



**AMERICAN LEGION NEWPORT HARBOR POST 291**  
**215 15<sup>th</sup> Street, Newport Beach, CA 92663**  
**GENERAL MEETING MINUTES**  
**Wednesday, 08 January 2025**

Meeting called to order at approximately 1902 hrs.

The Colors were advanced.

Invocation: Chaplain Barry Butzloff

Pledge of Allegiance: Commander Fleming Jr.

POW/MIA Ceremony: Walter Roberts, M.a.L.

Recited the Preamble of the Constitution of The American Legion: lead by Commander Brian Fleming Jr.

**ROLL CALL:**

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Brian Fleming Jr., Commander               | <input checked="" type="checkbox"/> Cindy Baker, Judge Advocate | <input type="checkbox"/> Jon Reynolds, M.a.L.              |
| <input checked="" type="checkbox"/> Ernest Alonso., 1 <sup>st</sup> Vice Cmdr. | <input checked="" type="checkbox"/> Bob Wine, Finance Officer   | <input checked="" type="checkbox"/> Walter Roberts, M.a.L. |
| <input type="checkbox"/> Ray Ricard, 2 <sup>nd</sup> Vice Cmdr.                | <input checked="" type="checkbox"/> Mike Mailman, Sgt-at-Arms   | <input checked="" type="checkbox"/> Mike Berdine, M.a.L.   |
| <input type="checkbox"/> David Heinle, 3 <sup>rd</sup> Vice Cmdr.              | <input checked="" type="checkbox"/> Cory Vigil, Service Officer | <input type="checkbox"/> Mike Schubert, M.a.L.             |
| <input type="checkbox"/> VACATED, Jr. Past Cmdr.                               | <input checked="" type="checkbox"/> Barry Butzloff, Chaplain    | <input type="checkbox"/> Nick Giordano, M.a.L.             |
| <input checked="" type="checkbox"/> David Zamudio, Adjutant                    | <input checked="" type="checkbox"/> Johnny Arganda Historian    | <input checked="" type="checkbox"/> David Zamudio, M.a.L.  |

**Excused:** Ray Ricard / Mike Schubert / David Heinle / Jon Reynolds / Nick Giordano

**Unexcused:** None

**QUORUM held.**

**Honored Guests:**

- John Minnella- CA Dept. Judge Advocate / CA Dept. Vice Comdr. Candidate
- Doug Nye- Post 291 Past Commander
- Jess Lawsons- Post 291 Past Commander
- Evin Planto – Post 291 Past Commander
- Terry Campbell, Guest – Discussion of complaint

**Reports from Legion Family Members & Other Guests:**

**Auxiliary- 1<sup>st</sup> Vice President - Dana Johnston**

 American Legion Auxiliary Unit 291	 American Legion Auxiliary Unit 291	 American Legion Auxiliary Unit 291
 <p align="center"><i>Fun Pondition Children's Party</i></p>	<p><b>Shed Painting</b></p>  <ul style="list-style-type: none"> <li>• Date/Time – TBD</li> <li>• Join the Fun!</li> </ul>	<p align="center"><b>100th Anniversary</b></p>  <p>Year-long monthly activities</p> <ul style="list-style-type: none"> <li>• January 25<sup>th</sup></li> <li>• Board Walk</li> <li>• 9:30AM</li> <li>• All families invited to join the fun</li> <li>• Logo contest</li> </ul>

**Auxiliary- 1<sup>st</sup> Vice President - Dana Johnston (cont.)**

**Sons of the American Legion – Tim Sullivan, Commander**

- 2025 Membership steadily increasing.
- Christmas Party for SALs was a great success.
  - Boat Parade event raised \$44k for charity.

**American Legion Yacht Club –Wyatt Hoag, Vice Commodore**

- Membership is growing and strong.

**Honor Guard – Vice Commander- Mike Mailman**

**General Membership Meeting Minutes:**

- Commander Fleming requests for a motion to be put on the table to waive the reading of the 11 December 2024 General Membership Meeting Minutes.
- A motion was made to waive the reading of the minutes of the 11 December 2024 General Meeting.
  - M/S/No D/ MC- Motion Carries Unanimously
- Commander Fleming requests for a motion to be put on the table to approve the 11 December 2024 General Membership Meeting Minutes.
- A motion was made to approved the minutes of the 11 December 2024 General Meeting.
  - M/S/No D/ MC- Motion Carries Unanimously

**Correspondence**

- NONE

**Officer Reports:**

**Commander Brian Fleming Jr.**

**Replacement of Wrought Iron Fence  
Post Cmdr. Fleming**



**Wind Damage, Need Repair  
Post Cmdr. Fleming**



**In Progress Projects  
Post Commander Fleming**

- Marina Electrical Concerns
- AV Repairs in the Main Hall
- Main Hall Exterior Door Replacement

**Future Plans- 2025  
Post Cmdr. Fleming**

- Repair the Remainder of the Roof.
- Yacht Club Hut Ceiling Repair.
- Dock Upgrades / Electrical.

**Adjutant David Zamudio**

- No Report

**1st Vice Cmdr. Ernest Alonso**

- No Report

**2nd Vice Cmdr. Ray Ricard-**

- No Report (Excused Absence)

**3rd Vice Cmdr. David Heinle-**

- Brad McDermott speaking on AL Post 291 Baseball

**Brad McDermott  
American Legion Baseball**

**KEY HIGHLIGHTS OF EVENT**

**KEYNOTE SPEAKER**  
Daryl Strawberry, MLB legend and inspirational leader.

**ENGAGING ACTIVITIES**  
• Silent Auction featuring unique memorabilia and experiences.  
• Exclusive Meet-and-Greet with Daryl Strawberry.  
• Networking and dining opportunity with premium sponsors.

**PURPOSE BEYOND THE UNIFORM**  
A special focus on the intersection of baseball and community impact, including honoring veterans and fostering youth development through sports.

**OPPORTUNITIES FOR SUPPORT:**  
• **Membership:** Contributions to support American Legion Baseball programs.  
• **Volunteering:** Opportunities to give for community members.  
• **Corporate Sponsorship:** Unique sponsorship packages are available.

**Brad McDermott  
American Legion Baseball**

**1ST ANNUAL ALB GALA 2025:  
PURPOSE BEYOND THE UNIFORM**

**WITH SPECIAL GUEST SPEAKER,  
DARRYL STRAWBERRY**

**MARCH 20TH, 2025  
AMERICAN LEGION POST 291, NEWPORT BEACH**

To celebrate and support the mission of American Legion Baseball, highlighting our veterans, athletes, and community contributors. This gala serves as a major fundraising and volunteer recruitment event for 2025.

**Brad McDermott  
American Legion Baseball**

**THANK YOU TO OUR SPONSORS**

OLA | **charles SCHWAB** | NEXT LEVEL | **THE Oldman** | **ADULT SAFETY**

**Finance Officer Bob Wine – Post Financial Operations.**



Finance Officer, Bob Wine

**Post 291  
Financial Statements**

**Membership and Business Summaries  
For the Eleven Months Ended  
November 30, 2024, and November 30, 2023  
(Unaudited)**



**Finance Officer, Bob Wine**

Newport Harbor Post 291  
Condensed Business Revenue & Expenditures (Unaudited)  
Eleven Months Ended 11/30/24 and 11/30/23

	11/30/2024	11/30/2023	Difference
<b>Revenue:</b>			
Restaurant Food & Beverage Sales	\$ 2,528,455.00	\$ 2,227,900.00	\$ 300,555.00
Banquet Revenue	648,273.00	578,053.00	70,220.00
Total Restaurant & Banquet Revenue	3,176,728.00	2,805,953.00	370,775.00
<b>Cost of Goods Sold:</b>			
Food & Beverage Costs	1,128,492.00	1,075,201.00	53,291.00
Direct Labor, Including Employee Benefits	1,370,814.00	1,215,745.00	155,069.00
Total COGS	2,499,306.00	2,290,946.00	208,360.00
Gross Profit	677,422.00	515,007.00	162,415.00
<b>Other Revenue &amp; Expenditures:</b>			
Marina Revenue	307,695.00	259,965.00	47,730.00
Other Income Including Interest	83,645.00	69,492.00	14,153.00
General & Administrative Expenses	(1,196,366.00)	(1,102,201.00)	(94,165.00)
Net of Revenue and Expenditures	\$ (127,604.00)	\$ (257,737.00)	\$ 130,133.00




**Finance Officer, Bob Wine**

Newport Harbor Post 291  
Condensed Membership Revenue & Expenditures (Unaudited)  
Eleven Months Ended 11/30/24 and 11/30/23

	11/30/2024	11/30/2023	Difference
<b>Revenue:</b>			
Membership Fees	\$ 579,392.00	\$ 567,559.00	\$ 11,833.00
Donated Revenue	198,350.00	94,867.00	103,483.00
Event Revenue	149,788.00	119,623.00	30,165.00
Merchandise Sales and Other Revenue	26,179.00	27,708.00	(1,529.00)
Total Revenue	953,709.00	809,757.00	143,952.00
<b>Expenditures:</b>			
Payroll	43,758.00	39,873.00	3,885.00
Department & National Fees	112,656.00	125,488.00	(12,832.00)
Donations & Service Officer Expenditures	172,723.00	287,042.00	(114,319.00)
Event Expenses	210,046.00	95,080.00	114,966.00
Convention Expenses	33,879.00	37,715.00	(3,836.00)
All Other Expenditures	411,353.00	351,647.00	59,706.00
Total Expenditures	984,415.00	936,845.00	47,570.00
Net of Revenue and Expenditures	\$ (30,706.00)	\$ (127,088.00)	\$ 96,382.00

**Finance Officer Bob Wine (cont.)**

 <b>Finance Officer, Bob Wine</b> Newport Harbor Post 291 Condensed Business & Membership Revenue & Expenditures (Unaudited) Eleven Months Ended 11/30/24 and 11/30/23			
	11/30/2024	11/30/2023	Difference
<b>Business:</b>			
Revenue	\$ 3,568,068.00	\$ 3,135,410.00	\$ 432,658.00
Expenditures	3,695,672.00	3,393,147.00	302,525.00
<b>Net of Revenue and Expenditures</b>	<b>(127,604.00)</b>	<b>(257,737.00)</b>	<b>130,133.00</b>
<b>Membership:</b>			
Revenue	953,709.00	809,757.00	143,952.00
Expenditures	984,415.00	936,845.00	47,570.00
<b>Net of Revenue and Expenditures</b>	<b>(30,706.00)</b>	<b>(127,088.00)</b>	<b>96,382.00</b>
<b>Combined Totals</b>	<b>(158,310.00)</b>	<b>(384,825.00)</b>	<b>226,515.00</b>
Facility Fees	320,873.00	330,980.00	(10,107.00)
<b>Net of Revenue and Expenditures</b>	<b>\$ 162,563.00</b>	<b>\$ (53,845.00)</b>	<b>\$ 216,408.00</b>

**Historian Johnny Arganda**

- Presented 2024 Christmas Boat Parade Video




**Sergeant at Arms Mike Mailman-**

- No Report

**Chaplin Barry Butzloff**

- Reminded membership to face life challenges with courage and with God.
  - Joshua 1:9
  - Psalms 23:4

**Service Officer Cory Vigil**

 **Service Officer- Donations Committee**

**AL291 E-Committee Minutes**  
Thursday, February 2nd, 2024

**Purpose Statement:** The Service Officer will approve grants and financial aid to veterans & military families.  
**Donation Committee:** Cory Vigil, Ray Ricard and Barry Butzloff.

**Veterans Served in December 2024: VEAIF**

- ARMY requested rental assistance for \$750.00.
- ARMY requested So Cal Gas payment for \$401.50.
- USMC requested utility assistance for \$171.88.
- ARMY requested assistance with 7-day motel stay at \$770.00.

**\$2,093.38**

**Service Officer Cory Vigil (cont.)**



**Service Officer - Donations Comm (cont.)**

**Service Officer Account-**

\$1000.00 US VETS Christmas Sponsorship  
 \$1000.00 Raffle Tickets for Christmas Tree SFSC Fundraiser.  
 \$1000.00 Human Works Foundation Veteran Program  
 \$810.00 Christmas Dinner Meals

**\$3810.00**



**Service Officer Report, Cory Vigil**

Monthly Update for Service Officer	for the Jan 2, 2024 E-Board			
	2023 Actuals	2024 Budget	2024 Actual thru Dec 31	% of 2024 Budget thru Dec 31
6510 Donations				
6519 Honor Guard	7,478.36	2,500.00	4,830.53	193%
6521 Unrestricted Service Officer Expense	114,718.13	78,000.00	55,464.49	71%
6523- SO Discretionary		2,000.00	11,047.31	552%
6522 Restricted VEAF expense	129,645.07	65,000.00	93,580.94	144%
6515 Oratorical	-	-	-	0%
6510 Donations other	60,978.76	50,000.00	13,750.00	28%
Total 6510 expenses	312,820.32	197,500.00	178,673.27	90%
4520 VEAF current balance			83,235.92	
Dec Donations Out			3856.6	
Dec VEAF Donations Out			2093.38	

**Judge Advocate Cindy Baker**

- No Report

**Members at Large –**

Jon Reynolds.- No Report (excused absence)

Walter Roberts- No Report

Mike Berdine- No Report

Mike Schubert- No Report (excused absence)

Nick Giordano- No Report (excused absence)

David Zamudio- No Report

**Unfinished Business**

- None

**Induction of New Members, 1<sup>st</sup> Vice Cmdr., Ernest Alonso (total number: 11 )**

- Inductees Names read to membership
- Inductees were brought to the front of the stage.
- Motion presents to accept inductees.
  - M/S/No D/ MC- Motion Carries Unanimously
- Commander Fleming reads rules and expectations to all new legionnaires.

## New Business

- Commander Fleming informs membership he has accepted the voluntary resignation of 1<sup>st</sup> Vice Commander, Ernest Alonso.
  - Discusses his intent for the temporary appointment of Paul Parkhurst.



### New Business

- **Ratification of the Temporary Appointment of Paul Parkhurst (Legionnaire in Good Standing), as 1<sup>st</sup> Vice Commander.**

- Solicits motion to ratify temporary appointment.
  - MOTION- Mike Berdine (Member at Large)
    - Accept the temporary appointment by Commander Fleming of Paul Parkhurst as 1<sup>st</sup> Vice Commander.
  - Seconded: Ernest Alonso (current 1<sup>st</sup> Vice Commander)
  - Discussion: None
  - Move to Vote: (M/S/NoD/MC)- Motion carries unanimously.
- Commander Fleming ask Paul Parkhurst if he will accept the temporary appointment.
  - Paul Parkhurst accepts the temporary appointment to 1<sup>st</sup> Vice Commander.
- Commander Fleming explains to membership that since this position is a temporary appointment, a special election will be needed at the next General Membership Meeting (Feb. 12, 2025).
  - Commander Fleming explains that the vote will be a "single vote by acclamation" conducted by the Adjutant.
  - Commander Fleming opens the floor for nominations for 1<sup>st</sup> Vice Commander.
    - Nomination:
      - Presented by Mike Berdine (Member at Large)
      - Nominating Paul Parkhurst for 1<sup>st</sup> Vice Commander.
    - Commander Fleming asked Paul Parkhurst if he accepts the nomination.
      - Paul Parkhurst accepts nomination for 1<sup>st</sup> Vice Commander.
    - Commander Fleming request further nominations from membership.
      - No further nomination are presented.

## Good of the Legion

- 1<sup>st</sup> Vice Cmdr., Ernest Alonso
  - Reminds membership of next Veteran's Coffee Talk
- Evin Planto, Post 291 Past Commander
  - General Discussion of post.
- Doug Nye, Post 291 Past Commander (32 year Legionnaire)
  - Offers historic overview of the Post, compliments Commander Fleming and the current Executive Committee for all the work and effort given to enhance Post 291

**Chaplain Barry Butzloff** gives closing prayer.

**The Meeting was adjourned at 2014 hours.**