



AMERICAN LEGION NEWPORT HARBOR POST 291
EXECUTIVE COMMITTEE MINUTES
THURSDAY, 07 JULY 2022
-- APPROVED--

CALL TO ORDER: Appx. _1830_HRS

INVOCATION: Ken Wilson

PLEDGE OF ALLEGIANCE: Commander Evin Planto

ROLL CALL:

X Evin Planto, Commander	X Richard Reyna, Judge Advocate	X Kevin Van Otterloo, M.a.L.
X Brian Fleming Jr., 1 st Vice	X Hal McNaughton, Finance Officer	E Eric Schroeder, M.a.L.
X Ray Ricard, 2 nd Vice	X Skipper Tim Bercovitz, Sgt-at-Arms	X Nick Giordano, M.a.L.
X Cindy Baker, 3 rd Vice	X Cory Vigil, Service Officer	X David Zamudio, M.a.L.
X Jon Reynolds, Jr. Past Comm	X Ken Wilson, Chaplain	E Mike Shubert, M.a.L.
X Richard Reyna, Adjutant	X Gary Mathison, Historian	X Dennis De Rosia, M.a.L.

Excused:

Eric Schroeder
Mike Shubert

QUORUM? YES

INTRODUCTION OF GUESTS & GUEST COMMENTS:

Diane Torrianni
Josh Gutierrez – Urban Valor presentation

Affiliates and Programs Reports:

- Auxiliary Unit 291 – Dana Johnston, 2nd Vice & Legislative Chair
Renewals are now available on line for 2023 for Aux
Aux volunteers loved helping out at 4th of July and felt it was very successful
General meeting July 20 630pm. First meeting with new board
One of our Girls State girls was elected Attorney General. We are very proud.
Our garage sale made \$2000. Will go towards Camp Pendleton baby shower next month.
Beginning stages of fall boutique. November 17th.

- SAL Squadron 291 – Tim Sullivan, SAL Commander
Hosted Flag Day at the Post
9/11 and Patriot Day Planning Update
Overnight Fishing Planning Report

- ALYC – Commodore Tommy Wheeler –
Membership:
Up to 850 changing daily.

Events

First Sunday Harbor Cruise 6/5—6 attendees
June New Member Orientation- 9 new members
Monday Evening Sundowners series and dinner
Model Yacht Tuesday Evening series at Mason Lake Irvine
Saturday evening Social and Raft Up BBQ - approximately 50 members attended
Valor Harbor Raft up- 6/11
Conducted Annual Sailboat Skippers Meeting #1 & #2
Dive and Snorkel club re engaged
New Pictures on Facebook.
Old Glory Boat Parade

Events coming up

Sundowners Series --continues
Model Yacht Racing Series--continues
Sunday Harbor Cruise 7/10, 8/7 **sold out**
Saturday Evening Social 7/11 - Hawaiian Shirts and Moo Moos 5-7 PM West Patio
Old Glory Boat Parade Awards Dinner 7/17
New Member Orientation 7/19

- Honor Guard – Commander Brian Fleming Jr. –
Reported upon current activities and duties

Minutes Approval

- All Board members received copies of the 02 June 2022 Executive Committee Minutes
 - The Commander asked for a motion to approve the 02 June 2022 Executive Committee Minutes
 - M/S/C: The motion to approve the 02 June 2022, Executive Committee Minutes was carried.

Correspondence

- Adjutant Richard Reyna –
 - No Correspondence

Committee Reports

- House Committee – Richard Reyna
 - ALYC Post Duffy
 - ABC Training Employee Report
 - Dry dock storage contract deliverable plan

- Lease Committee- Evin Planto
No Report

- Entertainment Committee – Ray Ricard
A/V Update

- Finance Committee – Hal McNaughton
No Report

- Audit Committee- Hal McNaughton
No Report

- Donations Committee – Cory Vigil
No Report

OFFICERS' REPORTS

Commander Comments/Announcement

- City of Newport Beach Closed Session scheduled for July 12th to possibly discuss Post 291 lease issues.

ADJUTANT – Richard Reyna

- **No Report**

OFFICERS' REPORTS - continued

1ST VICE COMMANDER – Brian Fleming Jr. – Membership



**AMERICAN LEGION POST 291
1ST VICE REPORT**



• 2021/2022 Attrition Rate = 365 Legionnaires (9.0%)

➤ DECEASED	– 46 Legionnaires = 15.2%	----1.5% of overall membership
➤ WWII	– 23 Legionnaires = 6.3%	
➤ Korea	– 31 Legionnaires = 8.5%	
➤ Vietnam	– 184 Legionnaires = 50.4%	
➤ Leb/Gre	– 14 Legionnaires = 3.8%	
➤ Panama	– 5 Legionnaires = 1.4%	-----Named as the future
➤ Persian Gulf	– 52 Legionnaires = 14.2%	of the Legion = 32.3%
➤ GWOT	– 47 Legionnaires = 12.9%	

2ND VICE COMMANDER – Ray Ricard –

- ☐ Spoke about upcoming events and bands.

3RD VICE COMMANDER – Cindy Baker - Speaking about Boys State and Americanism.

- ☐ Boys State Update
- ☐ American Legion Baseball Update
- ☐ Boy Scouts of America
- ☐ Oratorical Contest

JR. PAST COMMANDER – Jon Reynolds

- ☐ No Report

OFFICERS' REPORTS - continued

FINANCE OFFICER – Hal McNaughton

- Profit and Loss / Cash Flow Projection

AL 291 BUSINESS P&L BY CLASS											7/6/2022	
YTD 2022	ADMIN	BAR	RESTAUR	BANQUET	TOT REST BANQ	HALL	CUSTODIAL	MARINA	TOTAL	PYC	DIFF	
TOT INC	3,600	396,172	673,387	243,262	916,649	76,635		187,769	1,580,824	909,329	671,495	
COGS		220,921	653,597	155,272	808,869				1,029,790	727,118	302,672	
GP	3,600	175,251	19,790	87,990	107,780	76,635		187,769	551,034	182,212	368,822	
GP %		44%	3%	36%	12%							
EXPENSES	89,051	92,930	103,086	3,270	106,356	40,314	-58,877	102,382	489,910	363,423	126,487	
NET ORD INCOME	-85,451	82,321	-83,296	84,720	1,423	36,321	-58,877	85,387	61,124	-181,211	242,335	
OTHER INC	5,447								5,447	6,434	-987	
FAC FEE	151,455								151,455	132,633	18,823	
PPP	254,100								254,100	254,100	0	
NET INCOME	325,551	82,321	-83,296	84,720	1,423	36,321	-58,877	85,387	472,126	211,956	260,170	
BANK BALANCES:												
PYC												
WELLS FARGO	376,839.40	289,190.30										
UNION	223,519.05	218,274.80										
COMERICA	246,966.10	246,752.83										
CHASE	124,023.39	233,023.39										
CDs	300,014.00	-										
B OF A	250,044.00	250,021.00										
FARMERS	250,267.89	250,143.41										
CITY NAT'L	225,000.00	210,000.00										
TOTALS	1,996,673.83	1,697,405.73										

Newport Harbor Post 291				
Cash Flow Projection for the Period 7/06/22 - 9/30/2022				
	7/6-7/31	8/1-8/31	9/1-9/30	Totals
Cash: Beginning*	\$ 1,900,258.25	\$ 1,918,545.84	\$ 1,980,306.64	\$ 1,900,258.25
Add: Cash Inflows				
Membership Fees	100,000.00	100,000.00	50,000.00	250,000.00
Marina Rents	16,827.75	26,000.00	26,000.00	68,827.75
Restaurant Sales (\$6000 for Jul, Aug & Sep)	156,000.00	186,000.00	180,000.00	522,000.00
Hall Rentals	5,617.00	1,827.00	6,900.00	14,344.00
Banquet Food	25,170.00	12,850.00	25,570.00	63,590.00
Facility Fees	7,000.00			7,000.00
Fourth of July	100.00			100.00
Total Cash Inflows	310,714.75	326,677.00	288,470.00	925,861.75
Deduct: Cash Outflows				
Food & Beverage Cost @ 40%	72,468.00	79,540.00	82,228.00	234,236.00
Fourth of July	6,000.00			6,000.00
Entertainment	8,000.00	8,000.00	8,000.00	24,000.00
Payroll**	110,000.00	110,000.00	110,000.00	330,000.00
Health Insurance	5,900.00	5,900.00	5,900.00	17,700.00
Liability Insurance				-
Marina Insurance	2,900.00	2,900.00	2,900.00	8,700.00
D&O Insurance	2,235.00			2,235.00
JB Cleaning Co.	9,000.00	12,000.00	12,000.00	33,000.00
Repairs & Maintenance	2,500.00	2,500.00	2,500.00	7,500.00
Telephone	450.00	450.00	450.00	1,350.00
Utilities	5,600.00	5,600.00	5,600.00	16,800.00
Rent		11,500.00	11,500.00	23,000.00
Credit Card	2,500.00	2,500.00	2,500.00	7,500.00
Credit Card Fees	4,199.16	4,526.20	4,747.96	13,473.32
Misc	1,400.00	1,400.00	1,400.00	4,200.00
Mileage	1,400.00	1,400.00	1,400.00	4,200.00
Capital Outlays	57,875.00	16,700.00		74,575.00
Total Cash Outflows	292,427.16	264,916.20	251,125.96	808,469.32
Cash: Ending	\$ 1,918,545.84	\$ 1,980,306.64	\$ 2,017,650.68	\$ 2,017,650.68
Monthly Increase /Decrease	\$ 18,287.59	\$ 61,760.80	\$ 37,344.04	\$ 117,392.43
* Doesn't include VEAF fund				
** Includes P&R taxes & WC				

HISTORIAN – Gary Mathison

- No Report

SERGEANT AT ARMS – “Skipper Tim” Bercovitz

- No Report

CHAPLAIN – Ken Wilson

- Thanked “Skipper Tim” handling Memorial Day names reading
- Report upon “Buddy Calls” Activity

OFFICERS' REPORTS - continued

SERVICE OFFICER – Cory Vigil

Veterans Served in June:

A. Items approved or rejected:

1. **USMC veteran**, Carla Wilkerson requested assistance with auto repair for \$800.00 as two agencies covered another \$1600.00. Referral from the Tierney Center and Dana Point VFW.
2. **ARMY veteran**, Michael McGuinn requested \$640.00 for deep clean on apartment requested by the Santa Ana VA.
3. **NAVY veteran**, Ricky Miller requested assistance with 5-day motel voucher for \$560.00. Walk in from the Memorial Day BBQ. Referred to Santa ana VA for permanent housing.
4. **NAVY veteran**, Michelle Ybarra requested auto repair for \$1,218.85. Self-referral.
5. **NAVY veteran**, Denice Munder requested medical assistance for service dog in the amount of \$488.62. Referred by the South County Vet Center.
6. **NAVY veteran**, Paul Stanford requested rental assistance for \$50.00. Referred by Santa Ana VA.
7. **ARMY veteran**, Jerry Harp requested assistance with rent and utilities in the amount of \$498.50 and \$38.32.
8. **USMC veteran**, Stephanie Holloway requested assistance for dental emergency for \$692.10. Referred by multiple agencies.
9. **ARMY veteran**, Jim Dingh requested motel voucher for 3 days at \$408.43. Referred by Coastline Community College Garden Grove Campus.
10. **NAVY veteran**, David Padilla requested assistance with utility bill for \$531.33.

\$7,488.60

Ordered 3 DD-214's

Assisted 7 student veterans with gas or food cards.

3 burial referrals.

Utilized a congressional investigation for 1 veteran.

Assisted 3 homeless veterans in shelter.

Assisted 2 veterans with dental emergencies.

Assisted with 2 auto repairs.

Assisted 2 veterans with Lyft rides.

Referred 3 veterans for employment to VetNet.

\$500.00 Shell/Lyft Cards

\$200.00 Home Depot to Santa Ana Veterans Village

\$300.00 Shell Cards

Donated \$1000.00 in grocery cards to Coastline Community Colleges (3)

JUDGE ADVOCATE – Richard Reyna

- Two Closed Session Items

MEMBERS AT LARGE

- Kevin Van Otterloo – No Report
- Dennis de Rosia – No Report
- Mike Schubert - Excused
- Eric Schroeder - Excused
- David Zamudio.- No Report
- Nick Giordano - No Report

UNFINISHED BUSINESS

- None

NEW BUSINESS

- Commander Evin Planto – Motion to ratify the appointments of;
Richard Reyna, Adjutant
Cory Vigil, Service Officer
Diane Torrianni, Judge Advocate – Pending Approval
 - M/S/D/C – Motion Carries Unanimously
- Hal McNaughton – Motion to Approve New Bank Signers

The changes to the signers on Post 291’s bank accounts are as follows:

Signers appointed for all accounts are –

Evin Planto, Commander and Corporate CEO.
Brian Fleming, Jr, 1st Vice Commander
Richard Reyna, Adjutant and Corporate Secretary
Hal McNaughton, Finance Officer and Corporate Treasurer

Signers removed from all accounts are –

David Zamudio
Robert Wine
Jon Reynolds
Robert Brennan
James Updike
Mike Berdine

The bank Signers are authorized to endorse and make deposits, sign checks, withdraw funds and otherwise operate such accounts on behalf of Post 291.

The signers are not authorized to borrow money or obtain credit on the Post's behalf; however, such authority may be granted by corporate resolution later.

- M/S/D/C – Motion Carries Unanimously

- Brian Fleming – Motion to approve the amount not to exceed \$300.00 for Kevin Otterloo to build two (2) “corn hole” game sets for the use of veterans at the Post.
 - M/S/D/C – Motion Carries Unanimously

GOOD OF THE LEGION

- Dennis de Rosia reported the “free air filter” program only applies to educational groups **but will send a commendation letter to the member that brought this to our attention.”**

Closed Session

- Executive Committee refers Incident Report of a Legionnaire's misconduct towards another Legionnaire while on Post property to the Judicial Committee for further investigation.
- Judge Advocate presents finding of a Legionnaire's conduct towards another Legionnaire, offering a recommendation.

ADJOURNED: Approximately_2102_ hours.