



AMERICAN LEGION NEWPORT HARBOR POST 291
215 15th Street, Newport Beach, CA 92663
GENERAL MEETING MINUTES Template
Wednesday, 08 Sept 21

Meeting called to order at approximately 1902 hours

The Colors were advanced.

Invocation: Chaplin Ken Wilson

Pledge of Allegiance: Commander Evin Planto

POW/MIA Ceremony: Kevin Van Otterloo

Recited the Preamble of the Constitution of The American Legion: lead by Commander Evin Planto

ROLL CALL:

<input checked="" type="checkbox"/> Evin Planto, Commander	<input checked="" type="checkbox"/> Ed Infante, Judge Advocate	<input checked="" type="checkbox"/> Kevin Van Otterloo, M.a.L.
<input checked="" type="checkbox"/> Brian Fleming Jr., 1 st Vice	<input checked="" type="checkbox"/> Bob Wine, Finance Officer	<input type="checkbox"/> Eric Schroeder, M.a.L.
<input checked="" type="checkbox"/> Anthony Morales, 2 nd Vice	<input checked="" type="checkbox"/> Bob Grundmeyer, Sgt-at-Arms	<input type="checkbox"/> Nick Giordano, M.a.L.
<input checked="" type="checkbox"/> Cindy Baker, 3 rd Vice	<input checked="" type="checkbox"/> Cory Vigil, Service Officer	<input checked="" type="checkbox"/> Wayne Zippi, M.a.L.
<input checked="" type="checkbox"/> Jon Reynolds, Jr. Past Comm	<input checked="" type="checkbox"/> Ken Wilson, Chaplain	<input type="checkbox"/> Mike Schubert, M.a.L.
<input checked="" type="checkbox"/> David Zamudio, Adjutant	<input checked="" type="checkbox"/> Rich Frauenzimmer, Historian	<input checked="" type="checkbox"/> Dennis DeRosia, M.a.L.

Excused: Eric Schroeder, Nick Giordano, Mike Shubert

Honored Guests:

- Nick Anas
- Robert Brower

Reports from Legion Family Members & Other Guests:

Auxiliary – Dana Johnston, 2nd Vice President

- Update on Membership
- Kids Halloween Party- 10/30
- Blood Drive- 10/11
- Holiday Boutique- 11/18
- Kids Christmas Party- 12/11

Sons of the American Legion – No Report

American Legion Yacht Club – Tommy Wheeler, Vice Commodore

- Spoke about Membership and the selection of the Membership Committee
- Solicited more volunteers for upcoming coastal clean up
- Spoke about upcoming events

Honor Guard – Brian Fleming Jr., Commander –

- Presented 1st Place trophy to membership for the National Honor Guard competition



Honor Guard / Color Guard

- 51 Events Completed
- 3 additional pending for the month
- 21 active members
- ***6 new recruits***
- Averaging approx. 6+/- services per month
- Need more members for the team
- Team Participation is down



General Membership Meeting Minutes: Commander Planto requested the following motion be made by the members

- A motion was made to approve the Minutes of the 11 August 21 General Meeting.
- M/S/C: Motion carried unanimously

Correspondence

- None to report

Officer Reports:

Commander, Evin Planto – Spoke on the following items:



Commander's Report

- **National Convention**
 - Suicide Prevention
 - Membership
 - Buddy Calls

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Commander's Report

- **Afghanistan Town Hall**
 - September 13th at 6pm (Main Hall)
- **Vet Talk**
 - Friday Mornings from 8:30am to 10:30am
 - Volunteers are NEEDED:
 - Bylaws 3.4.4- "Post members who are able are expected to serve a minim of 12 hours per year in the programs or event of their

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Commander's Report

Programs to Volunteer

- Buddy Calls
- Events
 - Coordination
 - Communications
 - Decorations
- Afghanistan Town Hall
- Vet Talks
- Veterans Day
- WWII Veteran Luncheon
- Korean War Luncheon
- Belayed Vietnam Veterans Day
- Holiday Events

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Commander's Report

- Construction
- Fundraising
- Post 100th Anniversary Committee

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Adjutant, David Zamudio – No report

1st Vice Commander, Brian Fleming Jr. –

- Discussed Post Membership



1st Vice Cmdr.- Brian Fleming Jr.

- ❑ 2020-2021 Goal – 3991
- ❑ 2020-2021 Total - 3822
 - Missed by 169 members
- ❑ 2021-2022 Goal – 3992??
- ❑ Current Membership Numbers @ National = 3,934 (112 over 2020)
 - Good thru 2021 = 2208
 - Renewed for 2022 = 1568
 - New Members 2022 = 110
 - + 65 more new members this month
- ❑ Sept 8th Inductees
 - 110 Covid Members
 - 65 New Members

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2nd Vice Commander, Anthony Morales

- Thanked membership for support and attendance of all events
- Spoke about upcoming events throughout the week and the email that will go out weekly
- Announced that on Sundays (5:00-8:30pm) there will be Karaoke at the post.
- Spoke about Post Halloween Party- Beetle's cover band

3rd Vice Commander, Cindy Baker

- Spoke about Boys / Girls State Luncheon

Boys & Girls State Post 291 Delegation
August 29, 2021



Jr. Past Commander, Jon Reynolds – Spoke about National Convention



National Convention 2021 Friday 27 August — Thursday 2 September Phoenix, Arizona

- Friday 27 August Honor Guard Competition (Post 291 !!!)
- Saturday 28 August Commission Meetings (≈ 11)
- Sunday 29 August Committee Meetings (≈ 26)
- Monday 30 August Department Caucus
Baseball Game
- Tuesday 31 August Convention Opens (Formal Meeting)
Western Region Caucus
National Commander's Banquet
- Wednesday 1 September Convention Proceedings; Speakers
- Thursday 2 September Election of New National Officers



New National Officers 2021 – 2022

- | | | |
|------------------|---------------------|-----------------|
| • Commander | Paul E. Dillard | Texas |
| • Vice Commander | James T. Higuerra | California |
| • Vice Commander | Jerrold Wilson | Downey Post 270 |
| • Vice Commander | Angel O. Narvaez | Ohio |
| • Vice Commander | Michael F. Mitrione | Puerto Rico |
| • Vice Commander | Cory D. Bates | Virginia |
| | | Rhode Island |

Leading / Principal Candidates — 2022 - 2023

- | | | |
|------------------------|-----------------------------|----------|
| • National Commander | Vincent James "Jim" Troiola | New York |
| • Department Commander | Jere Romano | Post 283 |




Key Areas of Emphasis

- PTSD and Veteran Suicide Prevention
- Veterans Administration improving benefits and access
- Membership

Finance Officer, Bob Wine – Post Financial Operations.

Revenue and Expenditures




Finance Officer- Bob Wine

Condensed Business & Membership Revenue & Expenditures

Newport Harbor Post 291			
Condensed Business & Membership Revenue & Expenditures			
01/01/-07/31/21 and 01/01/-07/31/20			
	Current Year Thru July 31st	Current Year Budget Thru July 31st	Prior Year Thru July 31st
Business:			
Revenue	\$ 1,127,784.00	\$ 963,648.00	\$ 960,221.00
Expenditures	1,317,777.00	1,230,155.00	1,283,683.00
Net of Revenue and Expenditures	(189,993.00)	(266,507.00)	(323,462.00)
Membership:			
Revenue	258,196.00	229,173.00	245,785.00
Expenditures	250,900.00	292,843.00	225,143.00
Net of Revenue and Expenditures	7,296.00	(63,670.00)	20,642.00
Combined Totals	(182,697.00)	(330,177.00)	(302,820.00)
Facility Fees	179,693.00	180,725.00	195,033.00
Net Before Other Income	(3,004.00)	(149,452.00)	(107,787.00)
Other Income: PPP Loan Forgiveness	254,100.00		
Combined Net of Revenue & Expenditures	\$ 251,096.00	\$ (149,452.00)	\$ (107,787.00)

Cash Flow



Finance Officer- Bob Wine

Condensed Cash Flow Projection (8/3 – 10/31/21)

Newport Harbor Post 291			
Condensed Cash Flow Projection for the Period 9/07 - 11/30/21			
	09/07 - 09/31	10/01 - 10/31	11/01 - 11/30
Cash Inflows-			
Membership fees	\$ 80,000.00	\$ 30,000.00	\$ 20,000.00
Marina rents	19,832.00	26,000.00	26,000.00
Restaurant sales @ \$5500-\$5000/day	132,000.00	155,000.00	150,000.00
Hall rentals	2,700.00	6,920.00	2,425.00
Banquet food	18,807.00	29,552.00	12,960.00
Facility fees	9,000.00		
Employee Retention Tax Credit (ERTC)	114,677.00		
Total Cash Inflows	377,016.00	247,472.00	211,385.00
Cash Outflows-			
Food & Bev. Cost (@ 45%)	67,863.15	83,048.40	73,332.00
Entertainment	6,800.00	6,600.00	6,600.00
Payroll (Includes P/R taxes & WC)	100,000.00	100,000.00	100,000.00
Insurance (Health, liab., Marina, D&O)	8,029.00	8,829.00	8,829.00
Covid-19 Cleaning	10,500.00	14,000.00	14,000.00
Repairs and maintenance	1,000.00	20,000.00	1,000.00
Telephone & utilities	315.00	3,815.00	3,815.00
Rent	-	11,500.00	11,500.00
Capital Expenditures	8,000.00	10,000.00	
All other expenditures	10,183.40	9,947.00	9,359.00
Total Cash Outflows	212,690.55	267,739.40	228,435.00
Monthly Cash Increase /Decrease	\$ 164,325.45	\$ (20,267.40)	\$ (17,050.00)

Historian, Rich Fraenzimmer

- No Report

Sergeant at Arms, Bob Grundmeyer

- Spoke in depth of the duties of Officer on Duty (OD)
 - We are a point of contact to assist
 - Observe and report

Chaplin, Ken Wilson

- Asked for volunteers for Buddy Calls
- Spoke about Vet Coffee Talk



Service Officer, Cory Vigil

Service Officer – Cory Vigil				
Monthly Update for Service Officer		for the Sep 2, 2021 E-Board		
6510 Donations	2020 Actuals	2021 Budget	2021 Actual thru Aug 31	% of 2021 Budget thru Aug 31
6519 Honor Guard	3,279.98	2,500.00	830.85	33%
6521 Unrestricted Service Officer Expense	13,180.74	10,000.00	7,277.33	73%
6522 Restricted VEAF expense	70,916.34	100,000.00	60,862.54	61% *Includes \$600 gas cards
6515 Oratorical	-	-	-	0%
6510 Donations other	26,171.91	20,000.00	3,098.17	15%
Total 6510 expenses	113,548.97	132,500.00	72,068.89	54%
4520 VEAF current balance			106,525.41	
Aug Donations Out			311.7	
Aug VEAF Donations Out			6822.62 (Includes Gas cards \$600)	

Service Officer - Cory Vigil	
AL291 Donation Committee Report To the E-Board September 2, 2021	
Current Financial Results: 6517 VEAF Restricted expenses is \$60,862.54 for the year 2021. Current balance in the VEAF restricted account is \$106,525.41	
Veterans Served in August: A. Items approved or rejected:	
1. <i>USMC veteran, post member</i> requested auto insurance and DMV assistance for \$772.76. Referred by OC 211. 2. <i>ARMY veteran</i> , requested assistance for auto repair in the amount of \$842.14. Referred by Volunteers of America. 3. <i>Navy veteran</i> , requested assistance for past due auto for \$1488.89. Referred by Santa Ana EDD. 4. <i>USMC veteran</i> requested motel voucher for \$600.42. Referred by US VETS. 5. <i>Navy veteran</i> , requested past due vehicle repossession for \$1,517.60. Referred by the Santa Ana VA. 6. <i>ARMY veteran</i> , requested assistance with motel voucher for \$649.98. Referred by the Santa Ana VA. 7. <i>ARMY veteran</i> , requested assistance with motel voucher for \$668.99. Referred by the Tierney Center.	
Total is \$6,540.78	
Referred 5 veterans for employment services. Referred 5 veterans for disability compensation. Referred 1 veteran for legal services. Ordered 8 DD-214's. Ordered medical records for 2 veterans.	
Donation applications or Important Information: Purchased \$600 of gas and grocery cards from Service Officer account. \$2500 donation to Post 568 for the Dixie Fire Catastrophe. 4 Declined Applications	

Judge Advocate Ed Infante

- No Report

Members at Large –

- No Reports

Induction of New Members

- 1st Vice, Brian Fleming Jr. presented and read names of new inductees
- Total- 90
- Commander Evin Planto presents a motion to induct new members
 - M/S/C- Motion carried unanimously

Unfinished Business

- No unfinished business

New Business

- No new business from membership

Good of the Legion

- 2nd Vice, Anthony Morales spoke about 9/11 Memorial event and recognized the SAL's for taking the lead on this event and all the hard work that ensure we can have this event.

Chaplain Ken Wilson said the closing prayer.

The Meeting was adjourned 2041 hours.