AMERICAN LEGION NEWPORT HARBOR POST 291
EXECUTIVE BOARD MINUTES
THURSDAY, 01 OCTOBER, 2026
CALL TO ORDER: Appx. 1830 HRS

INVOCATION: Service Officer, Cory Vigil
PLEDGE OF ALLEGIANCE: Commander Brian Fleming Jr.

ROLL CALL:

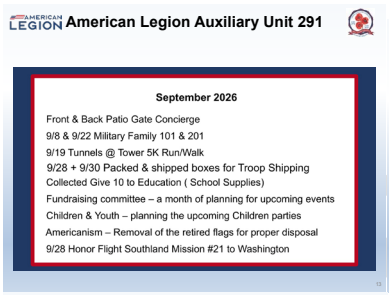
☒ Brian Fleming Jr., Commander	☐ Cindy Baker, Judge Advocate	☐ Jon Reynolds, M.a.L.
☒ Genevieve Dominguez, 1st Vice	☐ Melissa DeLaRosa, Finance Officer	☒ Walter Roberts, M.a.L.
☒ Ray Ricard, 2nd Vice	☐ Mike Mailman, Sgt-at-Arms	☐ Mike Berdine, M.a.L.
☒ Anthony Garcia, 3rd Vice	☒ Cory Vigil, Service Officer	☒ Lawrence Brown, M.a.L.
☐ VACATED, Jr. Past Comm	☐ Brad McDermott, Chaplain	☐ Ernie Gorrill, M.a.L.
☒ David Zamudio, Adjutant	☒ Johnny Arganda, Historian	☒ David Zamudio, M.a.L.

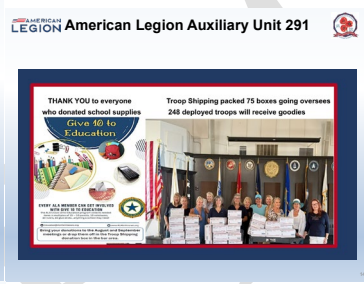
Excused: C Baker, M DeLaRosa, M Mailman, B McDermott, J Reynolds, M Berdine, E Gorrill
Unexcused:
Quorum is held.

INTRODUCTION OF GUESTS & GUEST COMMENTS:
Bobbi Bush (Legionnaire) – Update on Events and Post 291 Fundraising.

Affiliates and Programs Reports:

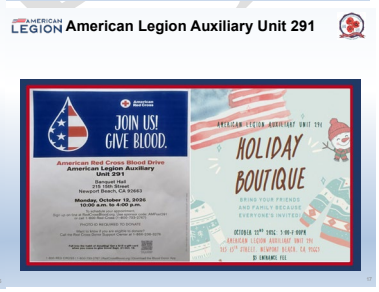
- ❒ Auxiliary Unit 291 – Cynthia Neal, President











- ❒ SAL Squadron 291 – Tim Sullivan, Commander
  - ○ 9/11 Event very successful
  - ○ Working with Diane Dixon in obtaining Meta Glasses for Visually Impaired Veterans.
  - ○ Boat Parade Tickets on Sale, Sales are strong.
  - ○ Financials reported to the Executive Committee

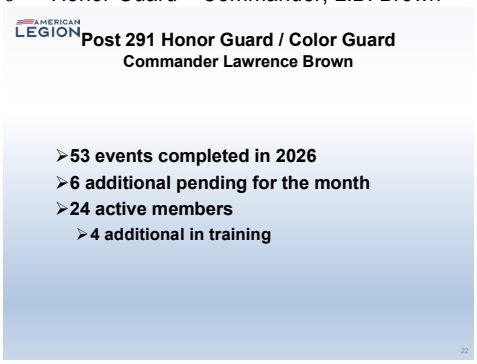
APPROVED

- ALYC –Wyatt Hoag (Commodore)



  - Financials reported to the Executive Committee

- Honor Guard – Commander, L.B. Brown

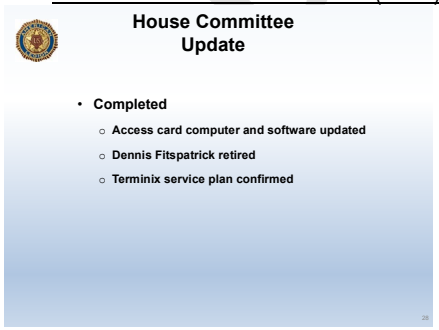


Minutes Approval

- Executive Committee Minutes
  - I move that we approve the 03 September 2026 minutes as presented
    - Motion made by Genevieve Dominguez
    - Seconded: Walter Roberts
    - Discussion: None
    - M/S/D/MC Motion Carries- Unanimously

Committee Reports

- House Committee- Mike Berdine (Chair) – Presented by Post Commander





- Finance Committee- Melissa DeLaRosa (Chair)
  - **MOTION:**I move that we allow Bob Wine to speak on behalf of the excused Finance Officer, Melissa DeLaRosa.
    - Motion made by Genevieve Dominguez
    - Seconded: Walter Roberts
    - Discussion: None
    - M/S/NoD/MC Motion Carries Unanimously

  - Met September 23rd.

PROVED

- Reviewed August Financial Statement-No Anomalies
- Looking at inventory of covers and need to review merchandise inventory.
- IRS Veteran Tax- 501(c)(19) – Matter Resolved

Donations Committee – Cory Vigil

- No Report

OFFICERS' REPORTS

COMMANDER- Brian Fleming Jr.



ADJUTANT – David Zamudio

- Read resignation email of Finance Officer, Melissa DeLaRosa to Executive Committee.



1ST VICE COMMANDER – Genevieve Dominguez



2ND VICE COMMANDER – Ray Ricard

- No Report

3RD VICE COMMANDER – Anthony Garcia

- Starting to ramp up process for Boys / Girls State for 2027.

JR. PAST COMMANDER – POSITION VACATED

- No Report

FINANCE OFFICER –Melissa DeLaRosa

APPROVED

- Presented by Bob Wine, in accordance with Motion that was presented and carried.

EXECUTIVE SUMMARY
YEAR TO DATE 2026
THRU 08/31/2026

	2026 8/31/2026 YTD	2025 8/31/2025 YTD	$ CHG	% CHG	2026 ANNUAL BUDGET	% OF ANNUAL BUDGET
MEMBERSHIP						
INCOME	724,482	751,056	-26,574	-3.5%	1,012,200	72%
OTHER INCOME	9,192	5,044	4,148	82.2%	10,600	87%
TOTAL INCOME	733,675	756,100	(22,425)	-3.0%	1,022,800	72%
EXPENSES	730,261	728,133	2,128	0.3%	1,118,797	65%
NET INCOME	3,413	27,967	-24,553	-87.8%	-95,997	-4%
OPERATING						
INCOME						
BAR SALES	460,952	484,053	-23,101	-4.8%	753,052	61%
BANQUET SALES	433,400	345,329	88,071	25.5%	693,477	62%
RESTAURANT SALES	1,401,825	1,294,202	107,623	8.3%	1,930,953	73%
TOTAL FOODSERVICE	2,296,177	2,123,584	172,594	8.1%	3,377,482	68%
OTHER INCOME	367,808	321,342	46,466	14.5%	586,900	63%
GROSS INCOME	2,663,985	2,444,925	219,060	9.0%	3,964,382	67%
COGS	1,891,388	1,787,817	103,571	5.8%	2,912,566	65%
GROSS PROFIT	772,597	657,108	115,489	17.6%	1,051,816	73%
OTHER EXPENSES	873,615	829,250	44,364	5.3%	1,253,010	70%
TOTAL EXPENSE	2,765,002	2,617,068	147,935	5.7%	4,165,576	66%
NET ORDINARY INCOME	-101,017	-172,143	71,125	-41.3%	-201,194	50%
OTHER INCOME	62,754	60,746	2,007	3.3%	75,000	84%
FACILITY FEE	339,600	325,805	13,796	4.2%	560,000	61%
OTHER EXPENSE			0	0.0%		
NET INCOME	301,336	214,408	86,928	40.5%	433,806	69%

SUMMARY	2026 NET INCOME	2026 BANK CASH	2025 NET INCOME	2025 BANK CASH	CASH CHG
MEMBERSHIP	3,413	293,593	27,967	235,361	58,232
OPERATING	301,336	249,223	214,408	277,092	-27,869
RESERVE ACCT		1,473,589		1,276,711	196,878
TOTAL AL 291	304,750	2,016,405	242,375	1,789,164	227,241

Newport Harbor Post 291
Cash Flow Projection for the Period 09/29/26 - 12/31/26

	09/29 - 09/30	10/01 - 10/31	11/01 - 11/30	12/1 - 12/31	Totals
Cash: Beginning*	$ 1,732,844.92	$ 1,735,798.52	$ 1,727,640.10	$ 1,691,292.84	$ 1,732,844.92
Add: Cash Inflows					
Membership Fees		150,000.00	75,000.00	50,000.00	275,000.00
Marina Rents	6,687.00	29,000.00	29,000.00	29,000.00	93,687.00
Restaurant Sales - 8k - Sept/7k Oct&Nov/6.5 Dec	16,000.00	217,000.00	210,000.00	201,500.00	644,500.00
Hall Rentals		2,266.00	4,900.00	8,475.00	15,641.00
Banquet Food		22,915.00	28,545.00	38,200.00	89,660.00
Hut Rent					-
Facility Fees		41,500.00			41,500.00
Total Cash Inflows	22,687.00	462,681.00	347,445.00	327,175.00	1,159,988.00
Deduct: Cash Outflows					-
Food & Beverage Cost @ 40%	6,400.00	95,966.00	95,418.00	95,880.00	293,664.00
Entertainment	75.00	10,000.00	10,000.00	10,000.00	30,075.00
Payroll**		195,000.00	120,000.00	120,000.00	435,000.00
Health Insurance		10,800.00	10,800.00	10,800.00	32,400.00
Liability Insurance					-
Marina Insurance		2,371.00	2,371.00	2,371.00	7,113.00
D&O Insurance					-
JB Cleaning Co.		25,000.00	25,000.00	25,000.00	75,000.00
Repairs & Maintenance	500.00	5,000.00	5,000.00	5,000.00	15,500.00
Telephone		200.00	200.00	200.00	600.00
Utilities	11,000.00	11,000.00	9,500.00	9,500.00	41,000.00
Rent		18,000.00	18,000.00	18,000.00	54,000.00
Credit Card		3,500.00	3,500.00	3,500.00	10,500.00
Credit Card Fees	358.40	5,502.42	5,503.26	5,583.20	16,947.28
Misc	1,400.00	1,400.00	1,400.00	1,400.00	5,600.00
Capital Outlays		75,600.00	75,600.00		151,200.00
Professional Fees		13,500.00	1,500.00	1,500.00	14,500.00
Total Cash Outflows	19,733.40	470,839.42	383,792.26	308,734.20	1,183,099.28
Cash: Ending	$ 1,735,798.52	$ 1,727,640.10	$ 1,691,292.84	$ 1,709,733.64	$ 1,709,733.64
Monthly Increase /Decrease	$ 2,953.60	$ (8,158.42)	$ (36,347.26)	$ 18,440.80	$ (23,111.28)

* Doesn't include VEAF or Endowment fund
** Includes P&R taxes & WC

HISTORIAN – Johnny Arganda

- Flyers going out next month for Photo/Video workshop for veterans (11/15 @ 12pm)

SERGEANT AT ARMS – Mike Mailman

- No Report (excused absence)

CHAPLAIN – Brad McDermott

- No Report (Excused Absence)

SERVICE OFFICER – Cory Vigil

AMERICAN LEGION **Service Officer- Donations Committee**

AL291 E-Committee
Minutes
Thursday, October 1st, 2026

Purpose Statement: The Service Officer will approve grants and financial aid to veterans & military families.
Donation Committee: Cory Vigil, Ray Ricard and Brad McDermott.

Veterans Served in September 2026: VEAF

1. requested 3-day motel stay at $330.00.
2. requested auto past due for $499.65.
3. requested rental assistance for $1,500.00
4. requested gas and groceries for $261.38.
5. requested 3-day motel for $330.00.
6. requested OEM Replacement bolt & Target supplies for $369.09
7. requested motel support for $770.00.
8. requested gas and mattress for $174.12.
9. requested 3 day motel stay for $330.00.

$5,441.24

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SERVICE OFFICER – Cory Vigil (cont.)

APPROVED

Service Officer- Donations Committee (cont.)

Service Officer Account-

1. $500.00 Gas, Grocery and Lyft Cards.
2. $625.81 Veterans Coffee Talk
3. $1,001.25 Gas, Target and Grocery Cards.
4. $1,000.00 Oasis Veteran Retreat
5. $500.00 Project Kinship Veteran Program
6. $1,202.99 VA & CalVet Resource Fair – Long Beach VA
7. $300.00 Semper Fi Fund Benefit

$5,130.05

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Service Officer Report

Monthly Update for Service Officer			for the Oct 1, 2026 E-Board	
6510 Donations	2025 Actuals	2026 Budget	2026 Actual thru Sept	% of 2026 Budget thru Sept 30
6519 Honor Guard	2,853.25	2,500.00	-	0%
6521 Unrestricted Service Officer Expense	40,828.25	40,000.00	37,074.14	93%
6523- SO Discretionary	9,726.69	7,500.00	6,823.41	91%
6522 Restricted VEAF expense	69,160.70	100,000.00	77,145.59	37%
6515 Oratorical	-	-		0%
6510 Donations other	13,900.00	25,000.00	11,164.60	45%
Total 6510 expenses	136,468.89	175,000.00	132,207.74	76%
4520 VEAF current balance			**148,709.36**	
Sept Donations Out			4280.05	
Sept VEAF Donations Out			5441.24	

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JUDGE ADVOCATE- Cindy Baker

- No Report (Excused Absence)

MEMBERS AT LARGE

- Jon Reynolds- No Report (Excused Absence)
- Walter Roberts- No Report
- Mike Berdine- No Report (Excused Absence)
- Lawrence Brown- No Report
- Ernie Gorrill- No Report (Excused Absence)
- David Zamudio- No Report

UNFINISHED BUSINESS

- No Unfinished Business

10 MINUTE BREAK- 1918 Hours to 1929 hours

NEW BUSINESS

New Business

Commander Brian Fleming Jr.

- **Ratification of Finance Officer Appointment by Post Commander.**
  - **Bob Wine**
- **Harassment & Respectful Conduct Policy**
- **Merchandise Display Cabinets**

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APPROVED

- **MOTION:** I move that we ratify the Post Commander's appointment of Bob Wine as the Finance Officer, replacing the resigned Melissa DeLaRosa.
  - Motion made by Genevieve Dominguez
  - Seconded: Walter Roberts
  - Discussion: None
  - M/S/NoD/MC Motion Carries Unanimously

- **MOTION:** I move that we approve the Harassment and Respectful Conduct Policy and move to Membership for a vote.
  - Motion made by Genevieve Dominguez
  - Seconded: Walter Roberts
  - Discussion: None
  - M/S/NoD/MC Motion Carries Unanimously

- **MOTION:** As approved by the House Committee, I second the motion to approve the purchase of a merchandise display, pending the approval of the design, not to exceed $3200.00.
  - Motion made and approved at House Committee Meeting
  - Seconded: Genevieve Dominguez
  - Discussion: None
  - M/S/NoD/MC Motion Carries Unanimously



- **MOTION:** I move that allow the Yacht Club to put their name on the waitlist on an inside slip for an additional duffy.
  - Motion made by Genevieve Dominguez
  - Seconded: Lawerence Brown
  - Discussion: Long discussion on the wording and concerns of allowing motion to succeed.
    - Move to Vote:
      - Aye – 4
      - Nay – 5
      - Abstention - 0
  - M/S/NoD/MC **Motion Fails**

- **MOTION:** I move that we allow the Yacht Club to be able to put their name on the waitlist for an inside slip for a Duffy boat pending the negotiation of use of Non-Yacht Club members, American Legion Post 291 Legionnaires.
  - Motion: Walter Roberts
  - Seconded: Genevieve Dominguez
  - Discussion: None
    - Move to Vote:
      - Aye- 8
      - Nay- 1
      - Abstention- 0
  - M/S/NoD/MC Motion Carries but majority vote.

CLOSED SESSION – started 2026 hrs.

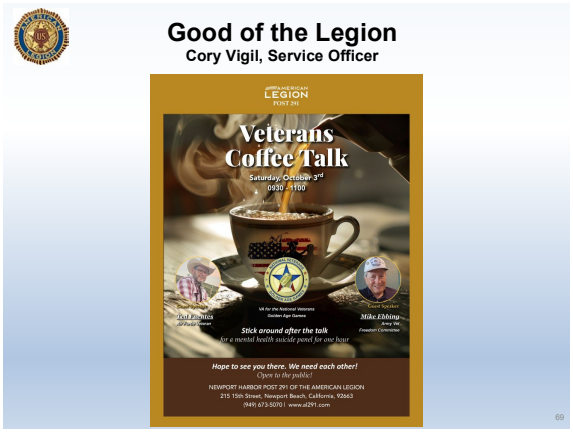
- Adjutant reads Judicial Committee's recommendation of their investigation against a Legionnaire to Executive Committee.
  - Motion made and passed by Executive Committee to approve the recommendation of the Judicial Committee.

OUT OF CLOSED SESSION – 2033 hrs.

APPROVED

GOOD OF THE LEGION

- Service Officer, Cory Vigil





- 1st Vice Cmdr.- Genevieve Dominguez



- 2nd Vice Cmdr., Ray Ricard
    - Halloween Party- 31 October

CLOSING PRAYER- Service Officer, Cory Vigil

ADJOURNED: 2027 hrs.

APPROVED