



AMERICAN LEGION NEWPORT HARBOR POST 291
215 15th Street, Newport Beach, CA 92663
GENERAL MEETING MINUTES
Wednesday, June 9, 2021

Meeting called to order at approximately 1900 hours

The Colors were advanced.

Invocation: Chaplin Ken Wilson

Pledge of Allegiance: Commander Jon Reynolds

POW/MIA Ceremony: Kevin Van Otterloo

Recited the Preamble of the Constitution of The American Legion: lead by Commander Jon Reynolds

Roll Call:

☒ Jon Reynolds, Commander

☒ Mike Berdine, Adjutant

☒ Bob Brennen, 1st Vice

☒ Anthony Morales, 2nd Vice

☒ Cindy Baker, 3rd Vice

☒ Doug Nye, Jr. Past Comm.

☒ Bob Wine, Finance Officer

☐ Rich Fraenzimmer, Historian – exc.

☐ Bob Grundmeyer, Sgt-at-Arms – exc.

☒ Ken Wilson, Chaplain

☒ Cory Vigil, Ser. Officer

☐ Burt McChesney, Judge Adv. – exc.

☒ Kevin Van Otterloo, M.a.L.

☒ Robert Wright, M.a.L.

☒ Brian Fleming, Jr., M.a.L.

☒ Wayne Zippi, M.a.L.

☐ Nick Giordano, M.a.L – exc.

☒ Eric Schroeder, M.a.L.

Honored Guests: Bob Brower, Dan Ferrari

Reports from Legion Family Members & Other Guests:

Auxiliary – Dana Johnston, Executive Committee Member – Poppy month was a success. Garage sales this coming Saturday. Renewals starting.

Sons of the American Legion – Tim Sullivan, Commander – Met membership goal met. Fins and Fairways review – raised \$40,000. Flag Day event is planned on the boardwalk.

American Legion Yacht Club – Tommy Wheeler, Vice Commodore – Supplied an overview of ALYC activities including club sailboats, Monday night racing, past and upcoming cruises, and model sailing.

Honor Guard – Brian Fleming Jr., Commander – Review of Honor Guard purpose and activities. Staffing is a continuing challenge. New members added.

General Membership Meeting Minutes: Commander Reynolds requested the following motion be made by the members

A motion was made to approve the Minutes of the May General Meeting.

Discussion: Part of the document is hard to read because of small lettering.

M/S/F the motion to approve the Minutes of the May General Meeting failed.

The document will be edited for approval at next month's meeting.

Correspondence

None to report

Officer Reports:

Commander Jon Reynolds - Per projected presentation

Commander's Comments / Report

• Recent Activities

o GMM [Election]	1:45 pm	Wednesday	12 May
o Armed Forces Day		Saturday	15 May
o Troop Shipping — Auxiliary	10:00 am	Saturday	15 May
o Hootenanny Restarted at Post	12:00 noon	Tuesday	25 May
o Taco Tuesday Restarted	5:00 pm	Tuesday	25 May
o Line Dancing Restarted	5:30 pm	Tuesday	25 May
o Fins and Fairways — SAL	8:00 am	Friday	28 May
o Drive-thru takeout food <u>discontinued</u>		Monday	31 May
o Memorial Day Ceremony	10:00 am	Monday	31 May
o E-Board Meeting	6:30 pm	Thursday	3 June
o District 29 Annual Meeting	12:00 noon	Sunday	6 June

Commander's Comments / Report (cont)

• Upcoming Events / Meetings

o GMM	[Onsite]	7:00 pm	Wednesday	9 June
o Installation of Officers	[Onsite]	4:00 pm	Sunday	13 June
o Flag Day	[US Army Birthday]		Monday	14 June
o Presentation to NB City Council		4:00 pm	Tuesday	22 June
o E-Board Meeting	[Onsite]	6:30 pm	Thursday	1 July
o Independence Day			Sunday	4 July
o Department Convention [Videoconference]			Friday	25 June
o District 29 Caucus		8:00 am	Sunday	27 June
o National Convention	Phoenix, AZ		Friday	27 Aug

Current Post Operations

- **Governing Direction:**
 - o Blueprint for a Safer Economy — Activities and Businesses
 - www.cdph.ca.gov
 - o Orange County in Tier 4 (Yellow) — Wednesday 19 May
- **Post 291 is mostly open**
 - o Administrative services at Front Office window
 - o Drive-thru takeout food and beverage service — also open to public — discontinued
 - o Outdoor patio dining for Post 291 Family members and guests
 - o Inside dining for Post 291 Family members and guests — up to 50 percent capacity
 - o Outdoor gatherings of no more than 100 people
 - o Marina is open — wet slip and dry storage renters have full access to their vessels
- **Reopening Planning Committee continues to explore further options**
- **Continuing support of military veterans needing assistance**
- **COVID-19 still here**
 - o Primarily a respiratory illness
 - o Transmitted among humans mostly by airborne particles and aerosols expressed from the lungs, mouth, and nose of infected individuals
 - o Continuation of health and safety protocols is essential
 - Appropriate facemask usage
 - Social Distancing
 - Ventilation
 - Sanitation of shared surfaces and equipment

Officer Reports – continued

Expanded Reopening of Post Tier 4 (Yellow) Wednesday 19 May			
• Outdoor Events			
○ Gatherings	[100 people or less]	Wednesday	19 May
○ Music			
▪ Hootenanny		Tuesday	25 May
▪ Bands — West Patio			
○ Saturday Afternoons — with Dancing		Saturday	19 June
○ Thursday Evenings — Jazz Nights		Thursday	24 June
○ Burn Your Own — “soft reopening” (Upon request)		Friday	28 May
• Indoor Events			
○ Line Dancing		Tuesday	1 June
○ Post Family Organizational Meetings		Thursday	3 June
○ Banquets and Hall Rentals		Tuesday	15 June
○ Popular Music (Tuesday Evenings)		Tuesday	22 June
○ Dinner Dance (Dinner Music)		Friday	25 June
• Health and Safety Protocols			
○ Facemasks		— Continuing; modified	
○ Social Distancing		— Continuing	
○ Ventilation		— Continuing	
○ Sanitation of shared surfaces and equipment		— Continuing	

Adjutant Mike Berdine – No Adjutant report

1st Vice Commander Bob Brennen – Membership – No report.

Commander comment: Membership Summary

Post 291 Membership Summary End of May 2021		
• Membership — Friday 30 April 2021		3,748
○ Plus (During May 2021):		
▪ Member Renewals for 2021	13	
▪ New Members	20	
▪ Transfers In	Unknown	
▪ TOTAL ACCESSIONS during May	33	
○ Minus (During May 2021):		
▪ Member Deaths	8	
▪ Transfers Out	Unknown	
▪ TOTAL ATTRITIONS during May	8	
• Membership — Monday 31 May 2021		3,773
• Membership Goal for 2021:		3,991

2nd Vice Commander Anthony Morales

Entertainment is being planned

3rd Vice Commander Cindy Baker

Boys State activity overview

Jr. Past Commander Doug Nye – No report.

Continued next page

Officer Reports – continued

Finance Officer Bob Wine – Post Financial Operations.

Revenue and Expenditures

01/01/-05/31/21 and 01/01/-05/31/20			
	Current Year Thru May 31st	Current Year Budget Thru May 31st	Prior Year Thru May 31st
Business:			
Revenue	\$ 615,328.00	\$ 582,435.00	\$ 676,929.00
Expenditures	805,482.00	829,322.00	886,643.00
Net of Revenue and Expenditures	(190,154.00)	(246,887.00)	(209,714.00)
Membership:			
Revenue	119,336.00	120,757.00	159,814.00
Expenditures	145,200.00	175,201.00	140,290.00
Net of Revenue and Expenditures	(25,864.00)	(54,444.00)	19,524.00
Combined Totals Before Other Income	(216,018.00)	(301,331.00)	(190,190.00)
Other Income:			
Facility Fees	71,240.00	76,270.00	60,775.00
PPP loan forgiveness	254,100.00		
Total Other Income	325,340.00	76,270.00	60,775.00
Combined Net of Revenue & Expenditures	\$ 109,322.00	\$ (225,061.00)	\$ (129,415.00)

Cash Flow

Newport Harbor Post 291			
Condensed Cash Flow Projection for the Period 06/08 - 08/31/21			
	06/08 - 06/30	07/01 - 07/31	08/01 - 08/31
Projected Cash Inflows-			
Membership fees	\$ 6,000.00	\$ 60,000.00	\$ 60,000.00
Marina rents	22,396.00	26,000.00	26,000.00
Restaurant sales @ \$4000/day	92,000.00	124,000.00	124,000.00
Hall rentals	3,425.00	3,450.00	4,125.00
Banquet food	15,600.00	19,837.00	16,152.00
Facility fees		60,000.00	
Event Income (4th of July)		39,750.00	
Total Projected Cash Inflows	139,421.00	333,037.00	230,277.00
Projected Cash Outflows-			
Food & bev. Cost (@ 45%)	48,420.00	64,726.65	63,068.40
Payroll (Includes P/R taxes & WC)	45,000.00	120,000.00	80,000.00
Event Expenses (4th of July)		20,000.00	
Insurance (Health, liab., Marina, D&O)	1,829.00	9,444.00	15,289.00
Covid-19 Cleaning	3,000.00	2,000.00	
Repairs and maintenance	4,000.00	1,000.00	1,000.00
Telephone & utilities	3,520.00	3,375.00	3,375.00
Rent	-	11,500.00	11,500.00
All other expenses	5,298.00	8,633.00	8,530.00
Total Projected Cash Outflows	111,067.00	240,678.65	182,762.40
Projected Monthly Cash Increase	\$ 28,354.00	\$ 92,358.35	\$ 47,514.60

Officer Reports – continued

Historian Rich Frauenzimmer – No report

Sergeant at Arms Bob Grundmeyer – No report

Chaplin Ken Wilson

Buddy Calls starting again

- 400 members being called

Condolence cards sent

Service Officer Cory Vigil

Review of Memorial Day VEAF

- Successful campaign
- Overview of VEAF

Current Financial Results: 6517 VEAF Restricted expenses is \$36,722.42 for the year 2021.

Current balance in the VEAF restricted account is \$126,026.00

Veterans Served in May:

A. Items approved or rejected:

1. Ybarra, *ARMY veteran*, requested motel voucher for \$469.16. Referred by Santa Ana VA and linked to Hud-Vash Program. \$100 in TJ Maxx gift cards.
2. Cerda, *ARMY Spouse*, requested rental assistance for \$1350.00. Referred by the Child Guidance Center.
3. D. Naranjo, *ARMY veteran*, requested past due vehicle payment for \$1,122.56. Referred by the Tierney Center. Referred to Abrazar for financial counseling.
4. Manuel, *USMC veteran*, requested public utility assistance for \$1,342.46. Referred by USS Iowa Battleship Resources.
5. J. Naranjo, *USMC veteran*, requested assistance with motel voucher for \$515.95. Referred by Tierney Center and Santa Ana VA.
6. Gonzalez, *AIR FORCE veteran*, requested assistance with rolling backpack for disability. \$140.08. Referred by Human Options.
7. Cajudo, *USMC veteran*, requested motel voucher for \$520.54. Referred by the Tierney Center and Santa Ana VA.
8. Oliver, *ARMY veteran*, requested assistance with auto repair for \$500.00. Referred by Santa Ana VA.
9. Long, *NAVY veteran*, requested motel voucher for \$700.00. Referred by Service Officer Robert McClish and Santa Ana VA.

Total is \$6,819.65

4 veterans referred to Veteran Service Office.

4 homeless veterans were assisted and linked to VA housing.

2 veterans linked to legal services with Veteran's Legal Institute.

6 veterans referred for employment services.

Donation applications or Important Information:

\$1800.00 for the Field of Honor event. Voted at the May E-Board Meeting.

\$1200.00 scholarship for veteran family/daughter accepted into Tennessee University Service Officer unrestricted account.

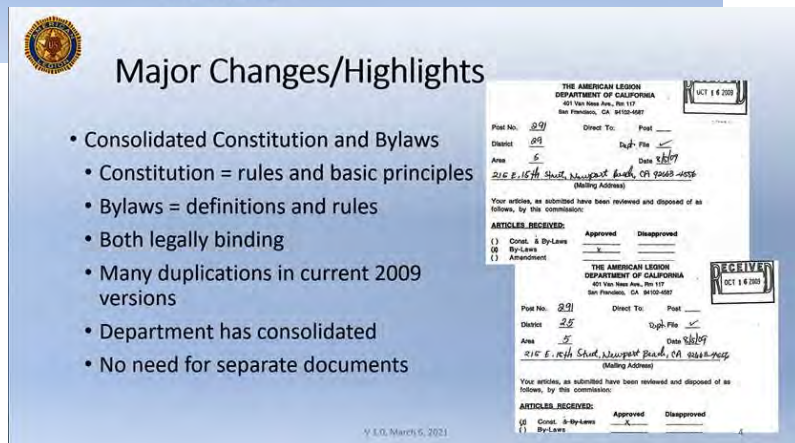
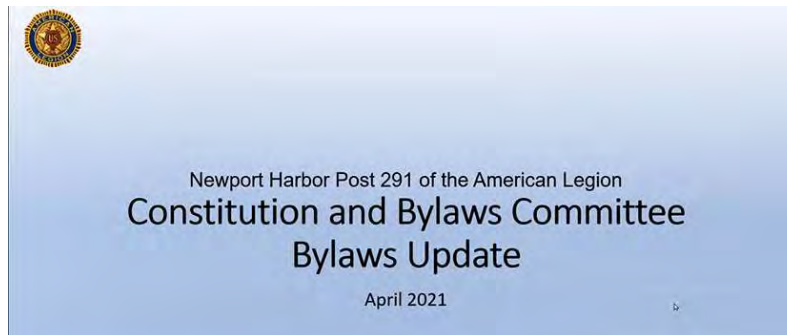
Judge Advocate Burt McChesney – No report.

Members at Large – No report.

Unfinished Business

Constitution and Bylaws revision

- First reading at last meeting



Unfinished Business- continued

- Constitution and Bylaws – continued



Major Changes/Highlights

- Added detail to Purpose and Objectives – Article 2.1

ARTICLE II
Purpose and Objectives

2.1. **Purpose: Mutual Helpfulness and Support.** This Post exists for the benefit of its members and to provide mutual helpfulness and support to military veterans. Its members are military veterans who have served on active duty in the military of our country since December 7, 1941, and who pledge to promote the principles stated in the Declaration of Independence and the Constitution of the United States, and the principles and policies as set forth in the foregoing Preamble and in the National and in the Department of California Constitutions and Bylaws. The Post is also intended to be a Community Center for Legislatures and shall be operated to encourage social participation and improve civic relationships.

2.2. **Objectives.** Objectives of Post 291 and its organization are:

2.2.1. **Support to Members and Their Families.** Provide an attractive, inviting, and affordable facility and place to gather and to meet for military veterans and their families.

2.2.2. **Support to Other Military Veterans and Organizations.** Provide support to military veterans needing assistance and to their families and other deserving military and charitable organizations.

2.2.3. **Community Services.** Serve the community in sponsoring civic and community events – especially those involving and emphasizing law and order, patriotism, Americanism, children and youth, and veterans affairs and rehabilitation.

2.2.4. **Fundraising.** The Post shall encourage members and the local community to participate in fundraising for organizations dedicated to help both military veterans and active-duty military personnel needing assistance.



Major Changes/Highlights

- Updated membership eligibility – Article 4.1
- LEGION Act – July 2019
- Eligibility opened to all who have served since December 7, 1941

ARTICLE IV
Membership

4.1. **Eligibility for Membership in The American Legion.** Individuals who have served on active duty in the United States Armed Forces since December 7, 1941 and who are still active, retired, or have been honorably discharged are eligible for membership. The eligibility dates for membership in The American Legion are those dates and conditions set forth in the LEGION Act of 2019.



Major Changes/Highlights

- Changed all Executive Board to Executive Committee – Entire document
- Department standard term

4.7.1. **Rights.** An individual Post member in Good Standing has the customary rights of membership, including the right to:

- (1) Run for an elected Post office,
- (2) Attend and vote at General Meetings and Special General Meetings,
- (3) Attend **Executive Committee** meetings, and
- (4) Appeal to the Department of California Commander for grievances that cannot be resolved at the Post.



Major Changes/Highlights

- Includes reference to California Corporation Code – Article 5.2.3
- Help guide Executive Committee decisions

American Legion Auxiliary to comply with such Rules, Regulations and Policies while at the Post.

5.2.3. **California Corporations Code.** California Corporations Code: Title 1, Corporations; Division 2, Nonprofit Corporation Law; Part 1, General Provisions and Definitions; and Part 3, Nonprofit Mutual Benefit Corporations shall also govern the operations of the Post corporation.

5.2.4. **Priority of Authority.** In the event of any conflict, the higher priority authority will prevail. The order of priority is:

- (1) The American Legion (National) and California Corporations Code,
- (2) Department of California of The American Legion,
- (3) Post Bylaws, and
- (4) Post Rules, Regulations, and Policies.

Unfinished Business- continued

- Constitution and Bylaws – continued



Major Changes/Highlights

- Added specific corporate responsibilities – Article 5.5
- Help guide Executive Committee decisions

5.5. Corporation Board of Directors and Officers. The elected officers of the Post shall also serve as the elected Board of Directors for the Post's California nonprofit mutual benefit corporation, California Corporation Number C0110515; and, as the Board of Directors, shall ensure the Post complies with the California Corporations Code. The officers of the Post corporation are:

- (1) Chief Executive Officer (CEO). The Post Commander shall serve as the corporation Chief Executive Officer (CEO) and Chair of the Board of Directors.
- (2) Chief Financial Officer (CFO). The Post Finance officer shall serve as the corporation Chief Financial Officer (CFO).
- (3) Corporate Secretary. The Adjutant shall serve as the corporation Corporate Secretary.



Major Changes/Highlights

- Added detail to Campaign Rules and Election Voting and Process Rules – Article 5.7.2
- Clarify roles and responsibilities

5.7.2. Campaign Rules and Election Voting and Process Rules.
5.7.2.1 Candidates for office may campaign based on their experience, philosophy, plans and ideas, and goals and objectives. All candidates must treat other candidates with respect as members of The American Legion. The Executive Board will update and provide the Campaign and Election rules to be approved by the membership at the February General Meeting. The rules will specify the campaign restrictions, and the activities allowed by the candidates as well as the process to be followed by the Election Committee to establish eligibility of voting members and the counting of ballots.



Major Changes/Highlights

- Added detail to Election Rules and Election Committee Authority – Article 5.7.3.2
- Clarify roles, responsibilities and authority

5.7.3.2. Election Committee Authority. The Election Committee:

- (1) Is authorized to remove a candidate from the ballot if that person refuses to comply with the Campaign Rules, the Election Rules, or instructions of the Election Committee;
- (2) Is the sole authority for reviewing election materials and campaign materials for suitability and acceptability. The Executive Committee shall have no role in this review process;
- (3) Shall prohibit any communications from Post 291 resources related to any campaigning by any candidates. A complete list of confirmed candidates will be published on the Post 291 website, along with a complete list of confirmed candidates for the election.
- (4) Is the sole authority for arranging the use of the Post Membership list by candidates in accordance with California Corporation Code and Post 291 membership list usage procedures. The Executive Committee shall have no role in this process.
- (5) Shall be the only persons responsible to certify the results of the election.



Major Changes/Highlights

- Added detail to Election Voting Process and Rules – Article 5.7.3.5
- Allows either in person paper ballots or electronic polling

(5) If in-person paper ballots are used, each ballot cast for each office must be preserved in such a manner that if the election is questioned, the votes may be verified by a recount. If printed ballots are used, the Election Committee places the voted ballots in a sealed packet together with its report (signed by at least a majority of the Election Committee) and delivers the packet, sealed, to the Adjutant. This sealed packet shall not be opened except by order of the Executive Committee for the purpose of verifying the vote or destroying the packet.

(6) If electronic ballots are used, the Election Committee will review the balloting process prior to the election to assure that the system is secure, the Members' votes will be anonymous, and that Members will not be allowed to vote more than once. The Election Committee will also assure that the results of the election are delivered directly to the Committee or Committee's designee.

Unfinished Business- continued

- Constitution and Bylaws – continued



Major Changes/Highlights

- Increased number of petition signers from 25 to 5% of members – Articles 5.8.2 and 14.4.1
- 25 signers are only 0.6% of Post 291 members

5.8.2. Recall. All officers, including the Junior Past Commander, can be recalled (relieved from responsibility and authority of an Executive Committee member) by majority vote of members in good standing present and voting at a General Meeting following the recall announcement at a previous General Meeting. A petition signed by 5% of Post members, or by at least two-thirds of all voting-eligible elected officers, can initiate a recall. After the Executive Committee receives the petition, the subject officer must be notified and offered an opportunity to resign. If the officer



Major Changes/Highlights

- Adds Audit as a standing committee – Article 7.2.5
- Improves oversight

7.2.5. Audit Committee.

7.2.5.1. Composition. The Audit Committee shall be composed of at least three Post Members in Good Standing selected by the Commander. Each Audit Committee member will be financially literate. No member of the Audit Committee may be a member of the Finance Committee nor have Post check signing authority.

7.2.5.2. Responsibilities. As directed by the Commander the duties of the Audit Committee shall include but not be limited to:

- (1) Arranging and supervising Post financial audits;
- (2) Resolve any disagreements between management and the auditor regarding financial reporting;
- (3) Meet with company officers, external auditors or outside counsel, as needed.

7.2.5.3. Authority. The Audit Committee has authority to conduct or authorize investigations into



Major Changes/Highlights

- Adds Judicial Committee Review to Amendments Procedure – Article 14.5
- Ensures amendments are legal before Post membership approval

14.5. Amendments Procedure. The general procedure for enacting an Amendment to the Post Bylaws that originates from this Post shall employ the following steps:

14.5.1. Judicial Committee Review. The Judicial Committee shall review the Proposed Amendment for compliance with Section 14.3 and Section 14.4 and prepare a summary and analysis of the proposal describing the proposed change(s) to the Bylaws and their effect on Post governance and operations. If the Judicial Committee determines a proposed amendment fails to meet the requirements of Section 14.3 or 14.4 it shall be returned to the proponents with a written explanation.

14.5.2. Post Membership. Proposed Amendments that do not conflict with National or Department

V.I.B. 2006/6/2011

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- Questions
 - Possible conflict in 5.3.1 regarding a voting majority v 2/3
 - Two different issues/topics are being referenced
 - Overruling requires a higher threshold than simple approval
 - Observation - Small percentage of Post members actually vote
 - Change from 25 members to 5% (at current membership = 200) does not seem reasonable

A motion was made to defer approval of the revised bylaws for sixty days

Discussion

- Delay may not benefit the process

M/S/C the motion to defer approval of the revised bylaws for sixty days carried.

The approval vote will be delayed to the August meeting.

Unfinished Business- continued

Constitution and Bylaws – continued

A motion was made for the Executive Board to provide an underlined version of changes made to the current Constitution and Bylaws

M/S/C the motion for the Executive Board to provide an underlined version of changes made to the current Constitution and Bylaws carried.

New Business

Delegates and Alternates

Proposed list circulated



Robert Acosta	Barbara Hallett	Sylvia Wheeler
Dan Adams	John Lindgren	Carmen Williams
Vladimir Anderson	John Lindseth	Ken Wilson
Tony Arrigo	Mike Lipscombe	Bob Wine
Mark Ayers	Mike Mailman	Robert Wright
William Badenoch	John Manly	Al Yarrington
Cindy Baker	Robert Manna	Dave Zamudio
Bruce Batcheller	Burt McChesney	Wayne Zippl
Mickey Bennett	Kelso McClure	Stephen Alfano
Michael Berdine	Hal McNaughton	Andrew Anaya
Robert Brennan	Tony Melum	Justin Anderson
Dan Brewton	Anthony Morales	Martin Auslander
Bob Brower	Jim Moss	George Barfield
Paul Buehler	Douglas Nye	Shane Barrows
Robert Carolan	Evin Planto	David Bates
Keith Collins	Rich Puccini	Leif Beiley
Christoph Corn	Don Putzig	Bryn Berge
Dennis DeRosia	Steve Randall	Nicholas Beye
John Donahue	Connie Rapp	Jack Buffa
Brent Evans	Jon Reynolds	Scott Callahan
Dan Ferrari	Bob Rogers	
Brian Fleming Jr	Eric Schroeder	
Richard Frauentzimmer	George Shinrock	
John Galdo	Rick Sundell	
Nick Giordano	Sverre Thomassen	
Doug Green	Rich Tonti	
Thomas Grimes	Kevin Van Otterloo	
Richard Grogan	Charlie Vandervort	
Robert Grundmeyer	Cory Vigil	
Alan Gussin	Tommy Wheeler	

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New Business

Delegates and Alternates - continued



William Carter	Michael Huhndorf	David Robbins
Graham Casey	Norman Jetton	Larry Robertson
Barbara Chammass	Tom Jones	Kent Rogers
Marshall Colt	Lynn Jordon	Martin Romero
Joseph Constantino	George Kopylow	Nick Saifan
Mark Cooper	Truman Legg	Gordon Schmitt
Dennis Dahiman	Patricia Lemieux	Robert Shackleton
Reginald Daley	Gerald Lester	Lewis Shrader
Robert DeBussey	Frank Leysen	Craig Smith
Steven Dethlefsen	Stuart Liggan	Dennis Solomon
William Dickie	John Loarie	Harry Stahl
Jim Digrado	Brock Lorber	Albin Swanson
Robert Duff	Philip Lowry	Christoph Taylor
George Ellis	Daniel McIntyre	Michael Thornton
William Ellis	Steven McLaughlin	Erik Thorsen
Richard Esposito	Chester McMillon	Irwin Trester
John Etheridge	Robert Mechikoff	Carl Ulrich
Robert Everett	Steven Medland	Robert Vaughan
Walter Friedman	Eugene Micco	Richard Vaughn
Gus Ganotis	Richard Migala	Manju Vig
David Garrett	James Miller	
Roger Glazer	Darryl Miller	
Eugene Goda	Robert Ouellette	
Milton Grannatt	Steven Powers	
Timothy Hagan	Paul Rader	
Jack Haller	Robert Ramirez	
Gary Halliburton	Michael Reing	
Dennis Halloran	Jim Renaghan	
Timothy Hollar	Jon Reynolds Jr	
Jon Howell	Richard Riccardi	

A motion was made to approve the delegates and alternates as presented
M/S/C the motion to approve the delegates and alternates as presented carried.

Good of the Legion

Comment regarding the need for transparency in committee meetings
Commander comments

Post 291: The Past Two Years

- **Enjoyed peace and harmony**
- **Exceptionally skilled leadership team of professionals**
- **Successfully dealt with the challenges of the pandemic**
 - Post resources creatively applied
 - Kitchen — fully functional
 - Talented chef and skilled food preparation staff
 - Food service one of 14 Federal Critical Infrastructure areas
 - Initiated drive-thru takeout food service — open to public
 - Enabled retaining full time employment for employees
 - Provide an important service to both the Post and to the community
 - Health and safety protocols established and maintained to ensure the safety of Post Family members and Post employees
- **Maintained financial strength**
 - Reduced expenses in response to reduced revenue
 - Obtained two PPP forgivable loans
- **Continued to strongly support and serve military veterans**

Chaplain Ken Wilson said the closing prayer.

The Meeting was adjourned at approximately 2115 hours.

Respectfully submitted,

Mike Berdine

Adjutant

Newport Harbor Post 291 of the American Legion