

# AMERICAN LEGION NEWPORT HARBOR POST 291 EXECUTIVE COMMITTEE MINUTES THURSDAY, 02 DEC 2021

**CALL TO ORDER**: Appx. 1833 hrs. **INVOCATION**: Ken Wilson

PLEDGE OF ALLEGIANCE: Commander, Evin Planto

#### ROLL CALL:

$\boxtimes$	Evin Planto, Commander	$\boxtimes$	Ed Infante, Judge Advocate	$\boxtimes$	Kevin Van Otterloo, M.a.L
X	Brian Fleming Jr., 1st Vice	$\boxtimes$	Bob Wine, Finance Officer	$\boxtimes$	Eric Schroeder, M.a.L.
$\boxtimes$	Anthony Morales, 2 <sup>nd</sup> Vice		Bob Grundmeyer, Sgt-at-Arms	$\boxtimes$	Nick Giordano, M.a.L.
$\boxtimes$	Cindy Baker, 3rd Vice		Cory Vigil, Service Officer	$\boxtimes$	Wayne Zippi, M.a.L.
X	Jon Reynolds, Jr. Past Comm	$\boxtimes$	Ken Wilson, Chaplain	$\boxtimes$	Mike Schubert, M.a.L.
X	David Zamudio, Adjutant	$\boxtimes$	Rich Frauenzimmer, Historian	$\boxtimes$	Dennis DeRosia, M.a.L.

**Excused**: Bob Grundmeyer, Cory Vigil

**MEETING HAS QUORUM** 

**INTRODUCTION OF GUESTS & GUEST COMMENTS:** 

K. McClure- No Comment

Ernest A- Spoke about his bridging Vets with current business owners (will speak at GMM)

Tony Price- Gold Star Rider Foundation (will speak at GMM)

Jim Bras- Home Front America, requested donation for \$5k.

Tommy Wheeler/ Dan O'Sullivan- update on seawall

## **Affiliates and Programs Reports:**

- ☐ Auxiliary Unit 291 2<sup>nd</sup> Vice, Dana Johnston
  - Christmas Decorating- 12/4 and 12/6
  - Raffle Envelope Stuffing for Mardi gras, ongoing
  - Donations for Camp Pendleton Families
  - Spoke about other upcoming events
- □ SAL Squadron 291 Tim Sullivan, Commander
  - Spoke about upcoming boat parade sales
- □ ALYC Commodore Bruce Batcheller
  - Membership- 903
  - Announced incoming Commodore.
  - Bank Balance- \$174K approx.
  - Seeking Admin Assistant and putting ad in for it.
  - Jan 22<sup>nd</sup>, Commodore's Ball, all officers welcome.
- Honor Guard Commander Brian Fleming Jr.
  - 70 Events completed
  - 2 pending this month
  - 26 active members (2 new recruits)
  - Averaging 6+ per month

## **Minutes Approval**

- All Committee members received copies of the Executive Committee Minutes:
  - Minutes for 04 Nov 21 E Committee Meeting
  - ☐ The Commander asked for a motion to approve the 04 Nov 21 E Committee Minutes
    - ☐ M/S/C: The motion approved unanimously.

# Correspondence

□ Adjutant David Zamudio – None to report

## **Committee Reports**

☐ House Committee – Mike Mailman



- ☐ Finance Committee Bob Wine
  - No Report
- Entertainment Committee- Commander Evin Planto
  - Commander asked for volunteers to join this committee.
  - Evin will send Anthony current schedule and hand off chairman duties to Anthony Morales.
- Lease Committee- Commander Evin Planto
  - No current issues with the city, audit is stopped.
  - Commander requests volunteers to join.
    - Eric Schroeder
    - Jon Reynolds
    - Anthony Morales
  - Committee has been formed.
- Audit Committee- Bob Wine
  - Currently working
- Donations Committee Cory Vigil
  - No Report

#### OFFICERS' REPORTS

## **COMMANDER'S COMMENTS/REPORT -**Evin Planto

- Overview of Veteran's Day event- reduced revenues by \$6k to accommodate the price roll backs.
- WWII Luncheon
  - o 31-35 veterans attended
  - Offered invitation to national commander.
- Seawall update
  - o RFP: April-May timeframe
  - Contractor selected: July August
- EE Appreciation Day
  - o 12/13- 6:30pm
  - Officers need to be here by 5:30pm
- Portable Heaters
  - Need to purchase 3 more
- Toast Consultant
  - Considering a Toast Consultant to help us to better understand and use the analytics.
- 12/11- Army/Navy game
  - Post will have playing on big screen

## **ADJUTANT – David Zamudio**

No report

## **1ST VICE COMMANDER – Brian Fleming Jr.** – Membership



# 1st Vice Cmdr.- Brian Fleming Jr.

- Current Post Membership = 4,147 Legionnaires
- · 2021-2022 Goal = 4,151
  - o 160 over last years Goal (3991)
- Current Membership Numbers for 2022@ National = 2,728 (65.7%)
  - o Oct 10th Goal = 75.0% (3113)
  - o Good thru 2021 = 1,419
  - o Good thru 2022 = 2,728
  - o New Members 2022 = 324
    - · +29 more new members this month

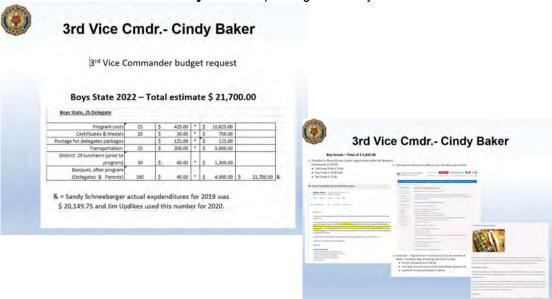
OFFICERS' REPORTS - cont. on next page

#### OFFICERS' REPORTS - continued

## **2ND VICE COMMANDER – Anthony Morales** - Speaking about upcoming events and bands.

Discussion concerning question concerning being cancelled concerning bands.

**3RD VICE COMMANDER – Cindy Baker** - Speaking about Boys State and Americanism.

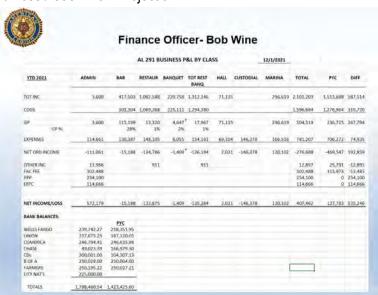


## JR. PAST COMMANDER - Jon Reynolds

No Report

#### FINANCE OFFICER - Bob Wine

Profit and Loss / Cash Flow Projection



OFFICERS' REPORTS - cont on next page

## OFFICERS' REPORTS - continued

Cash: Reginning* Add: Cash Inflows Membership Fees	12/1 - 12/31 5 1,707,278.09	1/1-1/31	100 H + 1	
Add: Cash Inflows		1/1-1/31		
Add: Cash Inflows	A January		2/1-2/28	Totals
	\$ 1,707,278.09	5 1,599,633.34	5 1,608,332.40	\$ 1,707,278.0
Membership Fees				
	26,500.00	26,500.00	26,500.00	79,500.0
Marina Rents	22,714.25	26,000.00	26,000.00	74,714.2
Restaurant Sales ***	155,000.00	139,500.00	126,000.00	420,500.0
Hali Rentals	7,450.00	1,900.00	2,800.00	12,150.0
Banquet Food	42,000.00	10,130.00	5,420.00	57,550.0
Facility Fees		65,640.00		65,640.0
Total Cash inflows	253,664.25	269,670,00	186,720.00	710,054.2
Deduct: Cash Outflows				
Food & Beverage Cost @ 45%	88,650.00	67,333.50	59,139.00	215,122.5
Entertainment	9,500.00	8,500.00	8,500.00	26,500.0
Payroli**	160,000.00	105,000.00	100,000.00	365,000.0
Health Insurance	6,200.00	6,200.00	6,200.00	18,600.0
Liability Insurance				
Marina Insurance	1,829.00	1,829.00	1,329.00	5,487.0
D&O insurance	2,232.00			2,232.0
Covid 19 Cleaning	12,000.00	12,000.00	12,000.00	36,000.0
Repairs & Maintenance	1,000.00	1,000.00	1,000.00	3,000.0
Telephone	450.00	450.00	450.00	1,350.0
Utilities	5,600.00	5,600.00	5,600.00	16,800.0
Rent		11,500.00	11,500.00	23,000.0
Credit Card	2,500.00	2,500.00	2,500.00	7,500.0
Credit Card Fees	4,648.00	3,408.44	2,974.16	11,030.6
Misc	1,400.00	1,400.00	1,400.00	4,200.0
Mileage	2,800.00	1,400.00	1,400.00	5,600.0
Capital Outlays	62,500.00	32,850.00		95,350.0
Total Cash Outflows	361.309.00	260,970.94	214,492.16	836,772.1
Cash: Ending	\$ 1,599,633,34	\$ 1,608,332.40	\$ 1,580,560.24	\$ 1,580,560.2
Monthly increase /Decrease	\$ (107,644.75)	\$ 8,699.06	\$ (27,772.16)	(126,717.8
* Doesn't include VEAF fund				
"" Includes P&R taxes & WC				

## **HISTORIAN – Richard Frauenzimmer**

□ No report

# **SERGEANT AT ARMS – Bob Grundmeyer**

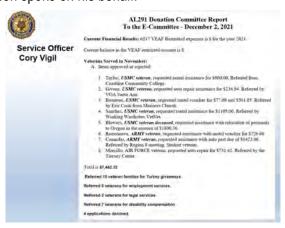
□ Excused

## **CHAPLAIN - Ken Wilson**

- □ Reinstated the Buddy Calls
  - 5 volunteers made 297 calls in 1.5 hours.

# **SERVICE OFFICER – Cory Vigil**

☐ Chaplain Ken Wilson spoke on his behalf.



OFFICERS' REPORTS - cont on next page

#### JUDGE ADVOCATE - Ed Infante

□ No Report

## **MEMBERS AT LARGE**

- □ Eric Schroeder
  - Spoke about concerns of personal information being given to AUX for mailers.
  - Commander Evin states will look into it.
- Dennis DeRosia
  - Spoke about Korean War luncheon and speakers on 11/20.

#### <u>UNFINISHED BUSINESS</u>

- Cindy Baker- Resurfaces the need for a "zero tolerance" statement to be added to website.
- ☐ Brian Fleming, Jr- Motion
  - "I would like to make a motion to rescind the previous motion from the November 4th E-Comm meeting that stated, "Under no circumstances will there be any meal or beverage given outside of the TOAST system and no board member, past or present, or any Post member will be comped (free of charge) a meal or beverage."
    - M/S/D/C- Ayes- 14, Nays- 2 (Motion Carries)
- ☐ Brian Fleming Jr., Motion
  - "I move that the house committee be charged with creating a set of policies that will govern our food and beverage practices, and that set of policies be approved by the Executive committee"
    - M/S/D/C- Motion carried unanimously.
- ☐ Brian Fleming, Jr.
  - At this time, the board was never provided with an update from Commander Planto, and he
    continues to hold on to the access and passwords to the Post administrative rights. We as a
    board need to nominate a trustworthy member (in good standing) to take control of those
    passwords immediately.
  - Motion to table until Jan meeting and Commander will provide an inventory.
- M/S/C- Motion carried

## **NEW BUSINESS**

- ☐ Anthony Morales, 2<sup>nd</sup> Vice
  - Presents motion to approve donation of \$5k to Home Front America
    - M/S/NC- Aye- 1, Nays- 14, motion does not carry.
- □ Rich Frauenzimmer, Historian
  - Presents motion to all Gold Star Rider Foundation to present at GMM.
    - M/S/D/C: Motion carried unanimously.
- □ Rich Frauenzimmer, Historian
  - Presents motion to accept elected officers of ALYC for 2022.
    - M/S/C: Motion Carried Unanimously

- □ Bob Wine, Finance Officer
  - Presents motion
    - I move the approve the proposed budget for Membership and Business and Capital budget, there will be a Dec 15<sup>th</sup> Finance Committee meeting and will review the budgets and prepare any amendments to be presented in the Jan E-Committee meeting for approval.
      - M/S/C- Motion carries unanimously
- Brian Fleming, Jr. 1st Vice Cmdr.
  - Presents motion
    - "I would like to make a motion that the Second Vice commander is reinstated with the responsibilities of the Post Entertainment, as per the Bylaws, section 5.6.4.3"
    - M/S/D
      - Discussion concerning bylaws and 2<sup>nd</sup> Vice responsibility
    - M/S/D/C- Ayes- 12. Nays- 2, motions carried by 2/3<sup>rd</sup> vote.
- □ Cindy Baker, 3<sup>rd</sup> Vice Commander
  - Motion to approve \$35,825 for Boys State, Boy Scouts, and AL Baseball budget
    - M/S/C- motion carries unanimously
- Commander
  - Request motion to approve House Committee's request, not to exceed \$12k for repairs to long gate, and magnet lock.
    - M/S/C- Motion carries unanimously
- □ Brian Fleming, Jr.- Motion
  - "I would like to make a motion that the Post and its officers enforce the Newport Beach Municipal Code Section 11.08.040, and prevent all persons from parking on Post property with the intentions of staying in their vehicle overnight."
    - M/S/C- motion carries unanimously

## **GOOD OF THE LEGION**

- Commander, Evin Planto
  - Request 360 review as Commander from officers.
    - Feedback given, honest dialogue.
    - Commander thanks for honest and open feedback.

ADJOURNED: 2339 hours.