



**AMERICAN LEGION NEWPORT HARBOR POST 291  
EXECUTIVE COMMITTEE MINUTES  
THURSDAY, 06 APRIL 2023  
--APPROVED--**

**CALL TO ORDER:** Appx. \_1830\_HRS

**INVOCATION:** Kevin Van Otterloo

**PLEDGE OF ALLEGIANCE:** Commander Evin Planto

**ROLL CALL:**

X Evin Planto, Commander

X Adjutant, David Ortolf

X Brian Fleming Jr., 1<sup>st</sup> Vice

E Ray Ricard, 2<sup>nd</sup> Vice

X Cindy Baker, 3<sup>rd</sup> Vice

X Jon Reynolds, Jr. Past Comm

X Diane Torrianni, Judge Advocate

X E Hal McNaughton, Finance Officer

E Tim Bercovitz, Sgt-at-Arms

X Cory Vigil, Service Officer

X Brad McDermott, Chaplain

E Gary Mathison, Historian

X Kevin Van Otterloo, M.a.L.

E Eric Schroeder, M.a.L.

X Nick Giordano, M.a.L.

X David Zamudio, M.a.L.

X Mike Schubert, M.a.L.

E Dennis de Rosia, M.a.L.

***Excused:***

Ray Ricard

Tim Berkuwitz

Gary Mathison

Eric Schroeder

Dennis De Rosia

**QUORUM? YES**

**INTRODUCTION OF GUESTS & GUEST COMMENTS:**

Mike Berdine

Berny Carpenter

Mike Mailman

**Affiliates and Programs Reports:**

**AUX** – Cindy Eades

- Discussed upcoming events
  - Line Dancing
  - Bag stuffing
  - Working on dues increase
  - Two children events
  - Booth at SONS golf tournament
  - Summer party on May 6<sup>th</sup>
- Discussion was held about infractions filed by AUX members

**SAL Squadron 291** – No Report

## **ALYC** – Stephen Alfanso – Commodore

- Whale watching cruise
- ALYC Social
- Veteran outreach cruise
- Dana Point trip
- Easter egg hunt
- Emerald Bay trip
- Dive group trip to Fiji
- Seize the day race
- Sundowner Racing starting May 1
- Stand up paddle board training
- Getting the Duffy – discussion on usage
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## **Post 291 Honor Guard/Color Guard** - 1<sup>st</sup> Vice Commander Fleming

- 9 events completed
- 3 events pending
- Updated membership (25)
- May busiest month (10 events scheduled)

## **Minutes Approval**

- September minutes need to be edited and then approved.
- March minutes reviewed. Motioned to approve March 2<sup>nd</sup> minutes as amended to be approved. M/S/U. Comments should not be in New Business but in Good of the Legion.
- February minutes need to be amended. Motioned to approve February 2<sup>nd</sup> minutes as amended to be approved. M/S/U.

## **Correspondence**

- None

## **Committee Reports**

- House Committee – Dave Ortolf

Sea Wall Update provided. Crane is due a week from Monday. Crane will hang a drill to drill tiebacks.

Hall remodel completed.

Health permit signed off for kitchen.

Centennial committee formed. Banners being placed around post.

Website does not present VEAF well (Cory). Should be presented during Good of the Legion

Seabreeze going out to members.

Active shooter and Sexual Harassment training to be provided by BBSI.

New signage about service dogs has been ordered with discussion about Service Animals

- Entertainment Committee – Ray Ricard – No Report
- Donation Committee – Cory Vigil – To be given during VSO report
- Audit Committee - No Report. Need to get additional personnel for the audit committee.

- Finance Committee – Hal McNaughton - Report to be provided over phone during Finance Officer report.

## **OFFICERS' REPORTS**

### **Commander Comments/Announcement**

- Reviewed past and future events

### **1ST VICE COMMANDER – Brian Fleming Jr. – Membership**

- Reviewed membership numbers (3898) and relationship to quota (4202). Up 3% from last year. We need 304 members so reach our goal. Not renewed 615. 37 new members for the month. Picked up 10 new members from VBN meeting. Brad assisting with buddy calls. May 13 is end of new member cycle.

### **2ND VICE COMMANDER – Ray Ricard**

Excused

### **3RD VICE COMMANDER – Cindy Baker**

- Not a lot going on at this time
- Baseball Team being worked with Brad. Working with 2022 Dist. Baseball Commissioner. Expected to be at the GMM.
- Received a response from the Boy Scouts. We want to be a chapter sponsor and merit badge counselors. How we fund them has been an issue.

### **JR. PAST COMMANDER – Jon Reynolds - No Report**

### **FINANCE OFFICER – Hal McNaughton**

- Reviewed membership and business financials
- Discussed losses for the year
- Coming into high season so profits will increase

### **HISTORIAN – Gary Mathison – No Report**

### **SERGEANT AT ARMS – Tim Bercovitz - No Report**

### **CHAPLAIN – Brad McDermott**

- Spoke with Skipper Tim and provided update
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### **SERVICE OFFICER – Cory Vigil**

- Helped 13 Veterans
- VEAFF Spent \$10,339.64
- Memorial Day campaign slow start

## **JUDGE ADVOCATE – Diane Torrianni – No Report**

### **MEMBERS AT LARGE**

- Kevin Van Otterloo – No Report
- Dennis de Rosia - Excused
- Mike Schubert –
  - Vietnam Party big success. Dates set for next year. Swift boat could not make it due to weather.
  - Update on Post 100<sup>th</sup> year event. Two meetings to date. Having it on 4<sup>th</sup> of July 2024. 4 Day event.
  - Discussion of Vietnam Wall exhibit to Newport Beach
- Eric Schroeder – Excused
- David Zamudio – No Report
- Nick Giordano – No Report

### **UNFINISHED BUSINESS**

- Accident report vs incident report. David Zamudio to email example to Cindy Baker.
- Need to update OD Book in July. Part of risk management plan.
- Need status of Code of Conduct. Draft sent out. No edits received. Process for violations needs to be created.
- Need to update Sept 2022 minutes.
- Kevin Van Otterloo volunteered to update OD Book. Needs input from Officers.

### **NEW BUSINESS**

- Cory provided update to woman's event. 11 to 3PM on April 15<sup>th</sup>. Motion to Approve Woman's Event for \$7500 not to exceed \$10,000. M/S/C: The motion to approve was carried.
- Question why new bylaws were not approved by Department. Setting up a bylaws committee with three elected officers. Motion for a bylaws committee with three board officers. M/S/C: The motion to approve was carried.
- Discussion about information brought to board dealing with his interpretation of California Corporate Law.
- Motion that the Commander and First Vice Commanders of the Honor Guard will be elected at the first May Honor Guard Meeting/Practice each year exclusively from and by the members of the Honor Guard, prior to the general elections of Post 291 officers. The election will operate in the following manner:
  - Nominations for both positions will held at the first April Honor Guard Meeting/Practice. Nominees must be present to accept their nomination. At the first May Honor Guard Meeting/Practice, ballots will be given to identified voting Honor Guard members only. The names of candidates for each position will be printed on the ballot. The identity of the voter must not be written or indicated in any way on the ballot since it is a secret vote. The ballots will be counted by the Post Adjutant and one member from the Post Election Committee.
  - The ballots cast for each position must be preserved in such a manner that if the election is questioned, the votes may be verified by a recount. If printed ballots are used, the Post Adjutant will place the voted ballots in a sealed packet together with its report (signed by the Adjutant) and stored in the office safe for 90 days.
  - Not seconded.

### **GOOD OF THE LEGION**

- Need to hang flag next to kitchen in the hall. Need a new flag. Flag will be ordered.
- Looking forward to HC reports. Need to review patio canvas needs.
- Need to have all nominated on website.
- 1<sup>st</sup> Vice working on Marine Birthday Ball Event

- Update on JROTC AL Award for Orange County

**Recess**

**Closed Session**

**ADJOURNED: Approximately\_2224\_ hours.**