



**AMERICAN LEGION NEWPORT HARBOR POST 291**  
**EXECUTIVE COMMITTEE MINUTES**  
**THURSDAY, 02 FEBRUARY 2023**  
**--AMMENDED & APPROVED--**

**CALL TO ORDER:** Appx. \_1830\_HRS

**INVOCATION:** Brad McDermott

**PLEDGE OF ALLEGIANCE:** Commander Evin Planto

**ROLL CALL:**

X Evin Planto, Commander

V Adjutant

X Brian Fleming Jr., 1<sup>st</sup> Vice

X Ray Ricard, 2<sup>nd</sup> Vice

X Cindy Baker, 3<sup>rd</sup> Vice

X Jon Reynolds, Jr. Past Comm

X Diane Torrianni, Judge Advocate

X E Hal McNaughton, Finance Officer

E Skipper Tim Bercovitz, Sgt-at-Arms

X Cory Vigil, Service Officer

X Brad McDermott, Chaplain

E Gary Mathison, Historian

X Kevin Van Otterloo, M.a.L.

E Eric Schroeder, M.a.L.

N Nick Giordano, M.a.L.

X David Zamudio, M.a.L.

X Mike Schubert, M.a.L.

E Dennis de Rosia, M.a.L.

***Excused:***

Skipper Tim Bercovitz

Gary Mathison

Eric Schroeder

Dennis de Rosia

**Vacant:** Adjutant

**QUORUM? YES**

**INTRODUCTION OF GUESTS & GUEST COMMENTS:**

Scott MacMaster – Shear Construction

- Project update
- Discussed lighting (High Bay/Metal Lux) for hall recommendations
- Discussed permit and inspections upcoming
- Will continue to work with post on lighting

Mike Mailman

David Ortolf – Adjutant Candidate

**Affiliates and Programs Reports:**

**AUX** – Cindy Edes

## FEBRUARY AUXILIARY EVENTS

- Monday Feb 6<sup>th</sup>, Girls State interviews beginning 12:00pm, FSR
- Thursday Feb 9<sup>th</sup>, Executive Board meeting 6:00pm, FSR
- Wednesday Feb 15<sup>th</sup>, General Membership Meeting 6:00pm, Main Hall
- Saturday Feb 18<sup>th</sup> Noon, Mardi Gras raffle drawing Live on Face Book!!!!
- \*\*\*\*\*Mardi Gras Party moved to Saturday May 6<sup>th</sup>\*\*\*\*\*
- Monday Feb 20<sup>th</sup>, Red Cross Blood Drive 10:00 am to 4:00pm Main Hall
- Contact Susan Siever [susandifonzo@att.net](mailto:susandifonzo@att.net) to sign up
- Saturday Feb 25<sup>th</sup> Cystic Fibrosis Annual Fashion Show Luncheon
- 11:00am contact Peggy Bengry (714)963-3735 for tickets

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Wants Post, SAL, and ALYC to publish AUX events.

### **SAL Squadron 291** – Tim Sullivan – Commander

- Boat parade did really well with over \$30K revenue. \$3700 sold hats and blankets.
- May 27 Fairways of Honor Golf Tournament.
- Correcting membership issues and getting caught up.
- Received a donation for \$25,000 from a member.

### **ALYC** – David Campagnari – Vice Commodore

- General Membership Meeting  
09 February 2023 6:30 PM • Post 291 Main Hall
- Midwinter Regatta  
18 February 2023 11:55 AM • Newport Pier
- Midwinter Regatta Awards Dinner 2023  
19 February 2023 6:00 PM • Main Hall
- New Member Orientation  
21 February 2023 7:00 PM • The ALYC Hut
- Dive and Snorkel Club Meeting  
22 February 2023 6:30 PM • ALYC Hut
- 41st Annual Avalon Harbor Underwater Cleanup  
25 February 2023 7:00 AM • Avalon, CA
- American Legion Yacht Club Social Event NASCAR  
25 February 2023 1:30 PM •
- Divers Day and lunch at the Aquarium of the Pacific  
11 March 2023 9:00 AM • Aquarium of the Pacific

- Whale Regatta 2023  
11 March 2023 11:00 AM • Newport Pier
- American Legion Yacht Club Social Event  
11 March 2023 5:30 PM

### Post 291 Honor Guard/Color Guard

- ☐ 1<sup>st</sup> Vice Commander Fleming –



## AMERICAN LEGION POST 291 HONOR GUARD REPORT



### • Post 291 Honor Guard / Color Guard

- 0 events completed in 2023
- 3 additional pending for the month
- 22 active members
- 4 Potential New Members
- We Need New Members!

### Minutes Approval

- ☐ All Board members received copies of the 05 January 2023 Executive Committee Minutes
  - ☐ The Commander asked for a motion to approve the 05 January 2023 Executive Committee Minutes as amended
    - ☐ M/S/C: The motion to approve the as amended 05 January 2023, Executive Committee Minutes was carried.

### Correspondence

- None

### Committee Reports

- ☐ House Committee – Evin Planto



**Due to holidays two meetings conducted virtually via email.**

**Committee Additions: Jon Reynolds and Chase Wickersham added to Committee**

**Marina –**

**\*Seawall Project - Coordinating a Phase 2 planning meeting with the City/contractor preparing for January**

**Boat move postponed until next week.**

**General Discussion –**

**VBN will be requested to have \$5 donations for meeting meals**

**Southern California Yachting Association will need to pay for hall rental.**

**Reviewed Draft Capital Budget**

**Facility**

**Working on formal proposals for lighting, acoustics, and audio for hall.**

**Need to stop female bartenders from using men's bathroom as a corridor.**

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Need for a parking committee to help with parking situation.

Looking at bids for acoustic work. Two out of five received.

Need to clear low voltage project/maintenance confusion.

- ❑ Lease Committee- Evin Planto
  - Update regarding the City Lease negotiations and business terms – Waiting for the City's response to our request for changes to the Terms of the agreement. City Council closed session next Tuesday.
- ❑ Entertainment Committee – Ray Ricard –
  - Would like to see more Executive Committee engagement with the post.
  - Out of town visitors want to donate \$2500 for Jazz.
  - Adding swing dance to Tuesday nights.
- ❑ Audit Committee - No Report. Need to get additional personnel for the audit committee.
- ❑ Finance Committee – Hal McNaughton
  - Report to be provided over phone during Finance Officer report.

**Finance Report 2022 Year End  
Presented, February 2, 2023**

• Membership Income	\$863,853
• Membership Expenses	\$1,008,181
• Loss	(\$144,327)
• Business Income	\$4,107,885
• Business Expenses	\$3,444,490
• Net Income	\$660,395

**Balance Sheet**

• Total Assets	\$3,070,028
• Total Liabilities	\$259,565
• Total Equity (Net Worth)	\$2,810,462

V.01.0: 1000 Word 8 Jan 21

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- ❑ Donations Committee – Cory Vigil – Commander requested and received \$200,000 from the county for ADA post work.



**AMERICAN RESCUE PLAN ACT FUNDING**

**USE OF GRANT AMOUNT**

- Grant Amount \$200,000
- Beneficiary Name: Newport Harbor Post No. 291, of the American Legion, Inc.
- Beneficiary Unique Entity Identifier (UEI) DJ74J4FB17N1
- Awarding County Agency County Executive Office
- Coronavirus State and Local Fiscal Recovery Funds Federal Award
- Awarding Federal Agency US Treasury Department
- Beneficiary shall use Grant Amount provided under this agreement in support of its building upgrades and improvements, including costs of design, construction, and maintenance of American with Disabilities Act-compliant facilities.

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Need to send out grant documents for review on reporting requirements.

**OFFICERS' REPORTS**

**Commander Comments/Announcement**



Daniel Seehafer, Candidate for National Commander and Doug Uhrig, Western Vice Commander

January 14 visit

## Upcoming Events

- **Friday Dinner Dance – 3 Feb**
- **Celebration of Life – 4 Feb**
- **Veteran Coffee Talk – 4 Feb**
- **Kitchen Reopen – NLT 8 Feb**
- **Superbowl Sunday – 12 Feb**
- **Hall Grand Reopening – 18 Feb**

**1ST VICE COMMANDER – Brian Fleming Jr. – Membership**



# AMERICAN LEGION POST 291

## 1<sup>ST</sup> VICE REPORT



### Current Post Membership = 3,656 Legionnaires

- Current Membership Numbers for 2023@ National =3,656 (87.0%)
  - 2022-2023 Goal = 4,202
  - 546 more needed to reach our goal.
  - Good thru 2022 = 795
  - New Members 2023 = 347      2022 = 468
  - 14 more new members this month
  - 25 new members for Jan + 14 new members for Feb
  - 39 new members for the February Induction Meeting

Board member stated that the 1<sup>st</sup> Vice needs to send District additions to Post Everlasting

**2ND VICE COMMANDER – Ray Ricard – No Report**

**3RD VICE COMMANDER – Cindy Baker**



### 3rd Vice Cmdr.- Cindy Baker

American Legion California Boys & Girls State Program

- Selected 16 Boys & 10 Girls

		selected as delegate	% of 26 candidates selected	Of boys/girls interviewed we choose this % of them
	# interviewed			
Boys	23	16	0.62	0.70
Girls	15	10	0.385	0.67
	38	26	1	

American Legion Orange County Baseball

- I requested confirmation from District 29 and told a 2023 baseball season will be discuss and I will be kept in the loop.

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Emailed 22 High Schools. 15 Sent candidates.

**JR. PAST COMMANDER – Jon Reynolds**

- ☐ No Report

**FINANCE OFFICER – Hal McNaughton**



January 5, 2023

Eboard

Finance Report

Through November 30, 2022

Membership Income	-
\$171,901	
Operating Income	\$515,256
Net Income	
\$343,354	
Cash in Bank (including CDs)	
\$1,947,185	

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We have liquid assets to pay current and future bills.

### **HISTORIAN – Gary Mathison**



#### **Upcoming Events (presented by CMDR)**

- Superbowl
- Fashion Show
- Initial Veteran Interviews – 2 Completed

Access to photos and website provided to Tracey

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### **SERGEANT AT ARMS – “Skipper Tim” Bercovitz**

- ☐ Excused - No Report

### **CHAPLAIN – Brad McDermott**

Spoke about his seminar. Invited board members to attend. Church may sponsor veterans to attend.





The **Reveal Seminar** is ideal for anyone who making significant transition in their lives or simply want a change that might augment a particular situation.

It is an opportunity to to consider who you want to be as a friend, leader, family member and or within you work environment, and move into the new phase of life you want. This program will explore the patterns in your life that are helpful to your goals and as well as engage aspects that you experience as not helpful towards the life you want to have, personally and professionally - specifically with relationships to others.

It is a reflective and insightful consideration that allows you to recognize any attitudes and beliefs you have about yourself, others, or circumstances.

Once you recognize those attitudes and beliefs, the seminar is designed to support you in aligning those areas with your life in order to move into your future endeavors with boldness and conviction.

The goal of Reveal is to equip you to have radical transformation towards your vision, in a way that produces tremendous value and results for yourself and for others.

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R | Pomona, CA | March 17-19, 2023

## EXPLORE PATTERNS REVEAL SEMINAR

The Reveal Seminar is an opportunity to explore the patterns in your life that are working both for and against the vision you have for your personal and professional commitments and relationships. It is a reflective and insightful mirror that allows you to recognize any attitudes and beliefs you have about yourself, others, or circumstances. Once you recognize those attitudes and beliefs, the seminar is designed to support you in aligning those areas with your vision in order to have it happen.

**THE GOAL**

The goal of Reveal is to equip you to have radical transformation towards your vision, in a way that produces tremendous value and results for yourself and for others.

**DETAILS**

March 17 - 19, 2023  
Pomona, CA  
\$445 Early-Bird by Feb. 17  
\$595 by March 15

**WHO WE ARE**

GAP is a faith-based organization committed to equip individuals to recognize the call of God in their lives and respond to that call with excitement, purpose, and responsibility!

Register at [www.gapcommunity.com/reveal](http://www.gapcommunity.com/reveal)

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**SERVICE OFFICER – Cory Vigil**



## Monthly Service Officer Update

### Veterans Served in January:

Items approved or rejected:

1. *NAVY Veteran* requested auto repair assistance for \$1000.00. Referred by South County Outreach.
2. *ARMY Veteran* requested down deposit for apartment in the amount of \$1000.00. Referred by OC211.
3. *NAVY Veteran* requested past due Verizon for \$558.37. Referred by Santa Ana CRRC.
4. *NAVY Veteran* requested assistance with past due utility bill for \$240.00. Referred by the Santa Ana VA.
5. *AIR FORCE* requested rental assistance for \$1000.00. Referred by USAA.
6. *ARMY* requested past due utility assistance for \$500.56. Referred by OC211.
7. *NAVY Veteran* requested assistance with childcare for \$1000.00. Referred by VA Long Beach Women's Clinic.
8. *ARMY Veteran* requested motel voucher for \$931.72. Referred by Irvine Valley College.
9. *ARMY Veteran* requested assistance with auto past due for \$855.35. referred by Santa Ana VA.
10. *ARMY* requested assistance with Cellular phone past due for \$703.75. Referred by OC211.
11. *ARMY Veteran* requested assistance with tire replacement for \$578.24. Referred by the Tierney Center.
12. *ARMY Veteran* requested auto repair for \$1000.00. Referred by Veterans Legal Institute.
13. *COAST GUARD Veteran* requested auto repair for \$1,546.82. Referred by OC211.
14. *ARMY Veteran Lisa R.* requested \$888.55 for childcare. Referred by Joint Force Training Base.
15. *NAVY* requested 30 Day Bus Pass for \$22.25. Referred by Long Beach VA.
16. *ARMY Veteran* requested assistance with tuition for \$667.14. Referred by Irvine Valley College.
17. *AIR FORCE Veteran.* requested assistance with auto repair for \$185.00. Referred by OC211.

**\$12,707.75**

Sponsored 15 individuals from the South Orange County Vet Center for the Clippers game. \$1,215.39  
Ralph's Grocery Cards - \$1400.00  
Shell Gas Cards \$400.00

4 referrals to VA CRRC for housing.  
14 Lyft rides to medical appointments or disability compensation.  
4 referrals to Veteran's Legal Institute. (appeals)  
1 referral to Public Law Center.  
12 referrals to Veteran Service Office for disability compensation.  
8 gas cards delivered.  
10 grocery cards delivered.  
2 Referrals for burial.

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## Monthly Service Officer Update

6510 Donations	2022 Actuals	2023 Budget	2023 Actual thru Dec 31	% of 2023 Budget thru Dec 31
6519 Honor Guard	\$ 3,325.98	\$ 2,500.00	\$ 37.00	1%
6521 Unrestricted Service Officer Expense	\$ 25,996.34	\$ 100,000.00	\$ 3,015.39	3%
6522 Restricted VEAF expense	\$ 93,761.21	\$ 50,000.00	\$ 12,707.75	25%
6515 Oratorical	\$ -	\$ -	\$ -	0%
6510 Donations other	\$ 46,772.60	\$ 50,000.00	\$ -	0%
Total 6510 expenses	\$ 169,856.13	\$ 202,500.00	\$ 15,760.14	8%
4520 VEAF current balance			\$ 80,870.47	
Jan Donations Out			\$ -	
Jan VEAF Donations Out			\$ 12,707.75	

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### JUDGE ADVOCATE – Diane Torrianni

- Bylaws
- Policies and Procedures
- Judge advocate Manual

Will discuss closing open incident reports in closed session.

Appointed to National Legislative Committee in Washington.

Discussion about amending the Bylaws. Under review.

### MEMBERS AT LARGE

- Kevin Van Otterloo – New email address, kvanotterloo291@gmail.com
- Dennis de Rosia – Working on Korean War Veteran Awards to be given out on 18 Feb. (provided by 1<sup>st</sup> Vice)

- ❑ Mike Schubert – Discussed upcoming 100<sup>th</sup> anniversary planning. Kickoff meeting in March to organize subcommittees and planning right after Coffee Talk. Discussed working capital.
- ❑ Eric Schroeder – Absent - No Report
- ❑ David Zamudio - No Report
- ❑ Nick Giordano – Absent

## **UNFINISHED BUSINESS**

- Motion on Project Manager Position. Need position description, salary, hiring process, use by project. Cindy Baker will provide job description. David Zamudio will provide facility manager job description. Did not get past discussion.
- Cindy Baker provided update on sexual misconduct training. Tracey contacted BBSI for training materials on Dec 6<sup>th</sup>. Training will go to a vote in February. Training needs to be conducted every two years. Certificates maintained by Adjutant. Cindy will work with Tracey to gain access to training.
- Need five year plan. Jon Reynolds will provide documentation from 2019.
- Picture of Committee Members needs to be update. Commander will arrange for new pictures to be taken to update website.
- Create Accident Report from Incident Report to document accidents.
- Kevin will update OD documents with information provided by board members.
- Update on Skipper Tim's tribute on hold and will try to schedule for March.
- Unfinished incident reports being completed.
- Motion for closed session to discuss incident reports which have not been closed. **Seconded & Passed**
- Judge Advocate recommended ratification of her Judicial Committee Report. Moved to closed session.

## **NEW BUSINESS**

- Motion to Approve Election and Election Campaign 2023 Rules. Rules were updated from 2022 rules and bylaw references updated. Will be held at GMM.
- Motion to Approve Election Committee Members
  - Jessie Garcia Chairman
  - Don Putzig Member
  - Roger Henry Member (Reported as nonmember by 1<sup>st</sup> Vice)

## **GOOD OF THE LEGION**

- ❑ Election Committee to be voted on in February.
- ❑ Working on new Adjutants.
- ❑ Richard Reyna needs to be removed from post legal documents.

**ADJOURNED: Approximately\_2205\_ hours.**