



**AMERICAN LEGION NEWPORT HARBOR POST 291
EXECUTIVE COMMITTEE MINUTES
THURSDAY, 01 DECEMBER 2022
--APPROVED--**

CALL TO ORDER: Appx. _1830_HRS

INVOCATION: Ray Ricard

PLEDGE OF ALLEGIANCE: Commander Evin Planto

ROLL CALL:

X Evin Planto, Commander

X Brian Fleming Jr., 1st Vice

E Ray Ricard, 2nd Vice

X Cindy Baker, 3rd Vice

X Jon Reynolds, Jr. Past Comm

E Richard Reyna, Adjutant

E Diane Torrianni, Judge Advocate

X E Hal McNaughton, Finance Officer

E Skipper Tim Bercovitz, Sgt-at-Arms

X Cory Vigil, Service Officer

E Brad McDermott, Chaplain

E Gary Mathison, Historian

X Kevin Van Otterloo, M.a.L.

E Eric Schroeder, M.a.L.

X Nick Giordano, M.a.L.

E David Zamudio, M.a.L.

X Mike Schubert, M.a.L.

E Dennis de Rosia, M.a.L.

Excused:

Diane Torrianni

Skipper Tim Bercovitz

Brad McDermott

Gary Mathison

Eric Schroeder

David Zamudio

Dennis de Rosia

Richard Reyna

QUORUM? YES

INTRODUCTION OF GUESTS & GUEST COMMENTS:

Richard Sundell – Post 291 Member in Good Standing

– No Comment

Mike Mailman; District 29 Executive Member

– Provided District and Calendar Update

Affiliates and Programs Reports:



American Legion Auxiliary Unit 291

Troop shipping 11/19 sent 162 boxes

Monday Dec 5 tree trimming party 7pm

Sunday Dec 11 kids Xmas party 11-2

Tues Dec 27- take down Xmas dec

Friday Dec 30- put up New Years

We are dark in December, also no line dancing.



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M.a.L. Mike Schubert requested Executive Committee members with limited duties/responsibilities assist with AUX volunteer opportunities.

- SAL Squadron 291 – Tim Sullivan - Commander
Excused – No Report

- ALYC – Commodore Tommy Wheeler

Submitted Letter to the Executive Committee requesting a Motion to approve the ALYC request for a slip in the Post Marina.

Requested Executive Committee approval of their incoming elected Club Officers.



American Legion Yacht Club



Membership:

Up to 900 changing daily.

Events

General Membership Meeting—Elections—11/10
2nd Annual Battle of the Paddle—11/12
SCYA Meeting—11/12
Veterans Raft Up—11/12
Veterans BBQ and Saturday Social—11/12
ALYC Bridge Meeting—11/17
New Member Orientation—11/22
Dive and Snorke—11/30

Events coming up

ALYC Bridge Meeting Old to New-12/8 (List submitted for Board Approval)
Veterans Harbor Cruise-12/8
Valor Parade Decorating –12/10
ALYC Social—12/10
Post Employee Harbor Cruise12/12
ALYC Holiday Party-12/13
Christmas Parade of Lights 12/14/18
Valor Light Removal– 12/19
Veterans Harbor Cruise 12/19 & 20
New Member Orientation—12/20

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American Legion Yacht Club



Below are the elected officers and directors for ALYC for the 2022 service year.
*Denotes a board member that did not serve in the prior year

Name	Title
Stephen Alfano	Commodore
David Campagnari	Vice Commodore
George Shinrock	Rear Commodore
Ben Scanlan*	Port Captain
John Donahue	Fleet Captain
Tommy Wheeler	Jr. Staff Commodore
Brent Evans Jim O'Connor George Kuper* Manju Vig* Richard Savage* Donald Swords*	Director

Key insights on ALYC leadership:

- The board consists of 6 officers and 6 directors.
- All board members are Flag members, which means they are Post 291 Legionnaires.
- The prior Commodore becomes the Jr. Staff Commodore
- The service year begins with the transitional board meeting on December 8.
- Appointed positions will be voted on at this first board meeting. This includes the following:
 - Secretary, Treasurer – Must be approved by the board.
 - Judge Advocate and Chaplain. – Appointed by the Commodore

Post 291 Honor Guard/Color Guard

- 1st Vice Commander Fleming –



AMERICAN LEGION POST 291 HONOR GUARD REPORT



• Post 291 Honor Guard / Color Guard

- 71 events completed in 2022
- 2 additional pending for the month
- 22 active members
- We need new members!!!
- We've been turning down services!!!
- Averaging approx. 6+ services per month

Minutes Approval

- All Board members received copies of the 03 November 2022 Executive Committee Minutes
- The Commander asked for a motion to approve the 03 November 2022 Executive Committee Minutes as amended
- M/S/C: The motion to approve the as amended 03 November 2022, Executive Committee Minutes was carried.

Correspondence

- Commander Evin –
 - Letter from Attorney Rees Lloyd regarding the Re-Dedication of the Bladensburg (MD) Peace Cross on Veterans Day

Committee Reports

- House Committee – Evin Planto
- Marina –
 - *ALYC Duffy Request – Meet with the Alera Group to discuss our insurance coverage, specifically as it pertains to the Duffy request from the ALYC;
 - ALYC must increase insurance limits to \$5m
 - Allow ALYC Duffy in Marina
 - Follow standing Post Marina “waitlist” policy for the granting ALYC a slip
 - *Sewall Project - Coordinating a Phase 2 planning meeting with the City/contractor preparing for January

General Discussion -

*Officers and staff should be using Post 291 provided email address services;

The Post emails that have been issued are:

Commander – postcommander@al291.com

First Vice – firstvice@al291.com

Second Vice – 2ndvice@al291.com

Third Vice – thirdvice@al291.com

Adjutant – adjutant@al291.com

Chaplain – chaplain@al291.com

Finance Officer – finance@al291.com

Facility

*Further discussions with the Alera Group, review standing insurance coverage and exposure of the SONS and AUX

*Develop “roadmap” for Post construction planning & projects

- ❑ Lease Committee- Evin Planto
 - Update regarding the City Lease negotiations and business terms – Waiting for the City’s response to our request for changes to the Terms of the agreement.
- ❑ Entertainment Committee – Ray Ricard – No Report
- ❑ Audit Committee - No Report
- ❑ Finance Committee – Hal McNaughton
 - Committee reviewed the 2023 budget and will report od during Finance Officer Report
- ❑ Donations Committee – Cory Vigil - No Report

OFFICERS’ REPORTS

Commander Comments/Announcement

- 501 C(3) Update:
 - Have been working with Michelle Robinson, Esq., Managing Attorney, Veterans Legal Institute for legal support for the 501C(3). They have connected me with Justin A. Goldberg and Frank Nguyen, ASSOCIATES, ARENTFOX SCHIFF LLP to provide the Post pro bono work to accomplish this effort.

ADJUTANT – Richard Reyna

- ❑ Excused - No Report

1ST VICE COMMANDER – Brian Fleming Jr. – Membership

- 4381 members
- 2023 - 2,575
- 61.2% of membership goal
- 1,334 more to needed to reach our goal
- Good thru 2022 = 1770
- 300 new members this year
- 30 new members this month

2ND VICE COMMANDER – Ray Ricard – No Report

3RD VICE COMMANDER – Cindy Baker



3rd Vice Cmdr.- Cindy Baker

- **Boys State – emails to schools**
- **Boys Scout – merit badge clinic**
- **Baseball - process should start again in December 2022/January 2023, composite team & e-mail to Calvary HS**
- **Americanism budget for 2023**

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3rd Vice Baker provided Best Practices for Construction Projects and Project Management. She developed a plan and recommendations for implementation.

JR. PAST COMMANDER – Jon Reynolds

- ☐ No Report

FINANCE OFFICER – Hal McNaughton

- ☐ Reviewed/discussed the Monthly P&L
- ☐ Reviewed proposed 2023 Budget with Committee and Committee requested Tracey Kleimeyer to attend next Executive Committee Meeting to address the Committee's questions pertaining to the 2023 Budget

HISTORIAN – Gary Mathison

- ❑ Excused - No Report

SERGEANT AT ARMS – “Skipper Tim” Bercovitz

- ❑ Excused - No Report

CHAPLAIN – Brad McDermott

- ❑ Excused – No Report

SERVICE OFFICER – Cory Vigil

- ❑ Reviewed/discussed Veterans Served and Donations for the month of November.

JUDGE ADVOCATE – Diane Torrianni

- ❑ Excused – report provided by Commander Planto
- ❑ Reviewing Not Approved Post Bylaws
- ❑ Reviewing Post Policies and Procedures
- ❑ Developing State of California Judge Advocate Manual

MEMBERS AT LARGE

- ❑ Kevin Van Otterloo – No Report
- ❑ Dennis de Rosia – Excused – No Report
- ❑ Mike Schubert –
Discussed State Law & Order Awards, Fireman, and Police Officer of the Year including the Post’s commitment to paying expenses for our nominees if they progress to State and National. Will report further details as they develop.
- ❑ Eric Schroeder – Excused - No Report
- ❑ David Zamudio – Excused - No Report
- ❑ Nick Giordano – No Report

UNFINISHED BUSINESS

- ❑ Service Officer Vigil asked Commander Planto if he has been able to send out the letter to the Post Families regarding the policy of members wearing “blue badges”? Commander will clarify National Policy of wearing a “blue badge”..
- ❑ Service Officer Vigil asked the Commander to remind the SONS members manning the parking lot gate to not drink alcohol beverages while working.

NEW BUSINESS

- Commander Planto and Finance Officer Vigil will review with Tracey Kleimeyer the proposed 2023 Budget and report to the Executive Committee regarding questions pertaining to the 2023 Budget
- Finance Officer McNaughton asked for a motion that the ALYC is authorized to purchase an electric boat and obtain immediate slip rental in the Post 291 Marina for the benefit of the ALYC members.
 - M/S/C; Motion Carries
- Junior Past Commander Reynolds asked for a motion to accept the Elections results of the 2023 ALYC Officers.
 - M/S/C; Motion Carries
- 3rd Vice Baker provided a Sexual Misconduct training option including numerous additional training selections. The Executive Committee asked for additional information and details regarding what is required and length of training.
- 3rd Vice Baker provided Best Practices for Construction Projects and Project Management. She will develop a plan and recommendations for implementation. Commander will contact BBSI for advice regarding hiring Members including existing SON's relationships.
- Service Officer Vigil proposed that \$50k be budgeted for the Service Officer by the Finance Committee in the upcoming 2023 budget.
- Commander Planto updated the City amended Lease project including ADA effort, delayed by the City until next year.
- Service Officer asked for a motion to donate \$2k to the South Coast Detachment for the Marine Corp Ball.
 - M/S/C; Motion Carries
- Service Officer Vigil noted he will be supporting the Tierney Center for Veterans Service Holiday Open House and The 9 Line Beacon of Hope veterans Christmas Fundraiser.
- Jr. Past Commander Reynolds asked for further details regarding the Employee Recognition Party Monday, Dec 12th. Commander Planto to ask Tracey to distribute details to the Executive Committee.
- Finance Officer McNaughton recommended "card games" at the Post for fund raising. Will research further and report to the Executive Committee.

GOOD OF THE LEGION

- None

Closed Session:

- Commander Planto presented Incident Report regarding a Legionnaire's conduct concerning egregious behavior. Recommendation of suspension of Post Privileges for 60 days.
 - M/S/C; Motion Carries

ADJOURNED: Approximately_2205_ hours.