



**AMERICAN LEGION NEWPORT HARBOR POST 291
 EXECUTIVE COMMITTEE MINUTES
 THURSDAY, 03 NOVEMBER 2022
 -- APPROVED--**

CALL TO ORDER: Appx. _1830_HRS

INVOCATION: Brad McDermott

PLEDGE OF ALLEGIANCE: Commander Evin Planto

ROLL CALL:

X Evin Planto, Commander	X Diane Torrianni, Judge Advocate	X Kevin Van Otterloo, M.a.L.
X Brian Fleming Jr., 1 st Vice	X E Hal McNaughton, Finance Officer	E Eric Schroeder, M.a.L.
X Ray Ricard, 2 nd Vice	E Skipper Tim Bercovitz, Sgt-at-Arms	E Nick Giordano, M.a.L.
X Cindy Baker, 3 rd Vice	X Cory Vigil, Service Officer	X David Zamudio, M.a.L.
X Jon Reynolds, Jr. Past Comm	X Brad McDermott, Chaplain	X Mike Schubert, M.a.L
E Richard Reyna, Adjutant	E Gary Mathison, Historian	E Dennis de Rosia, M.a.L.

Excused:

Richard Reyna
 Skipper Tim Bercovitz
 Gary Mathison
 Eric Schroeder
 Nick Giordano
 Dennis de Rosia

QUORUM? YES

INTRODUCTION OF GUESTS & GUEST COMMENTS:

Attorney Jon Janecek, Newmeyer Dillon
 – Update regarding the City Lease negotiations and business terms

Mike Mailman; District Executive Member
 – Provided District and Calendar Update

Affiliates and Programs Reports:

- Auxiliary Unit 291 – Dana Johnston – 2nd Vice President
 - Upcoming Event Dates for the Auxiliary
 - Nov 7th Envelope Stuffing
 - Nov 16th Aux General Meeting
 - Nov 17th Holiday Boutique
 - Nov 19th Troop Shipping
 - Dec 5th Tree Trimming
 - Dec 11th Kids X-Mas Party
- Requested assistance/volunteers for Hall X-Mas decorating

- SAL Squadron 291 – Tim Sullivan - Commander
 - Spoke about Community Involvement
 - Update on Veterans Week Activities
 - Supporting Veterans and paddleboards via Paralyzed Veterans of America
 - Planning supporting their Boat Parade efforts, ticket on sale, 2/3 sold
 - Dark in Dec
 - Dec 7th X-Mas Party
 - Membership Renewal going well, need help with admin duties

- ALYC – Commodore Tommy Wheeler – Excused

Membership:

Up to 900 changing daily.

Events

Great Pacific Air Show 10/01 & 02- 12 members
 Painted the roof of Valor- 10/3-10/6
 Sailing for Visually Impaired- 10/8—25 boats and 100 riders -All day Event
 Saturday Evening Social 10/08 - 5-7 PM West Patio
 General Membership Meeting -10/13- Nominations for BOD
 New Member Orientation 10/18—17 new members
 Cruise Out to Long Beach Yacht Club 10/21-10/23
 Dive and Snorkel meeting – 10/26

Events coming up

General Membership Meeting—Elections—11/10
 2nd Annual Battle of the Paddle—11/12
 SCYA Meeting—11/12
 Veterans Raft Up—11/12
 Veterans BBQ and Saturday Social—11/12
 ALYC Bridge Meeting—11/17
 New Member Orientation –11/22
 Dive and Snorkel—11/30

- Honor Guard – Commander Brian Fleming Jr. –
 - 22 Members
 - Handful of Inactive Members
 - 61 Events this year, averaging 6 a month
 - 7 Pending for the month
 - Need new members, difficult need requests
 - We've been turning down services

Correspondence

- Commander Evin –
 - None

Minutes Approval

- All Board members received copies of the 08 September 2022 Executive Committee Minutes
 - The Commander asked for a motion to approve the 08 September 2022 Executive Committee Minutes
 - Discussion; M.a.L. David Zamudio volunteered to edit September Minutes with the below amendments and email to the EC Members for email approval.
 - Omit names from Closed Session
 - Omit details during Closed Session
 - Amend to “some” issues with National resolved
 - Omit Names in Members Served
 - 1st Vice Commander asked for a motion for M.a.L. David Zamudio to revise the September Minutes with the above amendments.
 - M/S/C: The motion to approve the revised 08 September 2022, Executive Committee Minutes was carried.

- All Board members received copies of the 06 October 2022 Executive Committee Minutes
 - The Commander asked for a motion to approve the 06 October 2022 Executive Committee Minutes
 - Discussion regarding need amendments, omissions, and edits to the 06 October 2022 Executive Committee Minutes
 - The 1st Vice Commander asked for a motion to approve the revised 06 October 2022 Executive Committee Minutes including the need amendments, omissions, and edits
 - M/S/C: The motion to approve the revised 06 October 2022, Executive Committee Minutes was carried.

Committee Reports

- House Committee – Evin Planto
 - General Discussion
 - Post AL 291 Address for all Post Employees and Officers

 - Marina –
 - Seawall Project Update, ahead of schedule, minimum disruption to Post events/activities, first phase complete
 - Scheduling a follow-up meeting with the contractor for a future planning update
 - Duffy insurance update and Bob Wine, dockmaster continuing his efforts
 - ALYC Paddleboard planning continues, including near-by access with a discount
 - Dry Storage planning for after the Seawall Project

- Lease Committee- Evin Planto
 - Reviewed with Attorney Jon Janecek, Newmeyer Dillon
 - Update regarding the City Lease negotiations and business terms

- Entertainment Committee – Ray Ricard
 - No Report

- Finance Committee – Hal McNaughton –
 - YTD thru 9/30/2002

 - Restaurant Sales are \$2,077,927 - up \$735,776 from last year
 - Total Profit \$289,481
 - Total Equity (net worth) \$2,583,876

Cash on Hand \$2,002,147

Comerica, Chase, Bank of America, Farmer's and Merchant's and City Bank have all been closed and transferred to the Post Merrill Lynch account.

Signature changes for Union Bank and Wells Fargo will be completed when minutes for last month are approved.

- ❑ Audit Committee - No Report
- ❑ Donations Committee – Cory Vigil - No Report

OFFICERS' REPORTS

Commander Comments/Announcement

- Move the Dec 14th GMM to Dec 7th

ADJUTANT – Richard Reyna

- ❑ Excused - No Report

1ST VICE COMMANDER – Brian Fleming Jr. – Membership

- 4345 members
- 2023 - 2,575
- 61.2% of membership goal
- 1627 more to needed to reach our goal
- Good thru 2022 = 1770
- 264 new members this year
- 21 new members this month

2ND VICE COMMANDER – Ray Ricard –

- ❑ Discontinue bands on Saturdays beginning in November
- ❑ Veterans Day band scheduled

3RD VICE COMMANDER – Cindy Baker

- ❑ Boys State changes 2023
- ❑ Updated Americanism Web Site
- ❑ Email Front Office as to the changes to Boy & Girls State
- ❑ Review Boy Scout Insurance for the Post

JR. PAST COMMANDER – Jon Reynolds

- ❑ No Report

FINANCE OFFICER – Hal McNaughton

- ❑ To review 2023 Budget with Commander

HISTORIAN – Gary Mathison

- ❑ Excused - No Report

SERGEANT AT ARMS – “Skipper Tim” Bercovitz

- Excused - No Report

CHAPLAIN – Brad McDermott

- Requested procedures for Post Everlasting during Post GMM

SERVICE OFFICER – Cory Vigil

Veterans Served in October:

- A. Items approved or rejected:
 1. **NAVY veteran requested assistance with motel voucher for \$882.00. Referred by VOA.**
 2. **ARMY veteran requested assistance with motel voucher for \$1134.04. Referred by Coastline Community College Fountain Valley.**
 3. **ARMY veteran requested assistance with bus pass for \$22.25. Referred by Hero’s Landing.**
 4. **NAVY veteran requested assistance with past due public utility for \$1000.00. Referred by VA CRRC.**
 5. **NAVY veteran requested assistance with auto repair for \$1,688.58. Referred by OC211.**
 6. **ARMY veteran requested assistance with motel voucher for \$882.00. Referred by Huntington Beach Post 133.**
 7. **ARMY veteran requested assistance with DMV registration for \$319.00**
 8. **ARMY veteran with motel assistance for \$915.00. Referred by the North Las Vegas VA.**
 9. **AIR FORCE veteran requested assistance with past due cell phone bill for \$549.99. Referred by VOA.**
 10. **COAST GUARD veteran requested assistance with auto repair for \$807.14. Referred by OC211.**
 11. **ARMY veteran requested assistance with rental deposit for \$1000.00. Referred by OC211.**
 12. **ARMY veteran requested assistance with vehicle tow for \$335.00**
- \$9,674.92**

Purchased \$1000.00 in gas cards.
 Purchased \$375.19 in gift cards for fundraisers.
 Attended Girls Inc benefit. Donated \$445.06
 Bought 3 pizzas for Veteran Recovery Fundraiser.
 Anchor Home Ministries \$250.00
 Vietnam Veterans Of America Chapter 1024 \$150.00 -City of Seal Beach Event
 Coastline College Veterans Day Cook Out to honor over 100 veterans at the college. \$209.50
 Ordered 22 DD-214’s
 Referred 2 for Veterans Legal Institute
 Referred 4 to WW VetNet for employment
 Referred 2 to Tierney Center for training
 Referred 2 to Dana Point VFW
 Referred 1 to VOA Santa Ana
 Referred 3 to US VETS for housing
 Referred 5 to VA Santa Ana for housing
 Referred 2 for burial services.
 2 Aid & Attendance processed
 Referred 10 veterans for disability compensation

Monthly Update for Service Officer		for the Nov 4, 2022 E-Board			
6510 Donations	2021 Actuals	2022 Budget	2022 Actual Oct 31	thru	% of 2022 Budget thru Oct 31

6519 Honor Guard	2,842.34	2,500.00	2,545.38	102%
6521 Unrestricted Service Officer Expense	10,000.00	15,000.00	15,031.89	100%
6522 Restricted VEAF expense	84,573.73	100,000.00	75,885.00	76%
6515 Oratorical	-	-	-	0%
6510 Donations other	21,804.50	20,000.00	29,409.14	147%
Total 6510 expenses	119,220.57	137,500.00	122,871.41	89%
4520 VEAF current balance			66,015.26	
Oct Donations Out			14180.89	
Oct VEAF Donations Out			9673.92	

JUDGE ADVOCATE – Diane Torrianni

- Attending Dept., Area 5, State and National Training
- Scheduled Monthly Judicial Committee Meeting
- Developing filing system and procedures with Front Office for Incident Reports & communications
- Closed Session item

MEMBERS AT LARGE

- Kevin Van Otterloo
Delivered 4 Cornhole games to the Post
- Dennis de Rosia – Excused – No Report
- Mike Schubert –
Discussed planning for Post Centennial Day.
- Eric Schroeder – Excused - No Report
- David Zamudio - No Report

- Nick Giordano – Excused – No Report

UNFINISHED BUSINESS

- Commander Planto asked for a motion for a HVAC economizer (heat pump) at the cost of \$72k for the Main Hall
 - M/S/C; Motion Carries Unanimously

NEW BUSINESS

- Commander Planto asked for a motion for an amount to not exceed \$140k for the kitchen remodel due to the City's additional requirements.
 - M/S/C; Motion Carries
- Commander Planto asked for a motion for an amount to not exceed \$60k for the Main Hall remodel due to the additional ceiling improvement.
 - M/S/C; Motion Carries
- Service Officer asked for a motion for an amount of \$10k to be deposited into the Service Officer's account for the months of November & December.
 - M/S/C; Motion Carries
- Service Officer proposed that \$50k be budgeted for the Service Officer by the Finance Committee in the upcoming 2023 budget.
- 3rd Vice Commander Baker proposed that all Post employee and Officers attend a Sexual Harassment Training Course. She will research the most viable option for attendance.
- Service Officer asked for clarification regarding the Post's policy regarding the wearing of Blue Badges. Commander Planto will address the issue with the AUX and SAL.

GOOD OF THE LEGION

- M.a.L Zamubio acknowledged 1st Vice Fleming and Service Officer Vigil as being selected by Michelle Steel's Office as Veterans of the Year.
- Service Officer Vigil noted Commander Planto and 1st Vice Fleming being recognized by AB74, Pettrie-Norris. Service Officer Vigil also nominated Tracey Kleimeyer as Volunteer of the year because of her efforts.

Closed Session:

- Judge Advocate presented findings of Legionnaire conduct concerning egregious behavior.
- Judiciary Committee Chair presented findings of Legionnaire's conduct toward a guest of the Post concerning egregious behavior.

ADJOURNED: Approximately_2135_ hours.