



AMERICAN LEGION NEWPORT HARBOR POST 291
215 15th Street, Newport Beach, CA 92663
GENERAL MEETING MINUTES
Wednesday, 14 July 2021

Meeting called to order at approximately 1900 hours

The Colors were advanced.

Invocation: Chaplin Ken Wilson

Invocation	
Marion J. Coffield	George P. George
Thomas M. Clarkson	Joseph P. Byrne
Harry E. West	Robert N. Hathaway
Charles T. Bell	Gilbert M. Maez
John Leonard Koehler	Jimmy D. Huff
Mario Pasquale	James L. Mitchell

Pledge of Allegiance: Commander Evin Planto

POW/MIA Ceremony: Kevin Van Otterloo

Recited the Preamble of the Constitution of The American Legion: lead by Commander Evin Planto

Roll Call:

Evin Planto, Commander	Bob Wine, Finance Officer	Kevin Van Otterloo, M.a.L.
David Zamudio, Adjutant	Rich Frauenzimmer, Historian	Dennis De Rosia, M.a.L.
Brian Fleming Jr., 1 st Vice	Bob Grundmeyer, Sgt-at-Arms.	Mike Shubert, M.a.L.
Anthony Morales, 2 nd Vice	Ken Wilson, Chaplain	Wayne Zippi, M.a.L.
Cindy Baker, 3 rd Vice	Cory Vigil, Ser. Officer	Nick Giordano, M.a.L.
Jon Reynolds, Jr. Past Comm.	Ed Infante, Judge Adv	Eric Schroeder, M.a.L.

Excused: Rich Frauenzimmer, Ed Infante, Nick Giordano, Eric Schroeder

*Meeting has a Quorum

Honored Guests: No Honored Guest

Reports from Legion Family Members & Other Guests:

Auxiliary – Dana Johnston, 2nd Vice President

- Troop Shipping on July 10 due to a request from Afghanistan and Guantanamo Bay.
- Will support July 4th event at registration table.
- Overview of other events.

Sons of the American Legion – Tim Sullivan, Commander –.

- Held monthly meeting and have 146 New Members
- Overview of other events.

American Legion Yacht Club – Tommy Wheeler, Vice Commodore –

- Call for membership, owning a boat not required.
- 4th of July Boat Parade had 69 boats.

Honor Guard – Brian Fleming Jr., Commander –

- 23 Active Members
- 40 events so far, averaging 6 per month.

General Membership Meeting Minutes: Commander Planto requested the following motion be made by the members

1. A motion was made to approve the Minutes of the May General Meeting.
2. A motion was made to approve the Minutes of the June General Meeting.

M/S/C- Motion was unanimously carried.


Correspondence

No Correspondence at this time.

Officer Reports:

Commander Evin Planto

- Presented and discussed 4 objectives for his 2021-2022 term.



Commander's Comments / Report

2021 – 2022 Goals and Objectives for Post 291

1. To call upon my business experience to make the Post as profitable as it can be.
2. To work with our talented Legionnaires who know hot to conduct fundraising and get more donations for our Post.
3. With the increase donations, do more for those in need.
4. To improve and expand the image of Post 291 in our community. Our Post needs to be more involved with the city as well as the 120 local veteran organizations.
5. **AND MOST IMPORTANTLY**, to improve the Post 291 membership experience.

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Adjutant David Zamudio

- No Report

Officer Reports- continued on next page

Officer Reports (cont.)

1st Vice Commander Brian Fleming Jr.

- 2020-2021 Membership Goal
 - Goal: 3891
 - Actual: 3822
- Awaiting new membership goals
 - 3776 are current
 - 127 have renewed up to 2022
 - 90 new members

2nd Vice Commander Anthony Morales

- Overview of current and upcoming events.

3rd Vice Commander Cindy Baker

- Presentation on Boys State



2nd Vice Cmdr.- Cindy Baker

- **Boys State**
 - This year was virtual
 - Started June 19th and lasted for one week.
 - Heard from several Delegates thanking the Post and our members for sponsoring them.

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Boys State Delegate- Eric K.

I was very proud to be admitted into Boys State. "A Week that Shapes a Lifetime Developing Tomorrow's Leaders," is truly one of the most understated phrases that remained true throughout the program and afterwards." I became a Supreme Court Justice of Boys State. I would like to thank everyone who enabled me to spread my wings during the program with my utmost highest gratitude.

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Boys State Delegate- Daniel C.

Throughout this week, I learned so much about our government, made many new friends and had so much fun. Even though we were limited due to being virtual, the program was still the most amazing experience. I'm so grateful to Jim Updike (and his team) for all the work he has done for me and everyone else. At the Boys State, I became a part of the County's Board of Supervisors, created ordinances and learned about the city, county, and state government hands on.

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Boys State Delegate- Oswald L.

I wanted to express my utmost gratitude to all of the members of Post 291 for both selecting me and sending me to Boys State. In my one week of Boys State, I was able to learn far more about our state's system of government and the duties of citizenship that I could have ever imagined. I was also able to make great friendships with the other young men of my city and we have already organized to meet together as a city, a year from now. I will be used to use what I have learned this past week to continue to be involved and better my community.

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Jr. Past Commander Jon Reynolds


- No Report

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Officer Reports (cont.)

Finance Officer Bob Wine

Condensed Business & Membership Revenue & Expenditures




Finance Officer- Bob Wine

Newport Harbor Post 291			
Condensed Business & Membership Revenue & Expenditures			
01/01/-06/30/21 and 01/01/-06/30/20			
	Current Year Thru June 30th	Current Year Budget Thru June 30th	Prior Year Thru June 30th
Business:			
Revenue	\$ 857,282.00	\$ 759,701.00	\$ 788,082.00
Expenditures	1,021,202.00	1,022,453.00	1,057,841.00
Net of Revenue and Expenditures	(163,920.00)	(262,752.00)	(269,759.00)
Membership:			
Revenue	141,571.00	174,715.00	173,494.00
Expenditures	189,469.00	228,784.00	163,693.00
Net of Revenue and Expenditures	(47,898.00)	(54,069.00)	9,801.00
Combined Totals	(211,818.00)	(316,821.00)	(259,958.00)
Facility Fees	125,938.00	138,550.00	127,108.00
Net Before Other Income	(85,880.00)	(178,271.00)	(132,850.00)
Other Income: PPP Loan Forgiveness	254100		
Combined Net of Revenue & Expenditures	\$ 168,220.00	\$ (178,271.00)	\$ (132,850.00)

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Condensed Cash Flow Projection (7/13-9/30/21)



Finance Officer- Bob Wine

Newport Harbor Post 291			
Condensed Cash Flow Projection for the Period 7/13 - 9/30/21			
	07/13 07/31	08/01 - 08/31	09/01 - 09/30
Cash Inflows-			
Membership fees	\$ 50,000.00	\$ 60,000.00	\$ 120,000.00
Marina rents	9,067.00	26,000.00	26,000.00
Restaurant sales @ \$5000/day	95,000.00	155,000.00	150,000.00
Hall rentals	1,925.00	7,305.00	5,115.00
Banquet food	11,149.00	27,712.00	31,880.00
Facility fees	5,302.00		
Total Cash Inflows	172,443.00	276,017.00	332,995.00
Cash Outflows-			
Food & Bev. Cost (@ 45%)	47,767.05	82,220.40	81,846.00
Entertainment	4,600.00	8,000.00	8,000.00
Payroll (Includes P/R taxes & WC)	100,000.00	100,000.00	100,000.00
Insurance (Health, liab., Marina, D&O)	4,054.00	15,599.00	7,254.00
Covid-19 Cleaning	3,000.00	4,000.00	4,000.00
Repairs and maintenance	1,000.00	1,000.00	1,000.00
Telephone & utilities	675.00	3,015.00	3,015.00
Rent	-	11,500.00	11,500.00
Capital Expenditures	2,385.00	16,000.00	
All other expenses	5,240.00	9,548.00	9,552.64
Total Cash Outflows	168,721.05	250,882.40	226,167.64
Monthly Cash Increase	\$ 3,721.95	\$ 25,134.60	\$ 106,827.36

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Historian Rich Frauenzimmer

No Report

Officer Reports- continued on next page

Officer Reports (cont.)

Sergeant at Arms Bob Grundmeyer


- Discussion on Officer of the Day (OD) SOP.

Chaplin Ken Wilson

- Review of Buddy Calls
- Has been called to do a retirement ceremony on the USS Iowa on July 26, 2021.

Service Officer Cory Vigil

- Discussion on VEAP.
- Monthly Service Officer Report




Service Officer – Cory Vigil

Monthly Update for Service Officer				
6510 Donations	2020 Actuals	2021 Budget	2021 Actual thru June 30	% of 2021 Budget thru June 30
6519 Honor Guard	3,279.98	2,500.00	830.85	33%
6521 Unrestricted Service Officer Expense	13,180.74	10,000.00	6,584.75	66%
6522 Restricted VEAF expense	70,916.34	100,000.00	47,314.12	47%
6515 Oratorical	-	-	-	0%
6510 Donations other	26,171.91	20,000.00	2,786.47	14%
Total 6510 expenses	113,548.97	132,500.00	57,516.19	43%
4520 VEAF current balance			123,332.08	
June Donations Out			366.47	
June VEAF Donations Out			10591.7	

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- Veterans served in the month of June 2021.



Service Officer - Cory Vigil

Current Financial Results: 6517 VEAF Restricted expenses is \$47,314.12 for the year 2021.
Current balance in the VEAF restricted account is \$123,332.08

Veterans Served in June:
A. Items approved or rejected:

1. USMC veteran requested rental assistance for \$1000.00. Referred by Child Guidance Center. Family had hours cut from employer.
2. ARMY veteran requested past due vehicle payment for \$1,017.38. Referred by Child Guidance Center. Pregnant with twins. Hours were cut from employer.
3. USMC veteran requested rental assistance for \$492.11. Referred by SAL Commander Tim Sullivan. Referred to Santa Ana VA for permanent housing.
4. USMC veteran requested assistance with public utilities for \$150.63. Referred by the VA Long Beach.
5. NAVY veteran requested past due auto for \$1002.96. Referred by Tierney Center. Unemployment maxed out and veteran started new job on June 7th, 2021.
6. ARMY veteran requested assistance for motel voucher in the amount of \$625.31 for family of 4. Referred by Volunteers of America – Santa Ana.
7. ARMY veteran requested assistance for motel voucher in the amount of \$631.64. Referred by the Tierney Center and American Legion Tustin. Secured Hud-VaH voucher.
8. USMC veteran, daughter requested financial assistance for funeral arrangements for \$1500.00. Referred by Post member Dennis.
9. NAVY veteran requested assistance with motel voucher for \$572.39. Referred by SFSC and linked with VA Long Beach.
10. ARMY veteran requested assistance with childcare for the summer as both parents got COVID at the same time. The amount was \$2,018.00. Referred by a Post member.
11. USMC veteran requested assistance with motel voucher for \$696.81. Referred by Human Services. Veteran not job and is on unemployment.
12. NAVY veteran requested assistance with auto repair for \$582.94. Referred by Santa Ana VA.
13. ARMY veteran requested assistance with past due rent of \$301.53. Referred by Long Beach VA as veteran lives in Orange County.

Total is \$38,581.70

3 veterans filed disability compensation.
3 homeless veterans were assisted and linked to VA housing.
3 veterans referred for employment services.
1 Burial referred.
10 Veterans referred to VSN

Declined 10 applications.

Donation applications or important information:
\$500 donation to the Wilson Learning Center in Costa Mesa to assist with programs for veteran connected families. Donation used for snacks and learning supplies.

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Officer Reports (cont.)

Judge Advocate Ed Infante

- No Report

Members at Large

- No Reports

Old Business

- None to Report

New Business

- Inductions of New Members
 - 1st Vice Commander called to read names of new members.
 - 51 Names read
 - Sgt.-at-Arms escorts new members to front of meeting.
 - Motion to add new members to Post 291 presented.
 - M/S/C- Motion carried unanimously.
 - Commander reads new members rules.

Good of the Legion

- Comment regarding the need for transparency in committee meetings
Commander comments

Chaplain Ken Wilson

- Presents Closing Prayer

General Membership Meeting Adjourned at 2036 hours.