type="checkbox"/> Brian Fleming, Jr., M.a.L.
<input checked="" type="checkbox"/> Anthony Morales, 2 <sup>nd</sup> Vice	<input checked="" type="checkbox"/> Ken Wilson, Chaplain	<input checked="" type="checkbox"/> Wayne Zippi, M.a.L.
<input checked="" type="checkbox"/> Jim Updike, 3 <sup>rd</sup> Vice	<input type="checkbox"/> Cory Vigil, Ser. Off – exc.	<input checked="" type="checkbox"/> Nick Giordano, M.a.L.
<input checked="" type="checkbox"/> Doug Nye, Jr. Past Comm.	<input checked="" type="checkbox"/> Burt McChesney, Judge Adv.	<input checked="" type="checkbox"/> Eric Schroeder, M.a.L.

**Honored Guests:** Dan Ferrari, Bob Carolan, Bob Brower

## Reports from Legion Family Members & Other Guests:

**Auxiliary** – Dana Johnston, Executive Committee Member – Poppy envelope stuffing done. Troop shipping planned for May 15. Sees fund raiser continuing. Both the March E Board and GMM meetings are coming up soon.

**SAL** – Commander Tim Sullivan – Was presented largest squadron award. Reviewed upcoming golf tournament.

**American Legion Yacht Club** – Bruce Batcheller, Commodore – Supplied an overview of ALYC activities including past and upcoming cruises, model sailing, racing events and youth sailing.

**Honor Guard** – Brian Fleming Jr., Commander – First months of this year on track compared to past. Still need additional team members.

**General Membership Meeting Minutes:** Commander Reynolds requested the following motion be made by the members

A motion to approve the Minutes of the February 10 General Meeting.

**M/S/C** the motion to approve the Minutes of the February 10 General Meeting carried.

## **Correspondence:**

Adjutant Berdine – No correspondence

## **Officer Reports:**

**Commander Jon Reynolds** - Per projected presentation

### Commander's Comments / Report

- **Recent Activities**
  - Fourth of July Committee appointed
  - Campaign Rules and Election Rules for 2021 recommended by Election Committee and approved and adopted by E-Board on Thursday 4 March
- **Upcoming Events / Meetings**

◦ GMM [First Nominations]	7:00 pm	Wednesday	10 March
◦ Pacific Daylight Time	2:00 am	Sunday	14 March
◦ St. Patrick's Day		Wednesday	17 March
◦ Next E-Board Meeting	6:30 pm	Thursday	1 April
◦ Easter		Sunday	4 April
◦ Next GMM [Second Nominations]	7:00 pm	Wednesday	14 April
◦ E-Board Meeting	6:30 pm	Thursday	6 May
◦ Mothers Day		Sunday	9 May
◦ GMM and Post Election		Wednesday	12 May
◦ Department Convention	[Videoconference]		June
◦ National Convention	Phoenix, AZ	Friday	27 August

### Current Post Operations

- Post 291 is partially open:
  - Administrative services at Front Office window
  - Drive-thru takeout food and beverage service — also open to public
  - Outdoor patio dining for Post 291 Family members and guests
  - Marina
- Drive-thru takeout food service available daily — and open to public
- No in-person meetings may be held at the Post
- All Post 291 Family meetings must be held by videoconference
- Videoconferencing (Webinars) will continue indefinitely as primary method for holding Post meetings
- Marina is open — wet slip and dry storage renters have access to vessels
- Reopening Planning Committee continues to explore additional options
- Support of military veterans needing assistance continues

## Officer Reports – continued

### Rules — Outside Patio Dining

- Alcoholic drinks may only be ordered and served with a meal — but refills permitted
- Masks must be worn to enter the patio areas — and when not seated at a table
- Masks may be removed while seated at a table for eating and drinking
- When reordering drinks from the bar, masks must be worn — **If you get up, mask up!**
- Social distancing continues as a requirement
- Tables set up on the patios are purposely spaced at required distances
- No more than two tables may be adjoined — with no more than ten people — for family group dining
- Tables are cleaned after each set of users has departed

### Health and Safety Practices Required

- Health and safety of Post 291 Family and Post employees are the most important priority in reopening and operating the Post
- Coronavirus (COVID-19) is still an omnipresent threat
- Essential to be considerate of fellow Post Family members and Post employees and their health and safety
- Face coverings must continue to be worn
- Social distancing must be continued
- Frequent hand washing and use of hand sanitizers is imperative
- Official direction, rules, and regulations must be followed
- Vaccinations available at VA Long Beach for veterans
  - Enroll / Sign Up at: <https://www.va.gov/health-care/covid-19-vaccine/>
- Vaccinations in Orange County being scheduled by Othena
  - Enroll / Sign Up at: <https://othena.com>
  - Enroll / Sign Up at: <https://occcovid19.ochealthinfo.com/covid-19-vaccine-distribution-channels>
- — Expect current operating mode to continue through April or May

Adjutant Mike Berdine – No report

1<sup>st</sup> Vice Commander Bob Brennen – Membership – Excused - No report.

Commander comment: Membership Summary

### Post 291 Membership Summary

End of February 2021

• Membership — <b>Saturday 31 January 2021</b>	3,517
○ Plus (During February 2021):	
• Member Renewals for 2021	137
• New Members	16
• Transfers In	11
• TOTAL ACCESSIONS during February	164
○ Minus (During February 2021):	
• Member Deaths	22
• Transfers Out	6
• TOTAL ATTRITIONS during February	28
• Membership — <b>Sunday 28 February 2021</b>	3,653
• Membership Goal for 2021:	3,991

## Officer Reports – continued

Commander comment: Membership Summary

### Card for Insertion with Food Deliveries



2<sup>nd</sup> Vice Commander Anthony Morales – is in-charge of fund raising and entertainment for the Post. – No report

### 3<sup>rd</sup> Vice Commander Jim Udkie

- Election Voting Process Committee
- Plan adopted by E Board
- Tentative plan – Allow both in-person and online voting

Jr. Past Commander Doug Nye – No report.

Finance Officer Bob Wine – is in-charge of Post Financial Operations.

Newport Harbor Post 291			
Condensed Business & Membership Revenue & Expenditures			
01/01/-02/28/21 and 01/01/-02/29/20			
	Current Year Thru February 28th	Prior Year Thru February 29th	Change
<b>Business:</b>			
Revenue	\$ 200,983.26	\$ 335,465.73	\$ (134,482.47)
Expenditures	277,949.68	373,080.09	(95,130.41)
Net of Revenue and Expenditures	(76,966.42)	(37,614.36)	(39,352.06)
<b>Membership:</b>			
Revenue	42,261.38	78,749.45	\$ (36,488.07)
Expenditures	58,514.96	68,150.69	\$ (9,635.73)
Net of Revenue and Expenditures	(16,253.58)	10,598.76	(26,852.34)
Combined Totals Before Facility Fees	(93,220.00)	(27,015.60)	(66,204.40)
Facility Fees	28,665.00	43,160.00	\$ (14,495.00)
Combined Net of Revenue & Expenditures	(64,555.00)	16,144.40	\$ (80,699.40)

## Officer Reports – continued

### Finance Officer Bob Wine - continued

Newport Harbor Post 291			
Condensed Cash Flow Projection for the Period 03/02 - 05/31/21			
	03/02-05/31	04/01-04/30	05/01-05/31
Cash Inflows-			
Membership fees	\$ 12,000.00	\$ 6,000.00	\$ 3,000.00
Marina rents	25,248.00	26,000.00	26,000.00
Curbside/Restaurant sales @ \$2500/day	75,000.00	75,000.00	77,500.00
Facility fees	4,940.00	10,000.00	
Total Cash Inflows	117,188.00	117,000.00	106,500.00
Cash Outflows-			
Food & bev. Cost (@ 50%)	37,500.00	37,500.00	38,750.00
Payroll (Includes P/R taxes & WC)	80,000.00	85,000.00	80,000.00
Insurance (Health, liab., Marina, D&O)	3,938.00	6,944.00	6,944.00
Covid-19 Cleaning	4,000.00	5,000.00	4,000.00
Repairs and maintenance	11,000.00	1,000.00	1,000.00
Telephone & utilities	3,100.00	3,100.00	3,100.00
Rent	-	11,500.00	11,500.00
Property Tax		10,393.00	
All other expenses	6,980.00	6,980.00	7,036.00
Capital Expenditures	3,450.00		
Total Cash Outflows	149,968.00	167,417.00	152,330.00
Monthly Cash Increase (Decrease)	\$ (32,780.00)	\$ (50,417.00)	\$ (45,830.00)

- PPP
  - First loan – Waiting for forgiveness approval
  - Second loan – Under review
    - Just a matter time for approval

Historian Rich Frauenzimmer – No report

Sergeant at Arms Bob Grundmeyer – No report

Chaplin Ken Wilson –

- Condolence cards sent
- Has signed up for Mental Health response training

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## Officer Reports – continued

### Service Officer Cory Vigil – Presented by Ken Wilson

**Current Financial Results:** 6517 VEAF Restricted expenses is \$16,152.30 for the year 2021.

Current balance in the VEAF restricted account is \$97,494.35

**Veterans Served in February:**

A. Items approved or rejected:

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1. Smith, **ARMY veteran**, requested rental assistance for \$1,000.00. POST 291 active member. Unemployed at the moment and on standby. Fixed income.
2. Ramirez, **ARMY veteran**, requested rental assistance for \$1000.00. Tested positive for COVID and missed 3 weeks of work. FMLA didn't cover. Referral from the Tustin Family Resource Center.
3. McCloskey, **NAVY veteran**, requested motel voucher for a week in the amount of \$423.59. Enrolled in the EHA program with Volunteers of America. Referred by the Santa Ana VA.
4. Campa, **USMC veteran**, requested rental assistance for \$1000.00 and \$100.00 in Walmart cards. Veteran just graduated from Trinity Law School. Studying for bar exam and looking for employment.
5. Tabba, **USMC veteran**, requested rental assistance for the amount of \$1000.00. Student veteran referred by Coastline Community College in Newport Beach.
6. Veteran, **USMC veteran**, requested gift card for food (\$100.00) as veteran has cancer and is on special diet. Referred by Hoag hospital and linked with caretaker.
7. Cunningham, **USMC veteran**, requested motel voucher for the amount of \$. Referred by the VA Long Beach as veteran was homeless. Orientation is February 24<sup>th</sup> for huc vash-voucher.
8. Weidenbach, **NAVY veteran**, requested rental assistance for the amount of \$1,725.00. Referred by the Tierney Center as family didn't qualify for the ER Program.

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Total is **\$6,866.28**

**Donation applications or Important Information:**

- Life Aid Las Vegas Retreat – On Thursday, Feb.18, 2021 catered lunch and dinner for 60 Veterans at Post 40 in Henderson, NV. Used unrestricted funds for this. \$600.00

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### Judge Advocate Burt McChesney – No report.

### Members at Large – No report

### Unfinished Business

No unfinished business.

## New Members

 <b>New Members</b> March			
First	Last	Era	Service
Gretchen	Cranford	Persian Gulf	Navy
James P	Cronn	Lebanon/Grenada	Marines
Matthew	DeWeese	Persian Gulf	Marines
Robert J	Endresen	Persian Gulf	Army
Javier G	Garcia	Persian Gulf	Navy
Gregory L	Gillis	Persian Gulf	Navy
Jeffrey G	Jensen	Vietnam	Navy
Tom	Kennedy	Open	Navy
Craig J	Parrish	Vietnam	Army
Richard	Perez	Persian Gulf	Navy

 <b>New Members</b> March			
First	Last	Era	Service
Roy	McQuaig	Persian Gulf	Marines
Michael	Miller	Vietnam	Army
Michael P	O'Brien	Korea	Air Force
Larry W	Osborne	Vietnam	Navy
James D	Salio	Open	Army
Mick	Sharp	Persian Gulf	Army
Byron K	Walton	Lebanon	Marines
Glenn A	Warrington	Open	Marines
Norman C	Whitfield	Korea	Navy
Richard	Winans	Vietnam	Navy
Roger	Woolums	Vietnam	Army

- A motion to approve the above member applicants.
  - **M/S/C** the motion to approve the above member applicants carried.
- The Commander welcomed the new members

## New Business

- Nominations for 2021-2022 Command Year

<b>Nominations of Post Officers</b>	
• <b>Structure</b>	<ul style="list-style-type: none"> <li>◦ Videoconference</li> <li>◦ Nominations at two successive GMMs — March and April</li> </ul>
• <b>Process</b>	<ul style="list-style-type: none"> <li>◦ “Raise Hand” to be recognized by Chair</li> <li>◦ Nominations will focus on only one Position at a time</li> <li>◦ Nominations do not require a Second (Robert’s Rules)</li> <li>◦ Nominee must verbally acknowledge acceptance (Post Policy)</li> </ul>
• <b>Sequence of Elected Officer Positions for Nominations</b>	<ul style="list-style-type: none"> <li>◦ Commander</li> <li>◦ First Vice Commander</li> <li>◦ Second Vice Commander</li> <li>◦ Third Vice Commander</li> <li>◦ Finance Officer</li> <li>◦ Historian</li> <li>◦ Sergeant at Arms</li> <li>◦ Chaplain</li> <li>◦ Member at Large</li> </ul>

## **New Business**

- Nominations for 2021-2022 Command Year Commander

- Evin Planto - Accepted
- Mike Berdine - Accepted
- Jon Reynolds - Declined

### First Vice Commander

- Brian Fleming, Jr. - Accepted
- Burt McChesney - Accepted

### Second Vice Commander

- Anthony Morales - Accepted

### Third Vice Commander

- Dave Zamudio – Accepted

### Finance Officer

- Bob Wine - Accepted

### Historian

- Rich Frauenzimmer - Accepted

### Sargeant at Arms

- Michael Mailman – Accepted
- Bob Grundmeyer - Accepted

### Chaplain

- Ken Wilson - Accepted

### Member at Large

- Kevin Van Otterloo – Accepted
- Dennis De Rosia – Accepted

## **Good of the Legion**

- No comments

**Chaplin Ken Wilson** said the closing prayer.

The Meeting was adjourned at approximately 1940 hours.

Respectfully submitted,

Mike Berdine

Adjutant

Newport Harbor Post 291 of the American Legion