

AMERICAN LEGION NEWPORT HARBOR POST 291 EXECUTIVE COMMITTEE MINUTES THURSDAY, 07 APRIL 2022

CALL TO ORDER: Appx. 1830 hrs. **INVOCATION**: Kevin Van Otterloo

PLEDGE OF ALLEGIANCE: Commander, Evin Planto

ROLL CALL:

\boxtimes	Evin Planto, Commander	\boxtimes	Ed Infante, Judge Advocate	\boxtimes	Kevin Van Otterloo, M.a.L
\boxtimes	Brian Fleming Jr., 1st Vice		Bob Wine, Finance Officer	\boxtimes	Eric Schroeder, M.a.L.
\boxtimes	Anthony Morales, 2 nd Vice	\boxtimes	Bob Grundmeyer, Sgt-at-Arms		Nick Giordano, M.a.L.
\boxtimes	Cindy Baker, 3rd Vice	\boxtimes	Cory Vigil, Service Officer	\boxtimes	Wayne Zippi, M.a.L.
\boxtimes	Jon Reynolds, Jr. Past Comm	\boxtimes	Ken Wilson, Chaplain	\boxtimes	Mike Schubert, M.a.L.
\boxtimes	David Zamudio, Adjutant	\boxtimes	Rich Frauenzimmer, Historian		Dennis DeRosia, M.a.L.

Excused: B Grundmeyer, D. DeRosia, N. Giordano MEETING HAS QUORUM INTRODUCTION OF GUESTS & GUEST COMMENTS: Skipper "Tim" Bercovitz

Affiliates and Programs Reports:

- ☐ Auxiliary Unit 291 2nd Vice, Dana Johnston
 - 100% Membership
 - April is Month of Military Child
 - Talked about upcoming events.
- □ SAL Squadron 291 Tim Sullivan, Commander
 - No Report
- □ ALYC –Commodore, Tommy Wheeler
 - No Report
- Honor Guard Commander Brian Fleming Jr.



Minutes Approval

- □ All Committee members received copies of the Executive Committee Minutes:
 - Minutes for 03 March 2022 E Committee Meeting
 - ☐ The Commander asked for a motion to approve the 03 March 2022 E Committee Minutes
 - □ M/S/C: The motion approved unanimously.

Committee Reports

- ☐ House Committee Mike Mailman
 - Discussed post sales
 - Discussed upcoming improvements
 - Discussed upcoming post events
 - Discussed staffing items
- ☐ Finance Committee Bob Wine
 - Held meeting on 3/16
 - Reviewed financials with not anomalies.
- ☐ Entertainment Committee- Anthony Morales
 - No Report
- □ Lease Committee- Commander Evin Planto
 - No report
- □ Audit Committee- Bob Wine
 - No report
- □ Donations Committee Cory Vigil
 - No Report

OFFICERS' REPORTS

COMMANDER'S COMMENTS/REPORT -Evin Planto

- Discussion on meeting with City concerning audit on 4/20/2022.
 - Will be attended by Finance Officer and Commander
 - Will discuss history of Legion
 - Discuss \$300k donated to veterans
 - Discuss Civic Activities

ADJUTANT - David Zamudio

□ Present letter to give background for discussion of former AL 291 member requesting transfer to AL 291

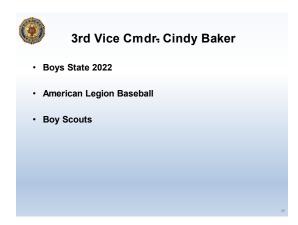
1ST VICE COMMANDER - Brian Fleming Jr. - Membership



2ND VICE COMMANDER – Anthony Morales - Speaking about upcoming events and bands.

□ No Report

3RD VICE COMMANDER – Cindy Baker - Speaking about Boys State and Americanism.



OFFICERS' REPORTS - continued

JR. PAST COMMANDER – Jon Reynolds

□ No Report

FINANCE OFFICER - Bob Wine

□ Profit and Loss / Cash Flow Projection

CHOIL .			Fina	nce	Office	er - Bo	ob W	/ine				
				AL 291 BUSINESS P&L BY CLASS				4/6/2022				
YTD 2022		ADMIN B	BAR	RESTAUR	BANQUET	TOT REST BANQ	HALL	CUSTODIAL	MARINA	TOTAL	PYC	DIFF
TOT INC		3,600	174,873	298,359	100,982	399,341	26,790		112,078	716,682	362,182	354,500
cogs			103,452	308,088	62,972	371,060				474,512	294,488	180,025
GP	GP %	3,600	71,421 41%			28,281 7%	26,790		112,078	242,170	67,694	174,476
EXPENSES		43,909	44,010	53,879	1,082	54,961	21,307	29,815	56,413	250,414	171,337	79,077
NET ORD IN	COME/LOS	-40,309	27,411	-63,608	36,928	-26,681	5,483	-29,815	55,665	-8,245	103,643	95,399
OTHER INC		2,508		200		200				2,707	4,021	-1,313
FAC FEE		82,425								82,425		16,320
NET INCOM		44,624	27,411	-63,409	36,928	-26,481	5,483	-29,815	55,665	76,887	-33,518	110,405
BANK BALAN	VCES:		PYC									
WELLS FARG	0	351,807.45	183,739,91									
UNION		228,130.05	211,862.75									
COMERICA		246,834.98	246,709.70									
CHASE		49,023.39	249,652.63									
CDs		300,015.15	1.26									
BOFA		250,038.00	250,015.00									
FARMERS		250,236.35	250,093.52									
CITY NAT'L		225,000.00	210,000.00									

ASSESSMENT		Ne	wport Harbor Po	15t 2	91			
	Cash Flow Pro	ecti	on for the Perio	d 4/	05/22 - 6/30/20	22		
		L	4/5-4/30		5/1-5/31		6/1-6/30	Totals
waiting	Cash: Beginning*	5	1,806,997.72	\$	1,782,799.12	s	1,761,650.10	\$ 1,806,997.72
	Add: Cash Inflows							
Finance Officer	Membership Fees		10,000.00		10,000.00		3,000.00	23,000.00
D 1 140	Marina Rents		19,175.00		26,000.00		26,000.00	71,175.00
Bob Wine	Restaurant Sales (Apr \$4500; May-Jun \$5000)		117,000.00		155,000.00		150,000.00	422,000.00
	Hall Rentals		2,227.00		7,475.00		7,970.00	17,672.00
	Banquet Food		16,600.00		34,965.00		36,960.00	88,525.00
	Facility Fees	_	39,325.00					39,325.00
	Total Cash Inflows	_	204,327.00		233,440.00		223,930.00	661,697.00
	Deduct: Cash Outflows							
	Food & Beverage Cost @ 40%		53,440.00		75,986.00		74,784.00	204,210.00
	Entertainment		7,800.00		8,000.00		8,000.00	23,800.00
	Payroll**		105,000.00		100,000.00		100,000.00	305,000.00
	Health Insurance		6,200.00		6,200.00		6,200.00	18,600.00
	Liability Insurance						8,911.75	8,911,75
	Marina Insurance		2,900.00		2,900.00		2,900.00	8,700.00
	D&O Insurance				2,235.00			2,235.00
	JB Cleaning Co.		12,000.00		12,000.00		12,000.00	36,000.00
	Repairs & Maintenance		1,000.00		1,000.00		1,000.00	3,000.00
	Telephone		450.00		450.00		450.00	1,350.00
	Utilities		5,600.00		5,600.00		5,600.00	16,800.00
	Rent				11,500.00		11,500.00	23,000.00
	Credit Card		2,500.00		2,500.00		2,500.00	7,500.00
	Credit Card Fees		3,085.60		4,451.02		4,394.88	11,931.50
	Misc		1,400.00		1,400.00		1,400.00	4,200.00
	Mileage		1,400.00		1,400.00		1,400.00	4,200.00
	Capital Outlays		25,750.00		18,967.00		45,000.00	89,717.00
	Total Cash Outflows		228,525.60		254,589.02		286,040.63	769,155.25
	Cash: Ending	\$	1,782,799.12	\$	1,761,650.10	\$	1,699,539.47	\$ 1,699,539.47
	Monthly Increase / Decrease	\$	(24,198.60)	5	(21,149.02)	\$	(62,110.63)	(45,347.62
	* Doesn't Include VEAF fund ** Includes P&R taxes & WC							

OFFICERS' REPORTS - continued

HISTORIAN – Richard Frauenzimmer

☐ No Report

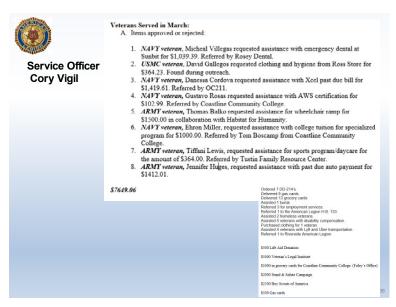
SERGEANT AT ARMS – Bob Grundmeyer

Excused

CHAPLAIN - Ken Wilson

- Spoke about veteran outreach calls (50% of 500 Members)
- Spoke about memorials in May

SERVICE OFFICER – Cory Vigil



Monthly Update for Serv	for the March 3, 2022 E-Board							
6510 Donations	La La Santa	2022 Budget	2022 Actual thru Feb 28	% of 2022 Budget thru Feb 28				
6519 Honor Guard	2,842.34	2,500.00	-	0				
6521 Unrestricted Service Officer Expense	10,000.00	15,000.00	6,177.44	41				
6522 Restricted VEAF expense	84,573.73	100,000.00	15,889.51	16				
6515 Oratorical		-		0				
6510 Donations other	21,804.50	20,000.00	7,307.46	37				
Total 6510 expenses	119,220.57	137,500.00	29,374.41	21				
4520 VEAF current balance			99,823.19					
Feb Donations Out			6657.44					
Feb VEAF Donations Out			8137.69					

OFFICERS' REPORTS - cont. on next page

JUDGE ADVOCATE - Richard Reyna

Request closed Session at end of meeting.

MEMBERS AT LARGE

- ☐ Mike Shubert
 - Law & Order event April 26th. (Ordered 25 plagues)
 - Vietnam Welcome Home Event- April 8-10. (Large turnout expected)

UNFINISHED BUSINESS

- ☐ M.a.L, Mike Shubert In support of Vietnam Welcome Home Event.
 - Motion to approve additions funds totaling \$6k, \$2500 to San Diego Maritime Museum, \$2500 to El Toro Sea Cadets, \$1000 to Swift Boat Crew for preventative maintenance.
 - M/S/C: Motion carried unanimously
- Commander Evin Planto
 - Motion moved to discussion during closed session.

NEW BUSINESS

□ None to report

GOOD OF THE LEGION

None to report

CLOSED SESSION

- Item # 1- Discussion of prior member's requesting approval of transfer.
 - Prior member was prohibited from rejoining Post 291.
 - Issues was adjudicated and matter closed.
 - First Vice Commander (membership) instructed by Commander to draft and send letter.
- Item # 2 Judge Advocate presents findings on member from Judicial Committee.
 - Recommendations of suspension of Post Privilege for 30 days.
 - M/S/D/C: Motion Carried Unanimously
- Item # 3- Commander Planto holds discussion on donating money to assist in boat repairs
 - E- Comm requests more information before bringing to vote.

ADJOURNED: 2111 hours.