



AMERICAN LEGION NEWPORT HARBOR POST 291
215 15th Street, Newport Beach, CA 92663
GENERAL MEETING MINUTES Template
Wednesday, 13 April 2022

Meeting called to order at approximately 1907 hours

The Colors were advanced.

Invocation: Chaplin Ken Wilson

Pledge of Allegiance: Commander Evin Planto

POW/MIA Ceremony: Kevin Van Otterloo

Recited the Preamble of the Constitution of The American Legion: lead by Commander Evin Planto

ROLL CALL:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Evin Planto, Commander | <input checked="" type="checkbox"/> Richard Reyna, Judge Advocate | <input checked="" type="checkbox"/> Kevin Van Otterloo, M.a.L. |
| <input checked="" type="checkbox"/> Brian Fleming Jr., 1 st Vice | <input checked="" type="checkbox"/> Bob Wine, Finance Officer | <input type="checkbox"/> Eric Schroeder, M.a.L. |
| <input type="checkbox"/> Anthony Morales, 2 nd Vice | <input type="checkbox"/> Bob Grundmeyer, Sgt-at-Arms | <input type="checkbox"/> Nick Giordano, M.a.L. |
| <input checked="" type="checkbox"/> Cindy Baker, 3 rd Vice | <input type="checkbox"/> Cory Vigil, Service Officer | <input checked="" type="checkbox"/> Wayne Zippi, M.a.L. |
| <input checked="" type="checkbox"/> Jon Reynolds, Jr. Past Comm | <input checked="" type="checkbox"/> Ken Wilson, Chaplain | <input checked="" type="checkbox"/> Mike Schubert, M.a.L. |
| <input checked="" type="checkbox"/> David Zamudio, Adjutant | <input type="checkbox"/> Rich Frauenzimmer, Historian | <input type="checkbox"/> Dennis DeRosia, M.a.L. |

Meeting has Quorum

Excused: A. Morales, B. Grundmeyer, C. Vigil, R. Frauenzimmer, E., Schroeder, N. Giordano, D. DeRosia

Honored Guests: Manny Montanez
 Robert Brower
 Doug Nye

Reports from Legion Family Members & Other Guests:

Auxiliary – Dana Johnston, 2nd Vice President

Auxiliary Unit 291
Dana Johnston, 2nd Vice President

- **Aux Membership** is at 100% of goal!
- **April** is the month of the military child. Had party at MCBCP, on Sunday, for 32 families and 65 kids.
- **Monday (4/18):** Bags of Love stuffing in the main hall from 3-5pm.
- **Saturday (5/21)** Troop Shipping at 10am.

Auxiliary Unit 291
Dana Johnston, 2nd Vice President




Sons of the American Legion – Tim Sullivan, Commander

- Spoke about upcoming event: 911 Memorial to promote patriotism, Fins and Fairways

American Legion Yacht Club – Tommy Wheeler, Commodore

- 845-850 new members (no boating experience required)
- Soliciting need for Youth Sailing Instructor
- Spoke about Dive Club
- Spoke about several upcoming events.

Honor Guard – Brian Fleming Jr., Commander –

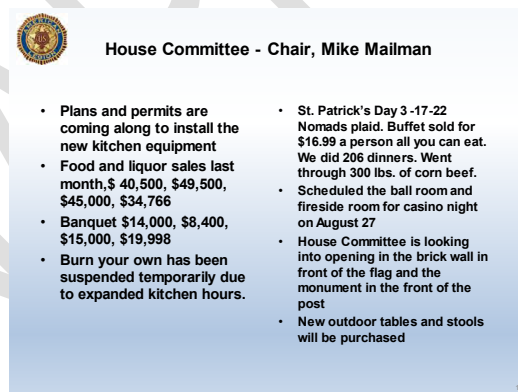


Post 291 Honor Guard / Color Guard

- 20 events completed in 2022
- 3 additional pending for the month
- 26 active members
- Averaging approx. 6+ services per month

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House Committee – Mike Mailman, Chair



House Committee - Chair, Mike Mailman

- Plans and permits are coming along to install the new kitchen equipment
- Food and liquor sales last month, \$40,500, \$49,500, \$45,000, \$34,766
- Banquet \$14,000, \$8,400, \$15,000, \$19,998
- Burn your own has been suspended temporarily due to expanded kitchen hours.
- St. Patrick's Day 3-17-22 Nomads plaid. Buffet sold for \$16.99 a person all you can eat. We did 206 dinners. Went through 300 lbs. of corn beef.
- Scheduled the ball room and fireside room for casino night on August 27
- House Committee is looking into opening in the brick wall in front of the flag and the monument in the front of the post
- New outdoor tables and stools will be purchased

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General Membership Meeting Minutes: Commander Planto requested the following motion be presented.

- A motion was presented to waive the reading of the Minutes for 09 March 2022 General Meeting.
- M/S/C: Carried Unanimously
- A motion was presented to approve the Minutes for 09 March 2022 General Meeting.
- M/S/C: Carried Unanimously

Executive Committee Reading of Motions: Commander Planto requested the following motion be presented.

- A motion was presented to waive the reading of the Minutes for 07 April 2022 Executive Committee Meeting.
- M/S/C- Carried Unanimously

Correspondence

- None to report

Officer Reports:

Commander Evin Planto –

- Commander discussing upcoming events
- Gave special recognition to M.a.L – Mike Shubert for all his hard work and successful Welcome Home Vietnam Veterans event.

Adjutant David Zamudio –

No Report

1st Vice Commander Brian Fleming Jr. –

- Discussed recruitment strategy for Post 1000 members within our region.



 **1st Vice Cmdr- Brian Fleming Jr.**

- **Current Post Membership = 3,845 Legionnaires**
- **2021-2022 Goal = 4,151**
 - 306 over last years Goal
- **Current Membership Numbers for 2022@ National = 3,845 (92.6%)**
 - April 13th Goal = 95.0% (3,943)
 - Good thru 2021 = 603
 - **New Members 2022 = 396**
 - 44 more new members this month

2nd Vice Commander Anthony Morales

- No Report

3rd Vice Commander Cindy Baker

- Discussion on what is Boy's State, Girl's State, AL Baseball and Boy Scouts.



3rd Vice Cmdr- Cindy Baker


- Boys State 2022
- American Legion Baseball
- Boy Scouts

Jr. Past Commander Jon Reynolds –

- No Report

Finance Officer Bob Wine – Post Financial Operations.

- Revenue and Expenditures



Finance Officer, Bob Wine

Newport Harbor Post 291			
Condensed Business & Membership Revenue & Expenditures			
Three Months Ended 3/31/22 and 3/31/19			
	3/31/2022	3/31/2019	Difference
Business:			
Revenue	\$ 646,112.00	\$ 429,834.00	216,278.00
Expenditures	700,225.00	525,138.00	175,087.00
Net of Revenue and Expenditures	(54,113.00)	(95,304.00)	41,191.00
Membership:			
Revenue	122,909.00	69,706.00	53,203.00
Expenditures	186,205.00	146,172.00	40,033.00
Net of Revenue and Expenditures	(63,296.00)	(76,466.00)	13,170.00
Combined Totals	(117,409.00)	(171,770.00)	54,361.00
Facility Fees	81,320.00	70,330.00	10,990.00
Combined Net of Revenue & Expenditures	(36,089.00)	(101,440.00)	65,351.00

Historian Rich Frauenzimmer


- No Report

Sergeant at Arms Bob Grundmeyer

- No Report

Chaplain Ken Wilson


- Spoke about Buddy Call program
- Solicited any members interested in helping.



Post Everlasting


- **Hugh Carlson**
- **James Crowell**
- **Gene Fothergill**
- **Douglas Gorrie**
- **Robert Harrison**
- **William Monroe**
- **Don Sallo**
- **Kenneth Swift**
- **Robert Wright**

Service Officer Cory Vigil (presented by Chaplain Ken Wilson)



Service Officer, Cory Vigil

6510 Donations	2021 Actuals	2022 Budget	for the April 7, 2022 E-Board	
			2022 Actual thru Mar 31	% of 2022 Budget thru Mar 31
6519 Honor Guard	2,842.34	2,500.00	-	0%
6521 Unrestricted Service Officer Expense	10,000.00	15,000.00	7,667.81	51%
6522 Restricted VEAF expense	84,573.73	100,000.00	23,553.56	24%
6515 Oratorical	-	-	-	0%
6510 Donations other	21,804.50	20,000.00	16,807.46	84%
Total 6510 expenses	119,220.57	137,500.00	48,048.83	35%
4520 VEAF current balance			92,159.14	
Mar Donations Out			10968.26	
Mar VEAF Donations Out			7649.06	



Service Officer - Cory Vigil

Veterans Served in March:
A. Items approved or rejected:

1. *NAIT veteran* requested assistance with emergency dental at Stambol for \$1,039.39. Referred by Rosey Dental.
2. *ESMC veteran* requested clothing and hygiene from Rose Store for \$364.23. Found during outreach.
3. *NAIT veteran* requested assistance with Xcel past due bill for \$1,419.61. Referred by OR211.
4. *NAIT veteran* requested assistance with AWS certification for \$102.99. Referred by Coastline Community College.
5. *ARMY veteran*, Thomas Balco requested assistance for wheelchair ramp for \$1500.00 in collaboration with Habitat for Humanity.
6. *NAIT veteran* requested assistance with college tuition for specialized program for \$1000.00. Referred by Tom Bouscump from Coastline Community College.
7. *ARMY veteran*, Tiffani Lewis, requested assistance for sports program/daycare for the amount of \$364.00. Referred by Tutina Family Resource Center.
8. *ARMY veteran* requested assistance with past due auto payment for \$1412.01.

\$7649.06

Ordered 7 DD-214's.
Delivered 8 gas cards.
Delivered 13 grocery cards
Assisted 1 burial.
Referred 3 for employment services.
Referred 1 to the American Legion H.B. 133.
Assisted 2 homeless veterans.
Assisted 5 veterans with disability compensation.
Purchased clothing for 1 veteran.
Assisted 4 veterans with Lyft and Uber transportation.
Referred 1 to Riverside American Legion


\$500 Life Aid Donation
\$5000 Veteran's Legal Institute
\$1000 in grocery cards for Coastline Community College. (Foley's Office)
\$2000 Stand & Salute Campaign
\$2500 Buy Smalls of America
\$500 Gas cards

Judge Advocate, Richard Reyna

- No Report

Members at Large –

M.a.L- Mike Shubert (overview of successful event)



**Member at Large
Mike Shubert**

VIETNAM ERA VETERAN WEEKEND
IN OBSERVANCE OF NATIONAL VETERAN DAY

**Vietnam-Era U.S. Navy Swift Boat PCF816
will dock at Post 291 from
San Diego Maritime Museum
Friday, April 8th thru Sunday, April 10th
10:00 am - 4:00 pm**

*See the last fully restored swift boat
from the Vietnam Era. Donations welcome.
Proceeds will go to the Veterans.*

All guests visiting for Swift Boat tours enter through parking lot gate.

**WELCOME HOME VIETNAM PARTY
Saturday, April 9th**
All Post 291 members and their guests are invited!
Tickets: \$35 - RSVP (949) 473-5070 Ext. 1100

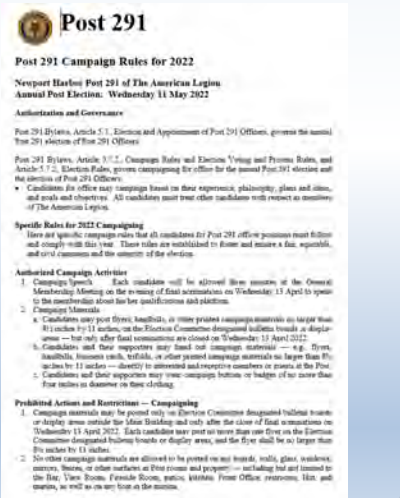
Nearest Harbor Post 291 of The American Legion
211 10th Street, Newport Beach, California, 92660
(949) 473-5070 | www.291.org



**Member at Large
Mike Shubert**

Unfinished Business

- Cmdr. Planto gives review of 2022 Campaign Rules



2022 Campaign Rules

Post 291

Post 291 Campaign Rules for 2022

Newport Harbor Post 291 of The American Legion
Annual Post Election: Wednesday 11 May 2022

Authentication and Governance

Post 291 Bylaws, Article 5.1, Election and Appointment of Post 291 Officers, govern the annual Post 291 election of Post 291 Officers.

Post 291 Bylaws, Article 3.1.2, Campaign Rules and Election Voting and Proxies Rules, and Article 3.2, Election Rules, govern campaigning for office for the annual Post 291 election and the election of Post 291 Officers.

- Candidates for office may campaign based on their experience, philosophy, plans and ideas, and needs and objectives. All candidates must treat other candidates with respect as members of The American Legion.

Specific Rules for 2022 Campaigning

Here are specific campaign rules that all candidates for Post 291 office positions must follow and comply with this year. These rules are established to ensure a fair, equitable, and civil campaign and the success of the election.

Authorized Campaign Activities

- Campaign Types:** Each candidate will be allowed three minutes of the Overall Membership Meeting on the evening of final nominations on Wednesday, 13 April to speak to the membership about his/her qualifications and platform.
- Campaign Materials:**
 - Candidates may post flyers, handbills, or other printed campaign materials no larger than 8 1/2 inches by 11 inches, on the Election Committee designated bulletin boards at display areas — but only after final nominations are closed on Wednesday, 13 April 2022.
 - Candidates and their supporters may hand out campaign materials — e.g., flyers, handbills, business cards, handbills, or other printed campaign materials no larger than 8 1/2 inches by 11 inches — directly to interested and receptive members or guests at the Post.
 - Candidates and their supporters may wear campaign buttons or badges of no more than four inches in diameter on their clothing.

Prohibited Actions and Restrictions — Campaigning

- Campaign materials may be posted only in Election Committee designated bulletin boards or display areas outside the Main Building and only after the close of final nominations on Wednesday, 13 April 2022. Each candidate may post no more than one flyer on the Election Committee designated bulletin boards or display areas, and the flyer shall be no larger than 8 1/2 inches by 11 inches.
- No other campaign materials are allowed to be posted on or near boards, walls, glass windows, screens, doors, or other surfaces at Post rooms and property — including but not limited to the Bar, View Room, Parade Room, main, 4th/5th Floor Office, restrooms, Hall, and parking, so long as it is on any form on the premises.



2022 Campaign Rules

- No printed campaign materials, handbills, or cards (pages) of campaign materials are allowed to be left on tables, bars, or other horizontal surfaces in Post rooms and property — including but not limited to the Main Hall, Bar, View Room, Parade Room, main, 4th/5th Floor Office, restrooms, Hall, and main.
- No campaign materials are allowed to be posted on any City or public property (visible from the Post — including but not limited to Veterans Park, the public beach, and the public dock, and the ocean-out dock).
- No one is allowed to move, remove, or deface a candidate's posted materials.
- Flyers, handbills, and other printed campaign materials may be no larger than 8 1/2 inches by 11 inches.
- Negative campaigning is strictly prohibited. Candidates must run on their own merits and record at the Post or other American Legion offices or positions.
- Although verbal and gatherings at the Post offer opportunities for candidates to campaign, candidates and their supporters must be sensitive to those members and guests who are not interested or do not wish to engage in political or campaign discussions — and all action can be aggressive toward those individuals.
- Other than the three-minute speech allowed on the night of final nominations of Wednesday, 13 April, candidates will not use Post audio-visual equipment — e.g., microphones, display screen, etc. — for campaign-related statements or announcements.
- Candidates will not use audio-visual equipment of post-based bands nor the Electronic — e.g., microphones, display screen, etc. — for campaign-related statements or announcements.
- Electronic "banners" or slides (exclusive list of candidates) are not allowed to be posted or distributed unless the Election Committee has received written permission from each candidate to use his/her name on the electronic slide for the candidate.
- Endorsements are not allowed to be used for a candidate as a candidate slide within the membership person or endorsing organization has submitted a written statement of endorsement to the Election Committee. An endorsed organization must also include with its written statement a copy of approved minutes of the organization showing the organization's approval of the endorsement.
- All campaign materials must be removed from the Post, and specifically the designated bulletin boards or display areas, no later than 3:00 pm Tuesday, 10 May, the day before the election.
- On Election Day, Wednesday, 11 May, no campaign materials are allowed to be handed out on Post property, including the Post parking lot and main. Any campaigning must be conducted off-site — such as the sidewalk in front of the Post on 17th Street or in the alley leading to the Post parking lot.
- If any candidate is found in violation of any of the Election Rules or Campaign Rules by the Election Committee, the Election Committee Chair shall notify the candidate immediately in writing or verbally of the specific violation, with instructions to correct or correct the violation immediately or no later than 24 hours of the notification.
- If the candidate in violation complies with the Election Committee instructions within 24 hours of the notification, there shall be no disciplinary action. If the candidate in violation does not comply within 24 hours of notification, the Election Committee Chair shall inform the Adjutant and the Post Commander in writing that the candidate is not in compliance and shall identify what further actions the Election Committee is taking or may take with respect to the candidate. Under the Election Rules, the Election Committee is authorized to remove a candidate from the ballot if that person refuses to comply with the Election Rules, the Campaign Rules, or instructions of the Election Committee.

Induction of New Members

- 1st Vice Commander, Brian Fleming Jr., presents inductees
- COUNT: 51 Inductees
- Motion to approve the induction of New Members to Post 291
 - M/S/C: Carried Unanimously
 - Commander Planto reads rules to new members.

New Business

- 2022 Post 291 Elections – Officer Nominations (Secondst Round) & Candidate Speeches
 - New Nominations:
 - Finance Officer- Hal McNaughton
 - Historian- Gary Mathieson
 - M.a.L.- David Zamudio




Nominations of Post Officers

- **Structure**
 - Nominations at two successive GMMs — **March and April**
- **Process**
 - “Raise Hand” to be recognized by Chair
 - Nominations will focus on only one Position at a time
 - Nominations do not require a Second (Robert’s Rules)
 - Nominee must verbally acknowledge acceptance (Post Policy)
- **Sequence of Elected Officer Positions for Nominations**
 - Commander
 - First Vice Commander
 - Second Vice Commander
 - Third Vice Commander
 - Finance Officer
 - Historian
 - Sergeant at Arms
 - Chaplain
 - Member(s) at Large



Candidate Speeches

- **Structure**
 - You will be allotted 2-3 minutes for a brief introduction of your campaign platform.
- **Process**
 - Name will be called.
 - Sgt. At Arms will give you microphone and time you.
 - No disparaging remarks concerning any candidate.
- **Sequence of Candidate Speeches**
 - Commander
 - First Vice Commander
 - Second Vice Commander
 - Third Vice Commander
 - Finance Officer
 - Historian
 - Sergeant at Arms
 - Chaplain
 - Member(s) at Large



2022 Officer Nominations


Second Nominations to be held at
April 13th General Meeting

COMMANDER	Evin Planto
1stVICE	Brian Fleming, Jr., Richard Reyna
2ndVICE	Ray Ricard, Nick Giordano
3rdVICE	Cindy Baker
FINANCE OFFICER	Hal McNaughton
SGT AT ARMS	Michael Mailman, Tim Bercovitz
CHAPLAIN	Ken Wilson
HISTORIAN	Gary Mathison
MEMBERS AT LARGE	Mike Shubert, Wayne Zippi, Fran Capitano, Bob Brower, Hector Storman, David Zamudio

- Cmdr. Planto request a motion to support SB 657, SB 1357 and SB 1487.
 - M/S/C: Motion carries unanimously.

Good of the Legion

- Cmdr. Planto Presents



Good of the Legion

- **Campaigning Reminders**
 - Campaign Rules and Election Rules for 2022 will be posted on Post website and on Bulletin Board on west side of building
 - White Boards will be provided on West Patio to post candidate flyers
 - **No postings until after Second Nominations on Wednesday 13 April 2022**
 - Lamination of flyers for White Boards will be provided upon request
 - Candidates and supporters must be sensitive to those members and guests who are not interested or do not wish to engage in political or campaign discussions and must not annoy nor be aggressive toward those individuals
- **Individuals and Organizations not members of Post 291**
 - **Employees**
 - All Employees must remain uninvolved and neutral in campaign.
 - Must not be confronted nor subjected to abuse by campaigning efforts.
 - **Post 291 Family Organizations**
 - Inappropriate for non-Post members of Post Family organizations to publicly involve themselves in the campaign or on behalf of a candidate.

Chaplain Ken Wilson - closing prayer.

The Meeting was adjourned at 2101 hours.